

Ormesby St Margaret with Scratby Parish Council
DRAFT MINUTES
Monday 13th July 2026 at 19.00
All Saints Parish Hall, Beach Road, Scratby, NR29 3AJ.

Present

Cllr Wendt (Chair), Cllr Freeman (Vice Chair), Cllr Ingram, Cllr Deeks, Cllr Shrimplin, Cllr Boyd and the parish clerk. 17 public in attendance.

The meeting was opened by Chair Cllr Wendt at 19.00, who welcomed councillors and attendees.

1. Apologies for Absence

None required.

2. Declarations of interest

Cllr Freeman Abels Court tree preservation.

The chair suspended the meeting at 19.02 to allow the members of the public to have an opportunity to address the parish council. Agreed by all.

3. Public Participation

3.1 The chair received a number of questions which were dealt with during the meeting.

3.2 Cllr Freeman advised that he will be taking leave as borough councillor for approx. 3 months for personal reasons.

No report from Cllr Hurren.

The chair reconvened the meeting at 19.25.

4. Previous Minutes:

4.1 To confirm the minutes of the previous council meeting held on 23rd June 2026 as true and correct, having been previously distributed. All agreed.

4.2 To confirm the minutes of the EGM held on 29th June 2026 as true and correct, having been previously distributed. All agreed.

4.3 No ongoing issues.

5. Correspondence:

5.1 A few of burial ground enquiries.

5.2 Two allotment plot requests.

5.3 A couple of emails regarding trees.

5.4 Two emails regarding speeding and parking issues, these have been forwarded to NCC Highways.

5.5 An email from Cllr Glenn Hurren to advise that he has reported the potholes on North Road and that they should be repaired in the next 6 weeks.

5.6 Bracecamp have raised some concerns about the trees and shrubbery behind the building, this is being surveyed and quoted for this week.

Item 8 brought forward – consideration of yellow lines on Yarmouth Road in the vicinity of the Smokehouse:

Multiple residents have raised concerns regarding the inadequate parking at the Smokehouse causing issues to surrounding roads, in particular Yarmouth Road/Old Yarmouth Road/Old Coast Road, such as blocking private driveways and emergency vehicle access, plus causing visibility obstructions and safety hazards at junctions. Residents have asked that the parish council forward their concerns to Cllr Hurren and Norfolk County Council Highways and request that safety measures be put in place – yellow lines or resident parking for example.

The parish council will write to Cllr Hurren and Norfolk County Council Highways to request a meeting with residents. Proposed by Cllr Wendt, seconded by Cllr Freeman. All in agreement.

6. Financial Matters:

6.1 To receive and note bank balances as of 30.06.26, checked by Cllr Ingram.

6.2 To approve payments and note income, checked and signed by Cllr Ingram.

6.3 To approve the transfer of funds from account ending 2399 to account 1387, for £10,000.

The above 3 items all agreed.

6.4 To consider the approval of 48.75 extra hours for the clerk to enable the successful internal audit, and the ongoing back log of work.

6.5 To consider the approval of continued contracted hours for the clerk, at 30 per week for the month of August 2026, to be reviewed in September 2026.

The above 2 items agreed by all.

6.6 To approve by resolution expenditure under LGA 1972 Section 137 where funds will directly benefit the inhabitants of our area – deferred until Autumn.

All 6 items proposed by Cllr Deeks, seconded by Cllr Boyd, all in agreement.

7. Planning Applications – to consider and comment upon the following planning applications, having been previously distributed:

7.1 **06/26/0403/TRE** Works to trees protected by a Preservation Order – 6 Abels Court, Beach Road, NR29 3FL.

Council to request a borough council tree officer to inspect.

7.2 **06/26/0408/CD** Discharge of Condition 17 of pp 06/20/0156/O – Land adjacent to Foster Close, Ormesby St Margaret.

No comments.

7.3 **06/26/0409/CD** Discharge of Condition 7 Part C of pp 06/22/1027/F – Land adjacent to Foster Close, Ormesby St Margaret.

No comments.

7.4 **06/26/0448/NMA** Non-Material Amendment for pp 06/22/0546/F – Land north of Scratby Road, NR29 3AJ.

No comments.

7.5 **06/26/0454/TRE** Works to trees protected by a Preservation Order – Woodlands, Scratby Road, NR29 3PQ.

No objections.

7.6 **06/26/0468/EU** Application for a Certificate of Lawful Existing Use or Development to confirm: Use a residential annexe used as ancillary accommodation to the host dwelling – The Firs 29 Private Road, NR29 3LH.

No objections.

7.7 **06/26/0476/DOV** Deed of Variation to an existing Section 106 Agreement dated 15.10.21 – Land off Foster Close, Ormesby St Margaret.

No objections.

7.8 **06/26/0480/HH** Installation of render and weatherboard cladding to replace existing materials on all exterior elevations, apply brick slips to chimney, install replacement windows and garage door, renew fascias and soffits – 9 Firs Avenue, NR29 3RT.

No objections.

7.9 **Premises Licence Variation Application and Plan for Scratby Garden Centre, NR29 3AJ.**

No objections.

8. Consideration of yellow lines on Yarmouth Road in the vicinity of the Smokehouse (moved forward to follow item 5)

9. Committees – to be deferred:

9.1 Review of committees.

9.2 Appoint committee members.

9.3 Review of delegation arrangements to committees.

9.4 Review of terms of reference for committees.

10. To consider the approval of revised policies and procedures, having been previously distributed:

10.1 Budget Virement

10.2 Complaints Procedure

10.3 Councillor Code of Conduct

10.4 Internal Controls

10.5 IT Policy

10.6 Record Management

10.7 Recording Announcement

10.8 Risk Assessment & Management

10.9 Social Media Policy

10.10 Whistleblowing Policy

Proposed by Cllr Deeks, seconded by Cllr Ingram, all in agreement.

11. To consider the approval of the final version of the Neighbourhood Plan for submission to Great Yarmouth Borough Council.

Proposed by Cllr Deeks, seconded by Cllr Freeman, all in agreement and with huge thanks to Cllr Ingram for his work on this.

12. To consider replacement fencing at the church lay-by on Yarmouth Road – quotes to be obtained.

The wooden fence is rotten and needs replacing, once quotes have been received it will come back to council for consideration.

13. Toilets:

- 13.1 To consider the replacement of soap dispensers at the Scratby toilets due to damage – all in agreement for D&F Cleaning to complete these repairs.
- 13.2 To confirm the continued closure of California toilets at this present time, due to health and safety – Proposed by Cllr Ingram, seconded by Cllr Shrimplin, all in favour. Hopefully GYBC can refurb.

14. To note the date of the next meeting as September 14th 2026 at 19.00, held at All Saints Parish Hall, Scratby – there will be no meeting in August 2026.

The chair closed the meeting at 20.08.

Following the closure of this meeting, councillors reconvened as corporate trustees of The Ormesby Village Centre.

Minutes taken by Sarah Hore: clerk@ormesbyscratby-pc.gov.uk

Signed :

Dated: