



Minutes of the Parish Council Meeting held on December the 9th, at 1900 hrs at All Saints Village Hall Scratby

In attendance: Councillors: P Nathan (Chair), K Wendt, P Holley, S Calnon, A Deeks, J Shrimplin, C Williams and Proper Officer C Batten – Four Members of The Public

The Chair welcomed members of the public and Councillors; the meeting was formally opened.

1. Apologies: Cllr Freeman & Gingell – Absent Cllr A Grant

2. Declaration of interests not previously disclosed – None.

3. Minutes of the previous meeting

3.1 To approve the Council meeting minutes of the 11th of November 2024. Proposed by Cllr Deeks and Seconded by Cllr Holley - Passed

3.2 Matters arising and not covered by the agenda of this meeting. None

4. Planning –

4.1 Cllr Williams updated the meeting on the Planning Advisory Group's meeting and their recommendation to the Council regarding the current planning applications.

4.2 06/24/0770/LB – The Grange Hotel Yarmouth Road – Alterations to facilitate change of use (retrospective) - No objection. Proposed by Cllr Williams and Seconded by Cllr Calnon, Passed.

4.3 06/24/0769/CU – The Grange Hotel Change of use (Retrospective) The Council felt they could only support this application with the provision of suitable additional information relating to concerns regarding Parking, Noise and opening hours. Proposed by Cllr Williams and Seconded by Cllr Wendt – Passed

4.4 06/24/09/13/CTA – Tree Works – No objections. Proposed by Cllr Williams and seconded by Cllr Deeks - Passed

4.5 06/24/0858/HH – Single-storey rear extension Appleton Drive. No objection. Proposed by Cllr Williams and seconded by Cllr Shrimplin – Passed

4.6/24/0891/TRE – 6 Abels Court, removal of trees with no replacement – Concerns raised and Council against this application. The Council also felt that Planning needed to provide a reason why this application had only just been provided to us with such short notice. Proposed Cllr Williams Seconded Cllr Calnon – Passed.



5. Financial Matters

5.1 The current balances on the Parish Bank Accounts and the payment list for this period were reviewed. The payment schedule is attached (Annex 1). Proposed Cllr Nathan and seconded by Cllr Shrimplin – Passed.

5.2 Cllr Nathan provided the Council with an update on the recent F&GP meeting. It was requested that Chairs of all groups and committees provide the Clerk with any additional requirements for budget into the next financial year in good time for the next F&GP meeting on the 7th of Jan 2025.

- 6. Burial Ground Report** – Cllr Wendt updated the Council on the changes to the Burial Ground Committee and confirmed that Cllr Gingell had stood down as Chair of the Committee but remains on the Committee and that Cllr Wendt had assumed the role of Chair. She then proceeded to give an update on the tree survey, path and soil bins.

6a – Personnel Update - Cllr Calnon updated the Council on the annual review of the Clerk and explained that the Clerk and RFO roles had now been merged into the Role of Proper Officer. It was also confirmed that the PO had been awarded a cost of living increase.

- 7. Allotment Update** - This item was not covered due to Cllr Freeman's apology.

- 8. Open Spaces Advisory Group** – Cllr Nathan explained that as part of the council process mapping, it had been decided to ensure that Councillors could only hold one position as the Chair of a Committee or Advisory Group. To comply with this a new Chair should be appointed to the Open Spaces Advisory Group. Cllr Deeks was put forward for the position. It was further agreed that while all members of the Council were welcome to participate in the Advisory Group, the core members would include Cllr's Shrimplin, Wendt, and Holley. Proposed by Cllr Nathan and Seconded by Cllr Wendt – Carried.

- 9. Erosion Update** - The Council continues to wait for the outcome of GYBC meetings on coastal erosion and the associated reports. Cllr Nathan proposed that the Parish Council form an Advisory Group specifically to reach out to neighbouring Parish Councils who are also impacted by coastal erosion in the local area with a view to collaboration. Cllr Wendt seconded the proposal – Passed.

The Chair suspended standing orders to allow public participation to continue.



10 Public Participation

10.1 A member of the public asked for a progress report on the volunteer group suggested to help with the maintenance of the Jubilee Woods Permissive Path. The Clerk responded that, at this time, there was nothing new to report. The Parishioner asked why. The Clerk responded by explaining he had spoken to the group leadership and was waiting for essential further information from third parties.

10.2 A member of the public asked what was being done about the fallen tree in Jubilee Woods.

10.3 A member of the public raised concerns over the parking on Station Road. NCC's Cllr Bensly will be contacted regarding this issue.

10.4 A member of the public asked if some explanation of the various groups and committees could be published to make the role of the Parish Council clearer.

10.5 Salient points from the NCC and Borough reports were reported to the meeting.

The Chair reconvened the meeting.

The meeting closed at 20:42. The next Parish Council meeting will take place on January 13th at 1900 at The Village Centre Ormesby.



Annex 1. Payment List

PC Income Expenditure Nov / Dec 2024			
Expenditure List			
Item	Payee	Amount	Method
Electricity	British Gas	£ 36.59	DD
Mobile Phone	EE	£ 20.71	DD
Audit Fee	PKF	£ 504.00	Inv
HMRC	Tax	£ 137.60	BT
HMRC	NI	£ 55.08	BT
PAYE	Clerk Salary	£ 1,543.87	BT
Parish Defibs	Heart-Heart	£ 400.00	BC
Basecamp	Rainmakers Club	£ 15.00	SO
Parish Software	Scribe	£ 66.00	SO
Vciking Direct	Office Supplies	£ 54.59	BC
Litter Pick	R Scott	£ 60.00	Inv
Allotment Skip	ECW	£ 248.00	BC
Grass Cutting All Areas & Burial Ground	Darren Boden	£ 3,048.06	Inv
Scribe Burial Ground Software Set-up	Scribe	£ 219.00	Inv
Scribe Burial Ground Software	Scribe	£ 31.20	DD
Soil Bin Burial Ground	Tekplas	£ 71.99	Inv
Allotment Rent 2nd Payment	Wartnes & Sons	£ 150.00	Inv
Total		£ 6,661.69	