

Ormesby St Margaret with Scratby Parish Council
Minutes
Of a meeting held at
Monday 9th December 2019, 7pm at The Village Centre, Ormesby St Margaret.

1. **Attendance: Present:** Cllrs. Bigg, Cheetham, Gingell, Hill, Jones, Lee, Scott-Greenard, K. Wendt and R. Wendt. 16 members of the public attended. **Chair:** Adrian Peck. **Clerk:** Jayne Morse (minute taker)

Apologies (593.12.19) Cllrs. Freeman, Green, Shrimplin and County Cllr. Hanton.

2. **Declarations of Interest for matters on the agenda (594.12.19)**

Cllr. Peck declared an interest in finance for CNL Newsletter and Keys for the Recreation Ground.

3. **Approve the minutes of the meeting held on Monday 11th November 2019 (595.12.19)** **Agreed after amendments**

4. **Public Forum (596.12.19)**

- 4.1 To receive reports (if available) from County Councillor, Borough Councillors and the Police.

Cllr. K. Wendt requested that reports from County Councillor/Borough Councillors and the Councillors pack could be sent in a more timely fashion to ensure Councillors had enough time to view them. The Clerk agreed to take measures to ensure that this was adhered to in the future.

Report from County Cllr. Ron Hanton – distributed by email as apologies received. The report detailed, Norfolk County Council's Environmental Policy and Road Closures for 2020 VE and VJ street parties.

Report from Borough Cllr. Scott-Greenard

As part of discussions over playground equipment in our Parish, Cllr. Bigg and Cllr Scott-Greenard met with Dan Hastings of GYBC to discuss plans to review the replacement and/or maintenance of existing equipment. A full review of the 94 sites across the Borough will commence in March with a presentation to full council in September. At this meeting Cllrs. Bigg and Scott-Greenard were also introduced to Dan Norgrove, a local Community Development Worker for the Borough. It was his intention to reach further afield into the more rural communities to assist with local community groups. Cllr. Scott-Greenard will pass on details of the local community groups so that Dan can make contact and offer any support for equipment and grant applications in the community.

Report from Borough Cllr. Freeman read out by the Clerk

Cllr. Freeman had received requests from parishioners wanting guidance on how to find help with various topics, ranging from flooding to lighting outages, pest control and overgrown trees.

There had been an incident of fly tipping on Thoroughfare Lane. The Parish Clerk reported this to Clean Streets and the offending item was removed with 24 hours. To report an issue create an account at <https://lovecleanstreets.com>.

Planning proposals for the housing development in West Caister are now available and once the application is received comments will be able to be submitted. There are concerns from Northern Parishes and Councillors regarding the effect this development may have on the already overloaded sewage system as this will add further pressure on the flood relief pipe that was laid in 2000, to serve Ormesby/Hemsby, and could potentially cause problems in the future.

A letter had been sent to the Chair of Development Control and Head of Planning outlining concerns over the decision process. Unfortunately, the letter had gone to an old address, but any mail was being redirected to the Town Hall, but this had not been received. This had now been sent again to the correct address and we look forward to receiving a reply in due course.

Cllr. Freeman wished all Councillors a peaceful Christmas and a Happy New Year.

Public Participation:

- 4.2 A number of parishioners attended and concerns regarding Permissive paths being ploughed up by Mr Hirst were raised. This was due to the DEFRA grant being stopped by the Government in September and Mr Hirst had given 1 months' notice for the removal of these. It was thought that this would also impact on local businesses as holiday makers also used these paths. The general lack of footpaths in the local villages were of concern for local families, as it was not safe to walk on the roads and some areas were in a bad state of repair.

It was made clear, that although the Parish Council were sympathetic to these concerns, public money could not be given to landowners in compensation. The Council had offered support to Mr Hirst to claim for funding to help keep these paths open. It was also noted that there was no budget at the moment to implement more pathways and any such plan may increase the Precept which would then directly affect the rate of Council Tax payable.

The regular users of these paths suggested that they could find a way to raise funds to keep the pathways open at the farmers discretion. It was agreed that Cllr. Peck would ask Mr Hirst for a map of pathways and then to have a meeting with him to discuss which ones he may be willing to keep. If funding was found, then it would require a long-term commitment from both parties. Clarification was to be sought from Mr Hirst regarding a plan and an agreement should be put in place to lay out specific terms, payment and duration.

