

Ormesby St Margaret with Scratby Parish Council

Minutes

For a meeting held at

The Village Centre, Ormesby St Margaret at 7pm on Monday 11th March 2019

1. **Attendance: Present:** Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Heelas, Hill, Jones, C. Lee, N. Lee, Scott-Greenard, Shrimplin, K. Wendt, R. Wendt, and two members of the public. **Chair:** Adrian Peck. **Clerk:** Jayne Morse (minute taker)

Absent (454.03.19) County and Borough Cllr. Hanton

2. **Declarations of Interest for matters on the agenda (455.03.19)**

Cllr. Peck declared an interest in finance – Community Newsletter and Vodafone invoice.

3. **Approve the minutes of the meeting held on Monday 11th February 2019 (456.03.19)**

Proposed: Cllr. Steve Scott-Greenard

Seconded: Cllr. John Green
Unanimous

4. **Public Forum (457.03.19)**

4.1 To receive reports from County Councillor, Borough Councillors, and the Police

None

4.1 Public participation – an opportunity for members of the public to address the Council

None

5. **Matters Arising (458.03.19)**

The Clerk provided the following updates:

5.1 **Yarmouth Road:** Double Yellow line request - See email 02/03/19 - Clerk to contact the local police.

Appendix A

5.2 **Willow Tree:** Email sent 13/02/19 to the Headmistress, she will speak to the caretaker.

5.3 **West Avenue Road markings:** White lines on North Road, Opposite to West Avenue have now been replaced.

5.4 **SNAP Meeting Update:** The next SNAP meeting will be taking place on 25th April 2019 at 7pm, at the Smudgers Bar, Wellesley Recreation Ground.

5.5 **Speeding signs:** 30mph signs needed in Ormesby St Margaret – It was decided that the Parish Council would not proceed any further with this suggestion due to the cost and the logistics of having to move SAM2 signs on a fortnightly basis.

5.8 **Any other updates**

Allotments – Cllr. K Wendt reported that a working party has taken place on the 4th March 2019 and letters had been sent out to some plot holders regarding some various issues. Cllr. K. Wendt also requested membership to the National Association of Allotments at an annual subscription of £55.00 + VAT.

Proposed:

Cllr. C. Lee

Seconded:

Cllr. N. Lee

Unanimous

Recreation Ground – the working party visited the Recreation Ground on Saturday 9th March 2019. A discussion took place between the working party and Phil Myhill of Ormesby Lads, about how the Parish Council could utilise the grounds and the Pavilion to raise funds in the future by organising events and having stalls at their forthcoming Football Tournament on the 10th & 11th August 2019. A meeting between the Parish Council and Ormesby Lads is to be arranged and to discuss this in greater detail.

Agreed

Gatekeeper – resignation – It was agreed that a short-term replacement should be sought with a view to look into an electric barrier to be installed in the future. Possible 50/50 funding from the County Council also to be investigated.

**Agenda
item for
the F&GP**

- 5.9 **Pippin Close, Ormesby:** As Cllr. Hanton was absent but an email update had been circulated to Councillors. Clerk to write to Highways regarding potholes in the road and the Planning Department regarding the unfinished state of the road as the protruding manholes are a safety hazard as the developer has not completed the work.

**Action
Clerk**

6. Correspondence (459.03.19)

- 6.1 **Elections** – to be delivered by hand any working day from 20th March to 3rd April before 4pm

Clerk will be attending the Town Hall to get more information on Friday 15th March 2019

- 6.2 **Community Litter Pick** - This is to be organised by Cllr. Freeman and it was agreed that this will take place on Saturday 11th May 2019 at 10am. Two groups to be organised, one for Scratby, meeting at the All Saints Parish Hall and one for Ormesby St Margaret meeting at The Village Centre. Borough Council to supply bags and gloves.

**Action
Cllr.
Freeman**

7. Planning (460.03.19)

Notification of Decisions from Great Yarmouth Borough Council

- 7.1 *To receive notifications of decisions:*

06/18/0604/F: 27 Ranworth Drive, Ormesby St Margaret

Refused

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

- 7.2 *To consider applications received from GYBC for comment:*

06/19/0037/F: Lily Bate Farm, Scratby Road. Proposed conversion and extension of existing barn to residential dwelling.

**Objection – Cllr.
Freeman to send
Clerk a report**

08/18/0452/F: Mill Farm – temporary application so this is a renewal – no changes (description changed) 06/08/0131/F 06/11/0815/F (omitted from description previously) and 06/18/0541/F

Noted

8. Finance (461.03.19)

The following list of accounts had been distributed to the Council in advance of the meeting.

Monthly expenditure – as Appendix B

The bank reconciliation and bank account balances were reviewed by Cllr. Gingell and Cllr. Cheetham

**Proposed:
Cllr. R. Wendt
Seconded:
Cllr. M.
Cheetham**

Unanimous

Transfer £8,500.00 from Savings Account to Treasurers Account.

Transfer of £354.00 from CNL Account to Treasurers Account.

