



Annual Parish Council Meeting Minutes 1900hrs Jun 10th, 2024

1. **Meeting Opening** - Cllr Nathan opened the meeting and explained its format to the Parishioners in attendance.
2. **Election of the Chair & Vice Chair**
 - 2.1 Resolution to hold a vote on a show of hands - Proposed by Cllr Holley, Seconded by Cllr Williams - Passed.
 - 2.2 Election of Chair - Cllr Wendt proposed Cllr Nathan to continue as Chair, seconded by Cllr Freeman - Passed.
 - 2.3 Election of Vice Chair - Cllr Calnon proposed Cllr Wendt to continue as Vice Chair, seconded by Cllr Williams - Passed
3. **Apologies** - Cllr Gingell, Shrimplin and Grant.
4. **Minutes of Previous Annual Parish Council Meeting**—The minutes of the last Annual Parish Council meeting were not passed due to the absence of Cllr Grant, who Chaired that meeting. Minutes will be passed at the next available Council meeting.
5. **Annual Governance & Accountability Review (AGAR)** - The AGAR Statement was approved, and the declaration was signed by the Chairman. Approval was proposed by Cllr Freeman and seconded by Cllr Holley - Passed.
6. **Review of delegated arrangements to committees and subcommittees**—Cllr Nathan proposed that each of the current committees be allocated a budget, which is their responsibility, and that they report to the F&GP regularly; this action is to be led by the current adopted Financial Regulations. Seconded by Cllr Calnon - Passed.
7. **Review of terms of reference for committees and advisory groups** - Having read and reviewed the terms, the council raised no further questions. Terms of Reference were proposed to be adopted by Cllr Holley and seconded by Cllr Calnon - Passed.
8. **Appoint Councillors to Committees and Advisory Groups**—The group makeup would remain the same except for the Open Spaces Advisory Group, which will be amended to

include all Councillors and Chaired by Cllr Wendt. Cllr Nathan proposed this and Cllr Wendt seconded it - Passed.

9. **Review & Adoption of Standing Orders & Financial Regulations** - Proposed by Cllr Wendt and seconded by Cllr Freeman - Passed.
10. **Review of arrangements with other bodies** - Trinity Broad Consultation Group has invited representation to the group from the Parish Council. Cllr Shrimplin has expressed his interest in joining the group on behalf of the Council. Proposed by Cllr Nathan and seconded by Cllr Wendt - Passed.
11. **Review Inventory of Land and Other Assets** - The Council had no comments.
12. **Review of Insurance Cover** - The Council was reminded the current contract was year two of a three-year deal.
13. **Review of Council & Staff Subscriptions** - The Council reviewed memberships without further comments.
14. **Review of Complaints Procedure** - No further action is required.
15. **Data Protection & Freedom of Information** - No further action is required.
16. **Expenditure Review** - Councillors were provided with a full breakdown for the year. No further action is required.
17. **Ordinary Meetings Timings / Location**—Cllr Nathan proposed that the Parish Council Meetings continue to be held on the second Monday of each month, excluding August, and that the meetings alternate between Scratby and Ormesby. With regard to Ormesby, Bracecamp should be used as the venue; talks with Bracecamp are underway. Seconded by Cllr Wendt - Passed.

Meeting Closed 19:30