

Ormesby St Margaret With Scratby Parish Council

Minutes of the meeting held on May 13th 2024 at 1900 hrs at All Saints Village Hall Scratby.

The Annual Parish Council Meeting, as advertised (not the Annual Parish Meeting), was postponed due to the potential for minor disruption from a parishioner that would have diverted attention away from the parish's business and would not have been in the best interest of the Parish. This meeting will be readvertised along with the Annual Parish Meeting on separate dates. The Council apologises for changing the advertised meeting but felt that taking a more prudent and diplomatic approach was best for all concerned.

In attendance: Councillors: P Nathan (Chair), K Wendt (V Chair), J Gingell, J Shrimplin, G Freeman, C Williams, S Calnon, P Holley and Officer C Batten.

The Chair delivered a welcome address to the meeting.

1. Apologies: Cllr A Grant

2. Declaration of Interests: None

3. Minutes Of Previous Meeting

3.1 To approve the minutes of the previous meeting held on the 8th April 2024. Proposed by Cllr Freeman, Seconded by Cllr Calnon – Passed.

3.2 Matters Arising There were no matters arising that were not included on the agenda.

4. Clerks Report

4.1 The new accounting system has been implemented and is now up and running with fully reconciled accounts in preparation for the annual audit.

The Clerk thanked the Councillors for their support and assistance with the project.

4.2 The Clerk thanked Councillors for their assistance with his new temporary role as RFO. The Clerk confirmed that the Asset Register and cost centres had all been completed but would be subject to review as part of the audit.

4.3 The Clerk passed on the positive feedback to the Council concerning the ongoing Beach Cleaning led by Cllr Holley.

4.4 The Clerk is investigating the removal of bin bases outside the middle school, as pet waste and stagnant rainwater have caused health concerns.

4.5 The Clerk is also dealing with other concerns parishioners raised about sinkholes, parking and speeding.

4.6 The Clerk informed the Council of the pending byelection for the vacant position, which will be held on June 20th.

4.7 The new public Parish Surgeries will start in June, and full details will be published on the parish's noticeboards and website.

The Chair moved to suspend the meeting, which was Seconded by Cllr Freeman.

5. Public Participation

5.1 A parishioner asked for a response to her emailed questions sent a few weeks ago. The Clerk confirmed that this was in hand and would be fully dealt with over the next few days.

5.2 Several planning issues were raised, particularly regarding Barton Way. There were concerns that the views of Parishioners may not be taken into account. Cllr Nathan and Freeman assured the public that this was a high priority and that more consultation would take place.

5.3 Cllr Gingell raised concerns about speeding and requested the Police be contacted to confirm their local speed check criteria. NCC Cllr Bensly has contacted the Police for that information.

5.4 NCC Cllr Bensly gave an overview of his current report, which will be published on the website. This was followed by the report from Borough Cllr Freeman, which will also be published.

The Chair reconvened the meeting...

6. Financial Matters

6.1 Payment List for May 2024 – The Council reviewed the payment list with no queries raised.

6.2 Bank Transfer – It was suggested by the RFO that a transfer from the Deposit account to the current account of £14,452.84, the amount will cover the payment list and also take the deposit balance below the compensation ceiling. Proposed by Cllr Wendt and Seconded by Cllr Calnon – Passed

7. Planning

7.1 06/24/0089/TRE – Scratby Hall Caravan Park Thoroughfare Lane – Works to tress protected by TPO No. 1989 – Approved.

7.2 06/24/0220/TRE – Works to trees protected by TPO N06. 2024 (12 April)
Kurumba House Station Road – Provisional Approval conditional on
consideration of the potential for a footpath as previously stated.

- 8. Permanent Appointment of Clerk** – The Personnel Committee has conducted a six-month probation review for the Clerk (excluding the RFO role) and recommends the position be made permanent with a new contract and hourly rate uplift. Proposed by Cllr Calnon, seconded by Cllr Nathan – Passed.

9. Maintenance

9.1 Gates Recreation Ground – The price of new gates for the recreation ground have been circulated, and Cllr Nathan requests that the Open Spaces advisory group communicate with the Clerk to progress this project.

9.2 Pavilion Doors - It has been suggested that in addition to gaining a price for new doors at the back of the Pavilion, the Council also consider the opportunity for repair as a viable alternative. The open Spaces advisory group should communicate with the Clerk to progress with this project.

9.3 Bus Shelter California – Restoration and cleaning should be undertaken. Cllr Holley suggested that the Bus Company be approached for potential funding for this project. The open Spaces advisory group should communicate with the Clerk to progress with this project.

9.4 Parish Notice Boards - Renewal and repair of all Notice Boards will be actioned, with the potential for additional boards for bus shelters and Halls. The open Spaces advisory group should communicate with the Clerk to progress with this project.

10. Great Yarmouth Plan - Cllr Nathen communicated the collated views of the council. These views will be put into a formal document that will then be submitted to GYBC on behalf of the Parish Council. The document will first be circulated to all Councillors for further comment.

11. AGAR – The Councillors were provided with a copy of the working figures for the last financial year figures. The full breakdown is available on Scribe (Accounts Package). Cllr Gingell questioned the outstanding load figures and the Clerk confirmed these would be checked and reported back to the Council. Cllr Gingell also requested additional information on the figures for total other payments, this will be checked and reported back once calculations are completed.

The Next meeting is on June 10th at Ormesby St Margaret Venue to be confirmed and will start at 1900

Chris Batten – Parish Clerk Ormesbyclerk@outlook.com

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