Once the maps have been located, these will be published on the Parish Council website, Facebook, Community News Letter and also on the Notice Boards if room was available.

Further concerns were raised regarding the street gutters not being cleaned properly. Of particular concern was the area around the Esso Garage and North Road/West Road/Crossways in Ormesby St Margaret and the Beach Road new development site, in Scratby. The Clerk to report this to Highways.

A parishioner also raised the issue of speeding in and around Ormesby St Margaret, particularly near the Junior School on North Road and Appleton Drive which had previously been discussed with the Clerk. The Clerk reported that a site meeting had been held with Highways and this was on the Agenda for the next Finance and General Purposes Meeting on the 16th December 2019. It was also noted that a SAM2 sign was being delivered in January and this would be placed at various points around the villages on a 4 week rotational basis. The parishioner said she was working closely with the local school to organise a project for the children which would involve making visual shapes of children/animals which would be highly decorated to place around the village to raise awareness of the speeding issue and to try to get drivers to slow down. Cllr. Peck said this was an excellent idea and offered his thanks on behalf of the Council.

5. Matters Arising (597.12.19)

The Clerk provided the following updates:

5.1 Request for Grit Bin - California

The clerk reported that the response from Highways had suggested that relocation of a grit bin would be the best option. A new grit bin request needs to meet strict criteria eg. be in the vicinity of vulnerable road users, surgeries, care homes library, community centre etc. or be on a significant gradient on an untreated route. As California Road is none of these, would not qualify for a new bin.

It was suggested that an option would be to relocate the one on North Road junction with Beck Avenue to California Road if this is where it is deemed more useful. North Road is a principle treated route so would be de-iced every time treatment of the network was carried out, weather dependant.

It was agreed to bring this forward to the next agenda to discuss the best location for this bin if it is moved.

5.2 Bin Emptying – Burial Ground and Jubilee Wood

The clerk reported that the bin collection commenced on Friday 29th November 2019 at a cost of £35.00 a week for 6 bins. The Clerk had reported that the bins in the Burial Ground needed to be replaced as the bins were rusted through and had no lids. The Clerk also queried the location of the bin in Jubilee Wood bin, as originally it had been place near the gate. The Clerk reported that when attending the route with CGM contractors it had been very difficult to empty this bin as it was overflowing with dog waste, it was noted however that it had been 3 weeks since it had been last emptied.

It was agreed to have a meeting on site with Cllr. Peck and Cllr Jones.

5.3 Ormesby Village Sign

County Councillor Hanton has requested this from the Highways Department and confirmed that he will pay through his members allowance. Pointers East had been noted as now having an Ormesby St Margaret postcode but it was agreed that the location should stay as originally planned to adhere to the Local Plan Policy of settlement separation.

5.4 The Dell

The Parish Clerk had written a letter to Aldreds on the 13th November 2019. A response was received on 6th December to say that the buyers of this property were fully aware of the position and confirmation of the information had already been provided by the Sellers Solicitors.

5.5 Jubilee Woods

A quotation for 2 signs, one at either end of the Wood, had been received. This is to be put onto the next F&GP Agenda.

6. Correspondence (598.12.19)

6.1 Speed Bump – North Road, Ormesby St Margaret

A resident had contacted the Clerk by email regarding the loud noise of vehicles as they go over a rumble strip outside of their property. This was a Highways issue and had been reported to Highways on several occasions by the resident. The Highways Engineer reported to the Clerk that as the feature is in an acceptable condition they have no immediate plans to replace this.

6.2 Removal of Telephone Boxes

Notification had been received of the removal of a telephone box on Beach Road, near Summerfield Holiday Park. **Noted**

7. Planning (599.12.19)

Notification of Decisions from Great Yarmouth Borough Council:

7.1 To receive notifications of decisions:

06/190161/D: 74 Station Road, Beechcroft, Ormesby St Margaret. Approval of reserved matters application. Approved
06/17/0028/0 – for appearance, landscaping and layout. 11/11/19

06/19/0551/F: 9 Bracecamp Close, Ormesby St Margaret, NR29 3PR. Single storey rear extension and two storey extension over existing garage and utility. Approved
12/11/19

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

7.2 06/19/0310/F: 26 Spruce Avenue, Ormesby St Margaret, NR29 3RY. Ground and first floor extensions and repositioned chimney. **No Objection**

06/190619/CC: 11 North Road, Ormesby St Margaret, NR29 3SA. Demolition of existing derelict hay barn and associated works. **In conservation area and it was felt if demolished would detrimentally alter the character of the village and conservation area.** **Objection**

