

Minutes
of a meeting held by Ormesby St Margaret with Scratby Parish Council at
All Saints Village Hall Scratby NR29 3AJ
on Monday 10th JANUARY 2022 at 7pm

In attendance: Cllrs A Grant, R Hill, J Shrimplin, G Freeman, P Holley, J Rundle, D Troy,

K Wendt, J Beaumont, S Bigg, J Green, J Shrimplin, P Nathan

Council Officers present P Stone Clerk, C, Hummel, RFO (responsible financial officer) arrived at 20.15
GYBC Cllrs R Hanton and G Freeman, seven members of the public

1. Apologies

Received and accepted apology for Cllr Cheetham (illness)

2. Declarations of Interest

Cllr Freeman, nonpecuniary interest planning

3. To approve the minutes

The minutes of the last meeting of full parish council held on the 13th December were AGREED.

Proposes Cllr Green, Seconded Cllr Freeman

4. Public Participation

4.1 An opportunity for the public to address the council (10 minutes)

Concern raised in respect of the non-activity or updating to the website and Facebook page and lack of direct communication with the public via these platforms. Clerk confirmed that he hoped to given access to these two formats this week to enable postings to be made by him on behalf of the council.

Concern raised in respect of the new website and the money spent £800, but still the website was not live. Clerk confirmed site is up and that the content has yet to be transferred before going live and that this was in hand.

Question asked why the third bench for the burial ground had not been sited. Clerk confirmed still to be ordered and that location in burial ground would be confirmed by the burial ground committee meeting on Monday the 17th

Concern raised in respect of patient's forum and lack of progress or any formal response from Coastal Practices and how they anticipate providing services coming out of lockdown. Clerk confirmed he would write to the practice manager and request a formal response.

Concern raised in respect of the lack of remedial work being carried out by Norfolk County Council in the parish such as road repairs and white line marking. Cllr Grant confirmed clerk would write to Norfolk County Council and confirm the council's disappointment and request an update on works to be carried out.

4.2. Reports from Borough and County Councillors

Borough Cllr Freeman

Written report previously received taken as read no questions raised.

Borough Cllr Hanton

Clerk: Philip Stone

Email: clerk@ormesby.org

Ormesby St Margaret with Scratby Parish Council

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Written report previously received taken as read no questions raised.

Borough Cllr Hanton

Written report received; question raised from Cllr Wendt as to why there was no arts funding for the Northern Parishes? Cllr Hanton explained that allocation of funds was done by way of a bidding round for events and infrastructure. Cllr Hanton confirmed he would notify the council as soon as he is aware of the next round.

County Councillor Bensly

Written report received no questions raised. Cllr Bensly emphasised the problems he had encountered in trying to get speeding taken seriously by NCC in front of the Ormesby War Memorial on Yarmouth Road, reporting following the RTA that occurred over the Christmas period at the war memorial being reported by the clerk that more interest and attention was now being paid to the danger by NCC in respect of what assistance could be given.

6. Personnel Committee

6.1 Appointment of a new member to the personnel committee.

Cllr Hill expressed his objection to the appointment of a new member to the Personnel Committee. Cllr Freeman Chair of Personnel suggested the committee would like to be consulted and interview any suggested new members, terms of reference for each committee are clear and they do not include the ability to interview potential new members. Cllr Freeman proposed the matter of appointment of a new member to the committee was deferred to the next meeting seconded Cllr Wendt **unanimously RESOLVED.**

7. Planning

7.1 06/20/0278/First & Last Public House Ormesby St Margaret Great Yarmouth NR29 3QG AMENDED APPLICATION Clerk confirmed unable to determine from the information available online what the amendment was. Cllr Freeman confirmed he would collect full revised plans so the question of the amendment could be dealt with by way of a planning committee meeting on site. **NOTED**

7.2 To Note Planning Sec 78 Planning Appeal REF:1180 Subdivision of curtilage to allow for erection of detached chalet bungalow and garage 54 Beach Road Scratby NR29 3AJ Planning Inspectorate Appeal Ref: APP/U2615/W/21/3281548

Appeal noted. Proposed Cllr Freeman no objection seconded Cllr Wendt **unanimously RESOLVED**

7.3 06/21/0989/F Proposed garage extension and porch with replacement pitched roof 43 Barton Way Ormesby St Margaret NR29 3SD Cllr Hill confirmed not looked at as no plans received from planning department. Clerk confirmed that the policy of the Great Yarmouth Planning office was that hard copy plans would not be provided.

