



Ormesby St Margaret With Scratby Parish Council F&GP Committee Meeting Minutes

February the 17th, 2025, at 7 pm At The All Saints Parish Hall Scratby

Present: Cllr's Wendt, Shrimplin, Freeman, Calnon, Holley, Deeks, the RFO and one member of the Public.

1. Consider Apologies for absences. None

2. Declarations of Interest not previously disclosed—None.

3. Accounts Review - Requested by various Councillors to ensure accounts were fully understood before reviewing the 2025/26 financial year budgets.

3.1 Cllr Holley requested information on which Parish Bank Accounts attracted interest. The RFO provided this information and commented that each month Councillors are provided with a breakdown of Parish Finances, including interest payments.

3.2 Cllr Shrimplin asked if some of the Grass Cutting payments had been duplicated. The RFO confirmed that there was no duplication.

3.3 The RFO gave the meeting an overview of the financial records directly from the parish's accounting software and also re-affirmed that all Councillors had access to the accounting system to keep them fully up to date on income, expenditure, budgets, balances and more. No further questions were raised.

4. Review of Proposed Budgets - The RFO presented the complete list of budgets by Cost Centre and Cost Code to the satisfaction of those in attendance. It was therefore proposed that the budgets be approved by the F&GP and be recommended to the Parish Council at the next available meeting. Proposed by Cllr Calnon and seconded by Cllr Deeks. Carried. (Proposed Budget Overview can be found at Annex 1)

5. The Chair moved to suspend the meeting for public participation. Cllr Holley proposed this, and Cllr Freeman seconded it. The motion Carried.

5.1 The Parishioner asked how the council intended to handle any budget shortfall if expenditures were higher than expected. The council pointed out that there was a contingency fund that would be used once the proper process had been followed.

5.2 The Parishioner shared the view that the Council was focused solely on maintaining, rather than expanding, the current services provided to the Parish (this question included the Neighbourhood Plan). Councillors pointed out that they were in a period of consolidation, and that financial provisions, using the correct processes, could be accessed for new projects; however, for the time being, the emphasis would remain on consolidation. It was fundamentally agreed that once the period of consolidation concluded, the Council would begin to explore some proactive planning to benefit the Parish as a whole.

The Chair thanked the Parishioner for their questions.

6. The Meeting was taken 'In Camera' to provide training on the internal communication platform.

The meeting was closed at 20:38

Annex 1 - Proposed Budgets 2025/26

Budget Area	24/25	25/26	Total Headline Budget
Admin			
Stationery	£385.35	£300	
Mobile Phone	£198.18	£250	
Software Subs	£1764.00	£972	
Mileage	£165.15	£180	
Postage	£75	£75	
Training	£3000	£1997	
Professional Services	£1000	£500	
Donations	£500	£500	
Remembrance Day	£29.49	£50	
Legal Publications	£400	£300	
			£5124
Allotments			
Water	£400	£400	
Grass /Hedge Cutting	£150	£200	
Rent	£300	£300	
Maintenance	£150	£150	
			£1050
Audit			
Internal Audit	£150	£250	
External Audit	£510.6	£600	
			£850
Burial Ground			
Grass /Hedge Cutting	£6171	£6000	
Pest Control	£400	£500	
Trees	£750	£1200	
Equipment	323.31	£500	

General Maintenance	£1651.50	£400	
Burial Ground Works	£1375.47	£800	
Cemetery Software	£372	£374.40	
			£9747.40
Councillors Expenses			
Expenses	£330.30	£200	
			£200
Insurance			
Insurance	£3588.08	£3600	
			£3600
Open Spaces			
Litter Pick	£671	£500	
Grass Cutting Gen	£7293.10	£7300	
Scratby Ramp	£0.00	£400	
Village Green Grass	£1399	£1300	
Memorial Grass	£726	£600	
Pit Maintenance	£525	£600	
Trees	£1410	£2000	
Christmas Trees	£200	£200	
Scratby Toilets	£5703	£6000	
California Toilets	£1739.50	£2500	
Memorial	£410	£450	
Jubilee Woods	£525	£800	
General Maintenance	£683.32	£1000	
Ormesby In Bloom	£200	£200	
Scratby In Bloom	£200	£200	
Beach Cleaning	£550.50	£500	
Scratby Green	£500	£500	
Bus Shelters	£500	£500	
Pest Control	£550.50	£500	
			£26450

Parish Defibs			
Maintenance	£1651.5	£1200	
			£1200
Pavillion			
Electric	£385.35	£350	
			£350
Professional Membership			
NALC	£1000	£900	
			£900
Public Works Loan			
All Saints	£37307.38	£37307.38	
The Village Centre	£2667.50	£2667.50	
			£39984.80
Recreation Ground			
Ground Maintenance	£2394	£2000	
Water	£275.25	£300	
			£2300
Staff Costs			
Salary	£19188	£19188	
HMRC	£2500	£1800	
			£20988
Total Expenditure			£112744.2