

Minutes of the Ormesby St Margaret with Scratby Parish Council meeting held on Monday 13th February at 7pm at the Village Centre, Station Road Ormesby St Margaret.

In attendance: Councillors: Andy Grant (Chair), Justin Rundle (vice Chair), Jim Shrimplin, Mick Cheetham, Sylvia Bigg, Geoff Freeman, Phil Nathan, Peter Holley, Simone Calnon and Kathryn Wendt.
Claire Fraser (RFO), two members of the public and two representatives from the National Coastwatch.

1. Apologies

To consider apologies for absence: Cllr Robert Hill and Borough Councillor Ron Hanton.

2. Declarations of Interest

Councillors are invited to declare a previously undisclosed interest relating to items on the agenda: None declared.

3. Minutes of the previous Meeting

To approve the minutes of the last meeting of the Council on 17th January 2023: It was noted that Councillor Robert Hill was in attendance at this meeting. Minutes were Proposed by Councillor Grant, Seconded by Councillor Nathan. Unanimously agreed.

Councillor Shrimplin Proposed that Item 8 be moved to Item 14. Seconded Councillor Nathan. Agreed Unanimously.

4. Public Participation

4.1 An opportunity for the public to address the council (10 minutes)

A member of the public questioned the council regarding the parish clerk leaving and the failure of the council to keep staff. Also stated that the council had 'failed' financially, the AGAR didn't add up and that there hadn't been any meetings of F & G.P.

4.2. To receive reports from Borough and County Councillors (10 minutes)

Reports had been sent in and relayed to all Councillors. Councillor Freeman mentioned about the GYBC Local Plan consultation to inform parishioners. There had been a meeting this evening from 6pm-7pm for parishioners to see the local plan and to encourage them to complete the GYBC questionnaire. There is a Borough Policy coming out in March regarding Section 106.

5. Financial Matters Payments and Administration

5.1 Bank accounts current balances

5.2 Approval of schedule of income and expenditure for February Appendix 1

5.3 Approve bank transfer from savings account to current account to meet the above.

Councillor Grant Proposed items 5.1, 5.2, 5.3 Seconded Councillor Freeman.

Agreed Unanimously.

5.4 Agar report: An informal meeting of F & GP was held to discuss the matters raised by PKF Littlejohn (Auditors) regarding the filed AGAR for 2021/22. It was found that the AGAR presented to council at the Extraordinary meeting had incorrect carried forward figures from a previous year. PKF Littlejohn were contacted and corrective measures acceptable to audit were discussed and agreed. These corrective measures would entail a correction of incorrect figures in blue ink to the original AGAR document and the publishing of said document on notice boards and website to identify corrected figures.

Motion put to council to undertake these changes as identified and that they be signed by the Chair and one other Councillor. Proposed by Councillor Nathan and Seconded by Councillor Holley. Agreed Unanimously. With regard to the Asset Register, PKF Littlejohn stated that this should not be changed retrospectively and that it should be updated at year end 2022/23.

- 6. National Coastwatch Presentation (Look out Carpark Scratby Toilets)** Two members of the Coastwatch gave a presentation to Councillors, which included a request to move their temporary trailer to Scratby car park with a view to having a permanent building sited there. Photos were sent around of the proposed site and where it would be placed. They would need mains power and therefore the best place would be near to the toilets where currently there are disabled parking spaces. This would mean two parking spaces lost and moving of the disabled bays. After more discussion it was resolved to continue a dialogue between the Coastwatch and the council to try and reach an agreement, which suits both sides. Councillors Grant and Freeman along with Borough councillor Ron Hanton to discuss the possibility of extra car parking at the site with GYBC. Councillor Grant to ascertain from GYBC as to when the damage to the toilet block will be repaired. These issues to be placed on the March Agenda.

7. Planning

7.1 06/22/1093/F

Development: AMENDMENT Proposed use of land for car boot sales, to be held on 41 Saturdays (and/or bank holidays) in any year between 1st March and 30th November
Location: Decoy Road (land at) Main Road Ormesby St Michael Great Yarmouth NR29 3LX.
No Objection

7.2 06/22/0921/TRE

Development: Proposed works to trees: T1, T2 & T3 Acer - Crown lift by 2.5m; T4 Ash - Remove- causing issues to surrounding structures and poor specimen; T5 Salix - Reduce crown by 2m, 6m down to 4m in height; T6 Conifer - Remove - to allow access to driveway; T7, T8 & T9 Lawsonia - remove overlarge for plot Location: 2 The Green Ormesby St Margaret Great Yarmouth NR29 3JX
No objection

7.3 06/23/0047/PDE

Development: Prior approval notification for larger home extension – single-storey rear extension 5.3m x 3.6m x 3.99m Location: 34 North Road Ormesby St Margaret Great Yarmouth NR29 3LA

No Objection

Councillor Nathan to circulate the direct link in the future of all proposed planning sites.

- 8. GRANTING OF THE FREEDOM OF THE PARISH proposed Cllr Cheetham to Cllr John Green**
Under s249 (5) of the Local Government Act 1972 as amended by s29 of the Local Democracy Economic Development and Construction Act 2009. – Moved to item 14.

9. PARISH CLERK

9.1 To confirm the procedure moving forward following the departure of the clerk. A resolution was passed to appoint the necessary powers. Proposed Councillor Grant, Seconded Councillor Nathan. Unanimous.

9.2 To appoint a councillor to act as interim clerk for 3 months. Councillor Kathryn Wendt was Proposed by Councillor Grant and Seconded by Councillor Nathan. Unanimous.

10. OPEN SPACES

10.1 Coronation: Councillor Nathan said that a fully costed and planned set of proposals would come forward to the March meeting.

10.2 Update Parish grounds maintenance contract

Councillors Nathan and Grant had a meeting with the Contractor. They agreed a minimum maintenance level of works over nine months that would be invoiced on a consistent monthly basis. Other non-regular works as agreed on the tender document would be added to such invoice on an as completed basis.

11. Neighbourhood Plan Update

Councillors Nathan and Wendt stated that the Plan is moving forward and that there will be consultation meetings for parishioners during the month of April 2023.

12. Norfolk Rural Electric Vehicle Charge point Pilot - Expressions of Interest

It was Proposed by Councillor Grant and Seconded by Councillor Holley to put forward five sites for the free survey: Village Centre, Ormesby, All Saints Parish Hall, Scratby, Recreation Ground, Ormesby, Scratby Green and California Toilets. Unanimously Agreed.

13. Matters for Future Agendas

Open Spaces Booking Form

Burial Ground Update (following on from a burial ground meeting)

Heart to Heart

Asset register (following on from an F & GP meeting)

Allotments

Beach Huts

Coastwatch

Extra car parking spaces at Scratby green area

Freedom of the Parish policy

14. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Councillor Grant confirmed employment matters.

Discussed Granting of the Freedom of the Parish.

The meeting closed at 21:25

Date of next meeting: 13th March 2023 at All Saints Parish Hall at 7pm.

**Kathryn Wendt Interim Clerk
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Ormesby St Margaret with Scratby Parish Council
Issued: 14.02.23**

DRAFT