No comment made

7.4 06/21/1002/F Proposed change of use of part of site from 38 touring pitches to 19 static caravans and new internal vehicular access Location: Tuddenham Caravan Park California Road California GREAT YARMOUTH NR2 3QW

Proposed Cllr Freeman no objection seconded Cllr Grant, **unanimously RESOLVED**

8. Trees

8.1 Tree surveys are required at the Church Yard/Burial Ground, Memorial Green, Jubilee Wood and Ormesby green. Cllr Grant proposed that the budget figure of £800 plus £2,000 concurrent function grant is used to carry out surveys and any recommended works to Ormesby village green, war memorial green, burial ground and

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cemetery, seconded Cllr Wendt **unanimously RESOLVED**. Clerk to obtain quotes for surveys and works as soon as possible.

C Hummel RFO entered the meeting

8.2 Oak tree for green

Concern was raised by Cllr Shrimplin in respect of correct siting of proposed tree, concerns noted by council. Clerk confirmed issues in respect of sourcing an oak of suitable size and the restrictions in respect of disease and movement of oaks currently in place and recommended replacement with a Hornbeam. Proposed Cllr Grant a figure of £800 should be allowed for the hornbeam including the cost of planting and clerk authorised to source as soon as possible, seconded Cllr Wendt **unanimously RESOLVED**.

8.3 RTA Memorial Green Ormesby insurance claim

Clerk confirmed the occurrence of a road traffic accident over Christmas which damaged several bollards, an insurance claim has been submitted and two companies contacted for quotes.

9. Concurrent Functions

Cllr Grant emphasised the need to ensure that the concurrent function grant was spent each year as in the last few years the parish council have failed to do so, resulting with a considerable underspend. If this continues the likely hood is that it will be reduced by Great Yarmouth Bourgh Council in future years unless we can show the continuing need by spending it each year.

9.1 Church yard clearance and further works

All matters will be considered by Burial Ground Committee at next meeting on the 17th January.

Areas of concern noted by council for consideration, the need for more considered contractors for maintenance, location, and purchase of a third bench (purchase previously agreed by council), emptying of grey bins, ownership maintenance/ replacement of hedge along footpath to burial ground from Station Road.

9.2 Recreation ground carpark

Cllr Grant proposed £3,000 is allocated to resurfacing with type 1 road plainings and the question of who should contribute towards the cost of maintenance of the carpark, Bowls and football clubs to be discussed at the March council meeting, clerk to be authorised to obtain 3 quotes for the work, seconded Cllr Wendt **unanimously RESOLVED**.

9.3 Open space review

Full review to take place by Open Space working party on the 18th January. **NOTED**

10. Flagpole Scratby

£1,250 has previously been allocated. Cllr Grant proposed that the clerk obtain 3 quotes for a fibreglass flagpole which can be dropped and cleaned, seconded Cllr Green **unanimously RESOLVED**.

11. Parish Magazine monies held on account

Cllr Grant explained that the council currently hold £1,448.60 in payments from advertisers from the now defunct parish magazine. Cllr Grant proposed that via the RFO; council website and Facebook account that the advertisers are attempted to be contacted and repayment of their fees made upon production of proof of placing the advert and whatever funds are left by the end of September are paid to a local charity, seconded Cllr Holley **unanimously RESOLVED**.

12. Matters arising/ Clerk report

12.1 RTA Ormesby Memorial Green (As per 8.3)

12.2 Ramp bench **NOTED** being handled direct by Cllr Freeman who will liaise directly with the RFO in respect of ordering and payment.

12.3 Website **NOTED** Access to website and Facebook to be given to clerk this week. Previous access having been restricted to a single councillor.

