

Ormesby St Margaret with Scratby Parish Council

Minutes of Ormesby St Margaret with Scratby Parish Council AGM held on

Tuesday 15th July 2025 at 7.00pm

All Saints Parish Hall, Beach Road, Scratby

Present: Chairperson: Kathryn Wendt.

Vice Chairperson: Geoff Freeman

Councillors: Pete Holley; Amanda Deeks; Jim Shrimplin; Simone Calnon; Clive Ingram.

Minute Taker: Stephanie Davies

Apologies for Absence

Cllr Andy Grant.

The meeting was opened by the Chairperson who welcomed attendees, introduced the Parish Council to the members of the public and explained the running order.

Declarations of Interest

Cllr Wendt has interests to declare in planning application, Cllr Calnon has a payment listed on the agenda.

Approve Minutes 9.6.25

The minutes, having been previously distributed, were confirmed as a true record. Proposed Cllr Freeman, seconded Cllr Ingram.

Matters Arising

Update on the installation of the tap, to follow later in the meeting.

Open Forum

The meeting was suspended to allow for an opportunity for members of the public to address the Parish Council with any concerns. The following points were raised by parishioners:

- The council stated that the 2025/26 budget would be available at this meeting. This item is not listed on the agenda.
- At a finance meeting of the Council held on 8.7.25 shown on this agenda were discussed with no note of the new budget or to be approved budget. The item of Ranger has only be offered to the council as an either or option, please explain where the monies are being vired from.
- Could the council detail what steps have been taken to arrive at these options and be able to show value for money. Can the council show in items 14.1 & 14.7 cost analysis & risk assessment, none of which was discussed at the finance meeting.
- Could the council demonstrate they have the absolute agreement of residents and users on items of open spaces.
- Council advised that whilst the website was being used, information was being posted on Facebook. It was noted that only one set of minutes were posted.
- When will the council detail to residents its Strategy and Plan to keep residents informed?
- Thank you for the council confirming that the previous clerk has left, having spoken to multiple clerks connected to the parish over the past year, can the council confirm what

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it will be doing differently & why this post has not been advertised using Facebook and notice boards?

- Parishioner asked why the agenda was not signed.
- Parishioner asked why budget was not discussed prior to Precept being approved, why the AGAR returns were not completed and was a Proper officer and RFO appointed.
- Parishioner asked why there was no Parish Council website.
- Could the council please state who are the members of the various committees and who chairs the meetings.
- It was raised about the playground equipment, 6 years ago GYBC were going to review this. Cllr Freeman responded that GYBC estates department had completed the work, bids had been put in for replacement equipment and decision will be reached by August/September 2025.
- When will the house building planned for the Conge area of Great Yarmouth commence? Cllr Freeman will investigate.

All items will be reviewed by the parish council in due course.

Report from GYBC Cllr G Freeman

Design of Market Place. Every market stall has been let and a waiting list is in place. The presence of bird excrement on the benches was discussed with Head of Services and there is a cleaning programme in place.

North Quay. The empty buildings have multiple owners. Compulsory purchase orders are being put in place.

Restructure. Consultation period is open. It is hoped that there will be an event in the Village Centre and Scratby Village Hall for parishioners to attend. Possibility of three unitary councils.

Report from Norfolk County Council Report sent in by Cllr Bensley.

Advised nothing specific to the Ormesby area. There is a reading challenge at Norfolk Libraries during the summer holidays. The consultation period for devolution has commenced. On the 7th of September 2025 there will be a national alert sent to all mobile phones to test the system. There is a Star Wars exhibition at Kings Lynn Museum.

To approve creation of non-renumerated clerk & RFO

Cllr Freeman has agreed to be non-renumerated clerk on a temporary basis. Proposed Cllr Holley, seconded Cllr Ingram, unanimously carried.

Cllr Freeman has agreed to take on the role of RFO temporarily, proposed Cllr Wendt, seconded Cllr Calnon, unanimously approved.

