

Ormesby St Margaret with Scratby Parish Council

AGENDA

Councillors are hereby summoned to attend a meeting of

Ormesby St Margaret with Scratby Parish Council

Monday 14th September 2026 at 19.00

All Saints Parish Hall, Beach Road, Scratby, NR29 3AJ.

Members of the public and press are welcome to attend.

The chair to welcome councillors and attendees, and to give a brief statement.

- 1. To receive apologies for absence and consider the approval of reason for absence given by councillors.**

- 2. Declarations of interest:**

To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

The chair will move to suspend the council meeting.

- 3. Public Participation:**

3.1 An opportunity for the public to address the council - 15 minutes subject to Standing Order 3(g), a member of the public shall not speak for more than three minutes.

3.2 To receive reports from borough and county councillors.

The chair will reconvene the meeting.

- 4. Previous Minutes:**

4.1 To confirm the minutes of the previous council meeting held on 13th July 2026 as true and correct, having been previously distributed (No August meeting).

4.2 To receive information of ongoing issues from previous minutes and decide on further action.

- 5. Correspondence:**

5.1 A few of burial ground enquiries (burials, reservations and memorials)

5.2 A couple of emails regarding the Ormesby lime trees, which are due to be pollarded in October, following postponement earlier in the year.

5.3 An email from Cllr Glenn Hurren to advise that the potholes on North Road have been repaired.

5.4 A couple of enquiries regarding Decoy Road Staithe.

5.5 A couple of enquiries regarding bench plaques, which is under discussion.

5.6 A couple of enquiries regarding California toilets, which are currently closed due to health and safety.

5.7 An update request on the parking issues on Yarmouth Road in the vicinity of the Smokehouse, no update received from Cllr Hurren or NCC Highways as yet.

6. Financial Matters:

- 6.1 To receive and note bank balances as of 31.07.26 and 31.08.26.
- 6.2 To approve payments and note income.
- 6.3 To approve the transfer of funds from account ending 2399 to account 1387, if required for payments.
- 6.4 To review and note the 2024/25, 2025/26 and 2026/27 (YTD) accounts, budget vs actual.
- 6.5 To review and consider amendment of the 2026/27 budget for approval.
- 6.6 To review and consider amendment of the 2026/27 reserves for approval.
- 6.7 To review and note the year end bank balance for 2025/26, and 2026/27 (YTD).
- 6.8 To review and note the 2026/27 YTD VAT figure.
- 6.9 To review and consider the repayment of allotment expenses for 2024/25 and 2025/26 for approval and note the 2026/27 YTD figure.
- 6.10 To consider the approval of 39.75 extra hours worked, for the clerk/rfo for the ongoing back log of work.
- 6.11 To consider for approval, the permanent increase of hours to 40 per week for the clerk/rfo, for the continued ongoing back log of work.

7. Planning Applications – to consider and comment upon the following planning applications, having been previously distributed:

- 7.1 **06/26/0405/HH** Demolition of existing lean-to rear extension of the garage, erection of a single storey rear extension to the garage and conversion of garage to form a single bedroom annex for ancillary use to main dwelling – 4 Bracecamp Close, Ormesby St Margaret.
- 7.2 **06/26/0501/HH** Erection of front extension, installation of carport, demolition of existing garage, demolition of existing front boundary wall and erection of replacement brick wall – 12 Filby Lane, Ormesby St Margaret.
- 7.3 **06/26/0543/D** Reserved matters application with full details for 433 residential dwellings – Land west of Jack Chase Way (Nova Scotia Farm), Caister.
- 7.4 **06/26/0557/HH** Retrospective planning for the siting of 2 air conditioning units to the exterior of the property – 29 Wapping, Ormesby St Margaret.
- 7.5 **06/26/0590/HH** Proposed single storey rear extension, new pitched and flat roofs to converted garage, porch to front, installation of vehicle crossover and extension of driveway – 19 Leathway, Ormesby St Margaret.
- 7.6 **06/26/0600/HH** Proposed single storey extension, conversion of built in garage to habitable use including alterations to elevations and erection of detached double carport with garage – Low Barn Old Coast Road, Ormesby St Margaret.
- 7.7 **06/26/0614/HH** Erection of single storey side extension – Mulberry House, 52 Beach Drive, Scratby.
- 7.8 **06/26/0658/TCA** Works to trees in a conservation area, removal of acer and replant of suitable small tree/shrub – Wood House, 5 The Green, Ormesby St Margaret.

8. To consider for approval, the tree works required following the parish tree survey (as previously distributed):

- 8.1 To carry out the safety work in the 2026 tree report at £545 ex vat.
- 8.2 To carry out the recommendations in the 2026 tree report at £1525 ex vat.
- 8.3 To carry out remedial/safety works to remove damaged hedging behind Bracecamp Parish Hall and make good the remaining hedge at £685 ex vat.

9. To consider replacement fencing at the church lay-by on Yarmouth Road – 3 quotes received for full 60m replacement at £3,400, £3962 & £4,400 (all excluding vat).
10. Open Spaces Update.
11. To note the date of the next meeting as October 12th 2026 at 19.15, held at The Ormesby Village Centre.

The chair to close the meeting.

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Sarah Hore: clerk@ormesbyscratby-pc.gov.uk

EXCLUSION OF PUBLIC

In the event of the council wishing to exclude the public from the meeting, the following resolution will be moved: "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt and or confidential information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."