12.4 **Printer and safe quotes before next meeting.** Clerk confirmed the need for an appropriate printer and fireproof safe. Cllr Grant proposed the clerk to obtain quotes for the same before next meeting. Seconded Cllr Freeman, **unanimously RESOLVED**

12.5 **Phone Box**, Clerk confirmed he was working with Cllr Wendt and recommended letters are sent to the residents of the three sites, asking for their support or objections for the proposed siting of the phone box, planters and bench should be done prior to submission of formal application. Proposed Cllr Grant, seconded Cllr Wendt, **unanimously RESOLVED**

12.6 Defibrillators All defibrillators now to hand Cllrs Grant and freeman dealing with siting and erecting.

21.00

The Chair advised that the meeting would need extend two hours as per standing orders. Cllr Freeman proposed extending the meeting by 30 minutes to deal with AGENDA item 5, seconded Cllr Shrimplin **unanimously RESOLVED**

5. Financial Matters Payments and Administration

5.1 RFO confirmed bank account figures to be scanned when all statements had been received.

5.2 Approval of schedule of income and expenditure for January Appendix 1 Proposed Cllr Freeman, seconded Cllr Wendt **unanimously approved**

5.3 Approve bank transfer from savings account 07112399 to current account 00511387 to meet the above. Cllr Wendt proposed transfer of the sum of £7,800 seconded Cllr Grant **unanimously RESOLVED**

5.4 Confirm new signatures for all bank accounts. Cllr Green proposed online access for the chair of finance and general purposes committee. and the RFO with the addition of Cllrs Grant and Wendt as signatures to all accounts seconded Cllr Holley **unanimously RESOLVED**

5.5 The budget for 2022/2023 was presented by the RFO, Cllr Beaumont proposed to approve budget with the small amendments suggested by council, seconded Cllr Grant **Unanimously RESOLVED**

5.6 The precept for 2022/2023 Cllr Grant proposed to raise the precept by 10% (Band D household council tax charge for 22/23 will be £3.62 a month) seconded Cllr Hill **unanimously RESOLVED**

5.7 Nest Pension Provider letter 29th December Reporting Council for failure to comply with Pension Contributions June to November in respect of clerk **NOTED**. AP RFO is currently resolving the question of non-payment.

5.8 Copy of signed December minutes confirming the resolution to move from the Nest Pension Scheme to the Local Government Pension Scheme to be forwarded to the Local Authority Pension Scheme authorising the joining of the scheme **NOTED**

13. Neighbourhood Plan Update

RFO confirmed she was dealing with arranging a meeting of the steering group so a decision could be made to proceed or not with the neighbourhood plan

Meeting closed 21.30

A Grant (Chair) Signed:

Appendix 1

January 2022 Payment List

NAME	Description	Amount	Invoice No	Form of Payment
EE	Parish Mobile	£ 14.96		DD
British Gas	Power to the Pavillion	£ 19.67		DD
Staff	Salaries	£ 2,253.43		Chq 004424,004425
HMRC	Tax and NI	£ 664.72		DD
Clerk expenses	Expenses for December	£ 147.50		Chq 004426
Local Authority Pension	Employee & Employer Contribution	£ 559.46		DD
P Stone	Printer, Ink and key cutting	£ 120.00		Chq 004426
Mrs J Simpson	Gate opening of the Recreation Ground	£ 155.00		Chq 004427
CGM	Grounds Maintenance	£ 901.54	243655	Chq 004428
GYBS	Burial Ground Maintenance	£ 1,682.77	35IN-001031	Chq 004429
Rodney Scott Garden Services	Litter Pick	£ 21.00		Chq 004430
GYBC	Bin purchase at Scratby	£ 432.00	2221214226	Chq 004431
Fiona Davies	Village Sign 1/2 Payment	£ 995.00		Chq 004432
	TOTAL	£ 9,914.38		

Bank Balances at 10/01/22		Income	Details	
Lloyds A/c 00511387	£ 5,713.33			
Lloyds A/c 07112399	£ 54,198.93	£ 550.66	£230 Christmas Tree £0.66 Interest £320 (RFO to advise income)	
Lloyds A/c 24184660	£ 1,458.76	£ 0.01	Interest	
Lloyds A/c 24183568	£ 2836.49	£ 46.52	£46.50 rental £0.02 Interest	
Nationwide A/c 90157953	£ 64,814.99			
Natwest A/c 11237090	£ 40,001.00			

Clerk: Philip Stone

Email: clerk@ormesby.org

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