Transfer of £294.00 from CNL Account to Treasurers Account. (Tigger payment paid into the incorrect account and now corrected)

**Proposed:
Cllr. K. Wendt
Seconded:
Cllr. Hill**

Unanimous

Appendix B

11th March 2019				
Name	VAT No.	Amount Ex.VAT (£)	VAT (£)	Total (£)
Expenditure for February 2019				
Clerk: Salary (net) - Jayne March 19 as post dated cheque)		1297.83		1297.83
Expenses		113.24		113.24
Mileage - January 2019 JM		96.12		96.12
Home allowance JM		14.59		14.59
HMRC: Employees NIC & Tax (JM)		234.06		234.06
Employers NIC		125.65		125.65
Nest Pension (DD): Employers		32.25		32.25
Employees (JM)		80.63		80.63
Information Commissioners Office - License		40.00		40.00
Society of Local Council Clerks - Membership		156.00		156.00
EON - Electric - Pavillion		90.45	4.52	94.97
Vodafone - Mobile		72.66	11.55	84.21
Christopher Staff - Tree work in Burial Ground		3000.00		3000.00
Burrell Pest Control		170.00		170.00
GRD Electrical - Bus Shelter		187.72	37.54	225.26
Ormesby Lads (BTEC Carpentry)		190.00		190.00
National Association of Local Councils - Training		110.00	22.00	132.00
National Association of Local Councils - Training		30.00	6.00	36.00
S & C Moore - Interim internal audit		60.00	12.00	72.00
Bobby Dazzlers - Bin emptying		60.00		60.00
Rodney Scott - Recreation ground litter pick		30.60		30.60
M J Woolston - Gatekeeping		140.00		140.00
The Village Centre - Tigger Time Payment		294.00		294.00
GYB Services - Burial Ground and Allotment Contract		1927.59	385.52	2313.11
Newsletter Editor - Printing (paid by advertising income - *4660) see a/c		354.00		354.00
Total Expenditure		8907.39	479.1	9386.52
Income for February 2019				
Burial Fee - RB		220.00		220.00
Cllr Freeman - Church		71.67		71.67
Ben Clarke - allotment fee		25.00		25.00
Ormesby lads - water and sewerage recharge		103.63		103.63
Dybles Garage - tree sponsorship		50.00		50.00
Ormesby lads - electricity recharge		94.97		94.97
Interest - Lloyds Main Savings A/C ****2399		2.16		2.16
Interest - Lloyds Community Newsletter A/C ****4660		0.13		0.13
Total income		567.56		567.56
BALANCES at latest statements as at 28.02.2019				
Lloyds Current A/C ****1387		3537.25		3537.25
Lloyds Main Savings A/C ****2399		43419.57		43419.57
Lloyds - Savings A/C ****3568		1.19		1.19
Lloyds - Community Newsletter A/C ****4660		2439.23		2439.23
NatWest Savings A/C ****7090 (Village Centre and Private Road Fund)		64159.55		64159.55
Total as at latest available statements		113556.79		113556.79

Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

9. Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (462.03.19)

- Possible grants to be applied for – Meeting with Joe Crabb from the National Lottery Fund 7th March 2019. Very positive but their expectation is that the funding would be 50/50. Await the outcome of their review meeting in 3 weeks. **Action Cllr. Peck**
- Feasibility study to look at alternatives including the option of a ramp – awaiting report from Technicus Consulting. **Action Parish Clerk/Cllrs.**
- BID for Scratby Steps – No information on this has been received but unsure if any BID will be offered.
- Step by Step carvery lunch at All Saints Parish Hall - The first lunch is scheduled for Tuesday 2nd April 2019 and everything is in place. All proceeds to go towards the funding for Scratby Steps. **Cllr. Bigg**

10. Ongoing open agenda item for discussion regarding Coastal Erosion (463.03.19)

Robert Stephenson sent his apologies. Cllr. K. Wendt reported that reports were being collated and that the GYBC Emergency Plan was now in place for Hemsby.

11. **Unregistered Land (464.03.19)** - Cllr. C. Lee – asked for sworn statements of historical supporting evidence from the Councillors to strengthen the case for Parish Council ownership of the flower beds and land where the Scratby sign is.

12. To provide an update on the Parishioner Surgeries (now called 'Open Morning') (465.03.19)

Cllr. K. Wendt reported that the Open Morning had gone well. The next Open Morning is on the 6th April at the Village Centre. A request was made for up to £50.00 for posters to put into the A Frame which had been donated.

Agreed

13. Matters for reporting

Hedge on Station Road overgrown

Path around the Churchyard needs attention

Items for next agenda

For Sale Boards

Wapping – Horse Manure being dumped

Hedge near Jolly Farmers

Ormesby St Margaret and Scratby with California boundary signs need to moved as incorrect.

Meeting Closed at 8.48pm

Date of next meeting:

The next Parish Council meeting will be held on Monday 1st April 2019 at All Saints Parish Hall at Scratby after the Annual Parish Meeting at 7pm. ***Please note change of date to that as advertised previously.**



Clerk and Responsible Financial Officer
Ormesby St Margaret with Scratby Parish Council
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