Finance

Bank Accounts. Cllr Freeman reported the income and expenditure, balances from the bank accounts. The council is currently arranging for online access to the accounts at NatWest and Nationwide.

Council was advised that approximately 50% of the current monies should be kept as a reserve.

On the advice of the auditor, additional steps are being put into place to protect the accounts. Propose to accept income and expenditure as accurate Cllr Ingram, seconded Cllr Holley, unanimously approved.

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Internal Audit Report. The internal audit report has yet to be received from the auditor. Three councillors met with Judith Lawson, accountant, via teams. Ms Lawson will offer support to bring accounts back to where they should be. The report will be sent to councillors once it has been received.

AGAR form. The completed AGAR forms were signed by the Chairperson and by Cllr Freeman as temporary RFO and clerk. They will be sent to the internal auditor to complete.

To Agree the Period of Rights to Exercise. Dates given by the auditor that allow 30 days' notice period. 21.7.25 to 5.9.25.

Approve cancellation of Basecamp DD to Rainmakers. Councillors advised that she wasn't comfortable with data being sent abroad (Basecamp is an American based company). Council were advised that it did have some benefits but due to this issue with where the data was held it was proposed that the council cancel the direct debit, proposed Cllr Deeks, seconded Cllr Holley, unanimously approved.

Approve reallocation of £20000 from proposed Parish Ranger back into the budget. It was discussed that the position of Parish Ranger was not going to happen and as such council felt that allocating the expenditure back into the parish budget where it could be used for the benefit of parishioners would be appropriate. Proposed Cllr Shrimplin, seconded Cllr Holley, approved unanimously.

Approve by resolution expenditure under the Local Government Act 1972, Section 137, where funds will directly benefit the inhabitants of our area. Proposed Cllr Wendt, seconded Cllr Deeks, unanimously approved.

Ormesby Stay and Play. Helps families and children in the Parish. Proposed £250 funding from Parish Council to support the group. Proposed Cllr Holley, seconded Cllr Deeks, unanimously approved.

Ormesby Village Fete. Treasurer from Village Fete committee present, they state that there is a shortfall for this year's fete. PC proposed £100 donation towards the running costs. Proposed Cllr Holley, seconded Cllr Deeks, unanimously approved. Cllr Freeman said that in his role as Borough Cllr he would be able to give an additional £100. Fete committee advised that next year if they apply in writing to the PC for a grant this can then be considered.

Ormesby St Margaret Church tea and natter. Proposed that a £250 donation be given to the group, Cllr Wendt stated that she could not vote on this matter as she had an interest, proposed Cllr Holley, seconded Cllr Ingram, unanimously carried.

Memory Club. Providing support for residents. Proposed that a £250 donation be made. Proposed Cllr Freeman, seconded Cllr Shrimplin, unanimously approved

Planning

06/24/0938F Construction of a detached bungalow with integral garage. Land to rear of 14 Beach Road, Scratby, NR29 3AJ. An archaeological survey will take place prior to building as the area is rich in Roman and Medieval remains. No objection raised following archaeological report.

Tree Preservation Order. A TPO notice has been received relating to land to the rear of 19 North Road, Ormesby St Margaret.

06/25/0141/CU retrospective application to change the use of a domestic swimming pool associated with a dwelling at Mill House, 64 North Road, Ormesby St Margaret, NR29 3LE, to a public swimming pool (Class F2(d)). Council recorded no comment for the application.

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06/25/0460/HH erection of garden room/games room between house and garage 14A Beach Road, Scratby, NR29 3AJ. Cllr Wendt declared an interest in the planning application. Council recorded no comment for the application.

Vexatious Policy.

The policy had been previously distributed to councillors to review. It was agreed that once approved and adopted it would be published on the Parish Council website. Proposed Cllr Deeks, seconded Cllr Calnon, unanimously approved.

To approve Internal Control Policy.