06/19/0507/F: Proposed revised site boundary line, minor alterations to position of Unit 6, layout change to Unit 3. Approved 12/04/19 06/18/0499/F: 37 Yarmouth Road, Diary Farm, Ormesby St Margaret. Proposed 6 new dwelling and barn conversion. 37 Yarmouth Road, Diary Farm, Ormesby St Margaret. Proposed 6 new dwelling and barn conversion. **No Comment**

06/19/0623/F: Unit 4, Hall Farm, Beach Road, Scratby, NR29 3AJ. Removal of old porta-cabin office/showroom; erection of new steel building for office/showroom; siting of new toilet block. **No Comment**

06/19/0636/F: 9 Decoy Road, Ormesby St Margaret, NR29 3LG. Extension to first floor. **No Comment**

8. Finance (600.12.19)

8.1 To authorise the month's expenditure, and to note receipts. **Agreed.**
Proposed:
Cllr. R. Wendt
Seconded:
Cllr. Scott-Greenard

8.2 The following transfer of monies was agreed. **Proposed:**
Cllr. Scott-Greenard
£23000 from ****2399 to ****1387
£354.00 from ****4660 to ****1387 **Seconded:**
Cllr. Bigg

8.3 The bank reconciliation and bank account balances were reviewed by Cllr. Gingell and Cllr. Cheetham. **Noted**

Presented at Meeting held 09/12/19

Expenditure					
Date	Name	Description	VAT	Net	Gross
09/12/2019	Jayne Morse	Salary and expenses		1424.16	1424.16
09/12/2019	HMRC	Tax and NIC		373.42	373.42
09/11/2019	Nest	Pension - November		117.30	117.30
09/12/2019	Nest	Pension - December		117.30	117.30
09/12/2019	NALC	Training - How to be an effective Council	29.00	145.00	174.00
07/11/2019	Expense Account	Misc	2.27	27.82	30.09
09/12/2019	PWLB	Loan - 1st January		18653.69	18653.69
09/12/2019	EE	Mobile Phone - November	2.40	12.00	14.40
09/12/2019	Technicus Consulting	Interim Invoice - Inspection	205.50	1027.50	1233.00
04/11/2019	Opus Energy	Electricity - Sept-Oct	1.62	32.34	33.96
09/12/2019	Opus Energy	Electricity - Oct-Dec	1.09	21.73	22.82
09/12/2019	Adrian Peck	Key cutting - Pavillion		23.00	23.00
09/12/2019	Lee Bowan	Maintenance		130.00	130.00
09/12/2019	Janet Simpson	Recreation Ground Gate - November		150.00	150.00
09/12/2019	Rodney Scott	Litter Pick - Recreation Ground - November		20.40	20.40
09/12/2019	Fiona Davies	Repair and Repaint Village Sign		310.00	310.00
09/12/2019	Burrell	Mole Trapping		180.00	180.00
09/12/2019	Auto Grow	Christmas Trees		180.00	180.00
09/12/2019	Heather Peck	Community News Letter		354.00	354.00
Total Expenditure			241.88	23299.66	23541.54
Income					
01/11/2019	Allotments	Various			198.50
05/11/2019	A Peck	Carvery November			150.00
05/11/2019	Misc				72.00
11/11/2019	Bank - Savings	Interest			4.65
13/11/2019	A Peck	Carvery Float			200.00
18/11/2019	A Peck	Table top sale at Carvary			55.95
19/11/2019	Scratby Caravan Park	Pledge for Scratby Steps			1,250.00
22/11/2019	Jary and Sons	Drewery			250.00
19/11/2019	Green Farm	Pledge for Scratby Steps			5,000.00
27/11/2019	Ormesby Lads	Utilities			102.33
01/11/2019	Domesti P S	CNL Advert			70.00
05/11/2019	California Stores	CNL Advert			125.00
11/11/2019	Bank CNL	Interest			0.02
12/11/2019	Allen	CNL Advert			70.00
25/11/2019	Baker	CNL Advert			70.00
26/11/2019	Hall	CNL Advert			70.00
					7688.45
Bank Balances as at 30/11/19					
30/11/2019	Lloyds Main A/C - ****1387				1332.35
30/11/2019	Lloyds Savings A/C - ****2399				103690.92
30/11/2019	Lloyds CNews A/C - ****660				856.63
30/11/2019	Lloyds Expense Account A/C ****2060				407.11
30/11/2019	Lloyds Savings A/C - ****3568				1.19
30/11/2019	Natwest A/C - ****7090				1.00
30/11/2019	Nationwide 125 Saver				64158.55
Total as at latest available statements				£ 170,447.75	
Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request					

