

Ormesby St Margaret with Scratby Parish Council

AGENDA

Councillors are hereby summoned to attend a meeting of

Ormesby St Margaret with Scratby Parish Council

Monday 13th July 2026 at 19.00

All Saints Parish Hall, Beach Road, Scratby, NR29 3AJ.

Members of the public and press are welcome to attend.

The chair to welcome councillors and attendees.

- 1. To receive apologies for absence and consider the approval of reason for absence given by councillors.**
- 2. Declarations of interest:**
To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

The chair will move to suspend the council meeting.

- 3. Public Participation:**
 - 3.1 An opportunity for the public to address the council - 15 minutes subject to Standing Order 3(g), a member of the public shall not speak for more than three minutes.
 - 3.2 To receive reports from borough and county councillors.

The chair will reconvene the meeting.

- 4. Previous Minutes:**
 - 4.1 To confirm the minutes of the previous council meeting held on 23rd June 2026 as true and correct, having been previously distributed.
 - 4.2 To confirm the minutes of the EGM held on 29th June 2026 as true and correct, having been previously distributed.
 - 4.3 To receive information of ongoing issues from previous minutes and decide on further action.
- 5. Correspondence:**
 - 5.1 A few of burial ground enquiries.
 - 5.2 Two allotment plot requests.
 - 5.3 A couple of emails regarding trees.
 - 5.4 Two emails regarding speeding and parking issues, these have been forwarded to NCC Highways.
 - 5.5 An email from Cllr Glenn Hurren to advise that he has reported the potholes on North Road and that they should be repaired in the next 6 weeks.
 - 5.6 Bracecamp have raised some concerns about the trees and shrubbery behind the building, this is being surveyed and quoted for this week.

6. Financial Matters:

- 6.1 To receive and note bank balances as of 30.06.26
- 6.2 To approve payments and note income.
- 6.3 To approve the transfer of funds from account ending 2399 to account 1387, if required for payments.
- 6.4 To consider the approval of 48.75 extra hours for the clerk to enable the successful internal audit, and the ongoing back log of work.
- 6.5 To consider the approval of continued contracted hours for the clerk, at 30 per week for the month of August 2026, to be reviewed in September 2026.
- 6.6 To approve by resolution expenditure under LGA 1972 Section 137 where funds will directly benefit the inhabitants of our area.

7. Planning Applications – to consider and comment upon the following planning applications, having been previously distributed:

- 7.1 **06/26/0403/TRE** Works to trees protected by a Preservation Order – 6 Abels Court, Beach Road, NR29 3FL.
- 7.2 **06/26/0408/CD** Discharge of Condition 17 of pp 06/20/0156/O – Land adjacent to Foster Close, Ormesby St Margaret.
- 7.3 **06/26/0409/CD** Discharge of Condition 7 Part C of pp 06/22/1027/F – Land adjacent to Foster Close, Ormesby St Margaret.
- 7.4 **06/26/0448/NMA** Non-Material Amendment for pp 06/22/0546/F – Land north of Scratby Road, NR29 3AJ.
- 7.5 **06/26/0454/TRE** Works to trees protected by a Preservation Order – Woodlands, Scratby Road, NR29 3PQ.
- 7.6 **06/26/0468/EU** Application for a Certificate of Lawful Existing Use or Development to confirm: Use a residential annexe used as ancillary accommodation to the host dwelling – The Firs 29 Private Road, NR29 3LH.
- 7.7 **06/26/0476/DOV** Deed of Variation to an existing Section 106 Agreement dated 15.10.21 – Land off Foster Close, Ormesby St Margaret.
- 7.8 **06/26/0480/HH** Installation of render and weatherboard cladding to replace existing materials on all exterior elevations, apply brick slips to chimney, install replacement windows and garage door, renew fascias and soffits – 9 Firs Avenue, NR29 3RT.
- 7.9 **Premises Licence Variation Application and Plan for Scratby Garden Centre, NR29 3AJ.**

8. Consideration of yellow lines on Yarmouth Road in the vicinity of the Smokehouse.

9. Committees – to be deferred to the September 2026 meeting:

- 9.1 Review of committees.
- 9.2 Appoint committee members.
- 9.3 Review of delegation arrangements to committees.
- 9.4 Review of terms of reference for committees.

10. To consider the approval of revised policies and procedures, having been previously distributed:

- 10.1 Budget Virement
- 10.2 Complaints Procedure
- 10.3 Councillor Code of Conduct

- 10.4 Internal Controls
- 10.5 IT Policy
- 10.6 Record Management
- 10.7 Recording Announcement
- 10.8 Risk Assessment & Management
- 10.9 Social Media Policy
- 10.10 Whistleblowing Policy

11. To consider the approval of the final version of the Neighbourhood Plan for submission to Great Yarmouth Borough Council.

12. To consider replacement fencing at the church lay-by on Yarmouth Road – quotes to be obtained.

13. Toilets:

- 13.1 To consider the replacement of soap dispensers at the Scratby toilets due to damage.
- 13.2 To confirm the continued closure of California toilets at this present time, due to health and safety.

14. To note the date of the next meeting as September 14th 2026 at 19.00, held at All Saints Parish Hall, Scratby – there will be no meeting in August 2026.

The chair to close the meeting.

Following the closure of this meeting, councillors will reconvene as corporate trustees of The Ormesby Village Centre.

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EXCLUSION OF PUBLIC

In the event of the council wishing to exclude the public from the meeting, the following resolution will be moved: "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt and or confidential information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."