Deferred till next meeting.

Approve Ormesby Youth Football Clubs request to scrap old furniture from the Pavilion at the Recreation Ground.

Cllrs Wendt and Holley met with Mr P Myhill. The furniture, including chairs, tables, a fridge, cupboards) were all in poor condition. Although considered assets of the parish, they are too poor condition to be safely used. The football club will arrange disposal of the items. Proposed by Cllr Wendt, seconded by Cllr Holley, unanimously approved. Council agreed that they should have the carrier used and an explanation of where they are to be disposed of.

Neighbourhood Plan.

Cllr Ingram has a draft plan for this, it was agreed that there should be a separate meeting to discuss this, the plan will require updating in order to move forward.

Open Spaces

To approve Scratby slope clean. The initial cleaning of Scratby slope has been undertaken. It has been proposed that further cleans be arranged during May/July/August at a cost of £120 for each clean. The company who has undertaken the work is Lee Bowen of Gardens of Galaxy, they have public liability insurance. Council have been unable to get any further quotes as no one will undertake the work. Agreed that council should have a copy of the insurance documentation. Proposal to continue with the works Cllr Holley, seconded Cllr Freeman, unanimously approved.

Approve expenditure for two noticeboards. It has been proposed that two new noticeboards will be sited at the bus shelter in Ormesby and in Scratby. Council is currently awaiting prices. It was agreed that the boards would need to be robust to withstand weather conditions. To be added to agenda for next meeting when it is hoped the quotes will have been received.

Approve electric gates at the Recreation Ground. Council is still awaiting quotes, added to the agenda for the next meeting.

Approve new car parking area, groundworks & container replacement at the recreation ground. The work involves removing barriers, preparation on grass to house metal containers, lift the metal containers from the carpark and relocate on the prepared areas, supply and lay 20 tons of granular fill on the carpark to increase parking capacity, clear site and ensure ready for use. Two estimates have been received, one from Duffield Plant at a cost of £3950 + VAT and a second quote that had been emailed through but was not available for review at the meeting. It was agreed that the council would need to see both quotations and have a full breakdown of the work and costings before a decision can be made. Decision

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deferred till next meeting.

Approve manual opening/closing of the gate at the recreation ground. No prices have been received yet.

Approve two new steel security doors at the recreation ground. The price is for galvanised steel, powder coated blue to represent the football club colours, to be sited between the playing field and road. Two quotes received, the first from Martham Joinery for galvanised steel gates as stated above with 19 lock mechanism, £1965 + VAT. The second quote from Winterton, wooden doors that would need painting and maintaining, £1690 + VAT.

Council asked the two like for like quotes be obtained to make a fair comparison.

Decision deferred till next meeting.

Approve new floodlights at the Pavilion. Cllr Freeman advised that Sparky's have visited to assess the floodlights, a quote for £1050 + VAT to replace the lights was submitted by them. Electrician stated that the outside lights looked like they had been decommissioned. In line with the council policy on having at least two quotes before work can proceed a second quote will be required, however due to the potential safety risk from the decommissioned lights, council agreed to approve the works to make the site safe by Sparky's and then look at the quotes for the floodlight replacement at the next meeting.

Completed projects. Several projects have been completed; the tap has been installed at Scratby toilets, Cllr Wendt is going to collect the signage from Martham so this can be put in place. Jubilee Wood has been cleared and planted at no cost to the parish. Cllr Shrimplin reported that the duck pod (pit) on West Road was overgrown and looking neglected, he had been in touch with Eilish Rothney of Norfolk Wildlife Trust (NWT), she has reviewed the site, NWT will arrange for volunteers to clear the pond during August.

Clerks new email address.

clerk@ormesbyscratby-pc.gov.uk

Any other Business:

It was agreed that there should be a short meeting August to review the items deferred from July

Next Meeting Monday 11th August at 7.00pm at Village Centre, Ormesby St Margaret.