

Ormesby St Margaret with Scratby Parish Council

AGENDA

Councillors are hereby summoned to attend a meeting of

Ormesby St Margaret with Scratby Parish Council

Monday 27th April 2026 at 19.15

The Village Centre, Station Road, Ormesby St Margaret, NR29 3PU.

Members of the public and press are welcome to attend.

The chair to welcome councillors and attendees.

- 1. To receive apologies for absence and consider the approval of reason for absence given by councillors.**

- 2. Declarations of interest:**

To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

- 3. Reconsideration of decisions made at the meetings of the 9th February 2026 and 9th March 2026, due to the meetings being inquorate.**

Agenda items:

- **09/02/26 – 4.1** The minutes of 12th January 2026, having been previously distributed, were confirmed as true and correct, and signed by Chair Cllr Wendt.
- **09/02/26 – 6.1** The approval of income, expenditure, transfers and bank balances, checked and signed by Cllr Deeks, noted and agreed by all, having been previously distributed.
- **09/02/26 – 6.2** The approval of the revised Financial Regulations passed by the F&GP Committee on 8th January 2026, having been previously distributed and proposed by Cllr Shrimplin, seconded by Cllr Ingram.
- **09/02/26 – 7.1 to 7.5** Planning applications 06/25/0927/F, 06/25/0933/HH, 06/25/0956/HH, 06/25/1064/TRE & 06/25/1095/F. No objections.
- **09/02/26 – 8.2 to 8.7** To approve the NP, leaflet, survey/questionnaire, consultation period, printing and distribution costs. All agreed, proposed by Cllr Wendt, seconded by Cllr Shrimplin, all in favour.
- **09/02/26 – 10.2** To approve the electrical works quotation for the pavilion at the Recreational Ground, favoured quote was Sparky's Services at £1050 plus vat. Proposed by Cllr Ingram, seconded by Cllr Shrimplin, all in agreement.
- **09/02/26 – 12** To approve the bus shelter quotes, the favoured quote was with L.W. Building Solutions for £5750. Proposed by Cllr Ingram, seconded by Cllr Shrimplin, all in agreement.
- **09/03/26 – 4.1** To confirm the minutes of 9th February 2026 as true and correct, having been previously distributed, and signed by Chair Cllr Wendt.
- **09/03/26 – 6.1 to 6.3** The approval of income, expenditure, transfers and bank balances, checked and signed by Cllr Ingram, noted and agreed by all, having been previously distributed.

- **09/03/26 – 6.5** To consider the approval of engagement with Norfolk ALC for the services of Internal Auditor for the year of 2025/26, at the quoted fee of £170 plus vat, the terms of which having been previously distributed. Proposed by Cllr Wendt, seconded by Cllr Deeks, agreed by all.
- **09/03/26 – 7** The approval of membership with SLCC, at a cost of £15 one off joining fee, then £253 per year for membership. Proposed by Cllr Ingram, seconded by Cllr Deeks, all in agreement.
- **09/03/26 – 8.1 to 8.8** Planning applications 06/25/0666/TRE, 06/05/0685/HH, 06/25/1098/F, 06/26/0049/HH, 06/26/0059/CU, 06/26/0060/TCA, 06/26/0073/F, 06/260122/TCA. No objections but noted that 4 of the 8 were retrospective.

The chair will move to suspend the council meeting.

4. Public Participation:

- 4.1 An opportunity for the public to address the council - 15 minutes subject to Standing Order 3(g), a member of the public shall not speak for more than three minutes.
- 4.2 To receive reports from borough and county councillors.

The chair will reconvene and close the meeting.

5. Previous Minutes:

- 5.1 To confirm the minutes of the previous council meeting held on 9th March 2026 as true and correct, having been previously distributed.
- 5.2 To confirm the minutes of the EGM held on 8th January 2026 as true and correct, having been previously distributed.
- 5.3 To confirm the minutes of the F&GP Committee meeting held on 8th January 2026 as true and correct, having been previously distributed.

6. Correspondence:

- 6.1 Several emails requesting signage for the duck pond, with regards to speeding and duck safety. All emails were forwarded to Cllr Bensly who advised Norfolk CC Highways that he was happy to support and fund this. No update received as yet.
- 6.2 Jayne Biggs of Heart to Heart has reported that all defibrillators and cabinets have been checked and cleaned inside and out on a monthly basis, with a deep clean in March. The defib at the Post Office/Garden Centre was activated twice in both Jan & Feb, and 3 times in March, the one at Scratby Green Toilets was activated twice in Feb, and the Pavilion/Recreational Ground 3 times in March.
- 6.3 A couple of requests for allotment plots.
- 6.4 An enquiry regarding a plaque and bench request at Scratby Green.

7. Financial Matters:

- 7.1 To receive and note bank balances as of 31.03.26
- 7.2 To approve payments and note income.
- 7.3 To approve the transfer of funds from account ending 2399 to account 1387, if required for payments.

- 7.4 To consider the approval of continued contracted hours for the clerk, at 30 per week, for the months of May, June and July 2026, to enable continued progress on the outstanding backlog of work, plus year end, to be reviewed in August 2026.
- 7.5 To restate Assertion 10 Section 3 2024/25 AGAR re PWLB.

8. Planning Applications – to consider and comment upon the following planning applications, having been previously distributed:

- 8.1 **06/26/0160/HH** Demolition of existing conservatory, erection of replacement single storey rear extension, plus new pitched roof over existing garage, 22 Beach Drive, Scratby. (Extension requested).
- 8.2 **06/26/0177/TRE** Works to protected trees (Ash), crown reduction and removal of dead wood, 1 Bracecamp Close, Ormesby St Margaret. (Extension requested).
- 8.3 **06/26/0188/HH** Single storey front porch extension, single storey rear extension, replacement roof on existing garage, 8 Church View, Ormesby St Margaret. (Extension requested).

9. Councillor Vacancies.

10. Parking issues around the First & Last, Yarmouth Road.

11. Various Highways issues within the Parish.

12. Allotment Update.

13. Neighbourhood Plan Update.

14. Open Spaces:

- 14.1 To consider gates within the Recreational Ground car park – for or against.
- 14.2 To consider additional fencing/barrier at Scratby Green for safety reasons.

15. To agree and confirm the next meeting dates (all at All Saints Parish Hall, Scratby):

- 15.1 Annual Parish Council Meeting – Monday 11th May 2026 at 19.00
- 15.2 Full Parish Council Meeting – Monday 11th May 2026 following the above.
- 15.3 Annual Parish Meeting – Monday 18th May 2026 at 19.00

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EXCLUSION OF PUBLIC

In the event of the council wishing to exclude the public from the meeting, the following resolution will be moved: "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt and or confidential information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."