9. **Terms of Reference (601.12.19)**
- Burial Ground Committee - accepted**
- Open Spaces Working Party** – amendment to read ‘Up to 5 members of Council’
- Finance & General Purposes Committee**
- Proposed: Cllr. Jones
Seconded: Cllr. Cheetham
Unanimous
10. **Parish Plan (602.12.19)**
- Cllr. Peck had spoken with Adrian Thompson, Chairman of Filby Parish Council. It was agreed to look at other Parish Plans to get a flavour of what is involved. The Clerk was asked to get a quote from collective Community Planning. A separate working party would need to be set up for this.
11. **Recreation Ground and Playground Working Party (603.12.19)**
- Cllr. Scott-Greenard reported another exciting and enthusiastic meeting. There were plans to create a Community Garden and 200 trees have been ordered from the ‘1 dig Trees’ incentive, due for delivery in March 2020. The Constitution, Questionnaire and Project Proposal were presented to Council. The Questionnaires were available on the Parish Council Recreation Ground and Playgrounds Facebook page. These will also be available in printed format and will be advertised in the Community Newsletter in February 2020 and in the January/February NR29 guide. The closing date for consultation will be Feb 29th 2020.
- Councillor Scott-Greenard explained the benefits of The Constitution for the Charity being formed as a Charitable Incorporated Organisation (CIO) which permits acquisition of assets and reduced liability for individuals. The Charity will have a sole trustee of Ormesby St. Margaret with Scratby Parish Council.
- Cllr. Scott-Greenard presented the Project Proposal in its entirety and this was agreed unanimously. Council agreed to provide immediate funding of up to £100 to publish and circulate the proposed project questionnaire.
- Proposed: Cllr. Scott-Greenard
Seconded: Cllr. Brian Jones
Agreed
12. **VE Day – Event on Friday 8th May 2020 to celebrate 75th Anniversary. (604.12.19)**
- It was agreed that a separate Working Party should be set up for this event and Cllr. K. Wendt asked anyone interested in helping with this to contact her.
- Agreed
13. **Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (605.12.19)**
- It was agreed that Cllr. Peck write to Munnings to give the go ahead for Phase 1 of the Project. It was hoped that the outstanding pledge from Park Deans Resort and Great Yarmouth Borough Council would be received shortly. A further grant from the Bid had been applied for and if successful this would enable Phase 2 to go ahead directly after Phase 1 as this was the most cost-effective option.
- Agreed
14. **Ongoing open agenda item for discussion regarding Coastal Erosion (606.12.19)**
- There has been another meeting held by Coastal Partnership East for the Hemsby and Winterton liaison group. They are working towards putting together a scheme for a rock berm from Long Beach at Hemsby to just overlapping the Gabions at the north end of Scratby. There was still a lot of work to do and even if and when a scheme is agreed, then it will be a matter of if funding can be found to deliver the scheme. As Scratby has already received Grant in Aid funding from the Environment Agency for the Gabions, Bernard Harris advised that it is unlikely that any further Grant in Aid funding would be available for Scratby for the next twenty years. It is reported that sea levels are expected to rise by one metre by the end of the century due to climate change. Government policy is not to allow any new development on land situated within the 100 year line of the Shoreline Management Plan and as such it should be taken into account when putting together the proposed Parish Plan.
- Robert Stephenson
15. **In Camera – Co-Option of Parish Councillor (607.12.19)**
- Interviews had taken place in November. A recommendation was put to council for the Co-Option of Byron Shulver. A secret ballot took place and he was successfully co-opted onto the Parish Council.
- Cllr. Lee noted that the Personnel Committee did not feel able to make a recommendation for Scratby Ward at this time.
- Agreed
16. **Matters for reporting:**
- Change of constitutions for all Parish Halls to reflect the Parish Council as Sole Trustee. Foundation model of CIO?
- Investigations to be carried out to find out what land owned by the Parish Council is registered.
- Matters for next Agenda:**
- Planning Training to be arranged in the New Year for all Councillors.
- Meeting closed at 9.15pm**
- Date of next meeting:

The next Parish Council meeting will be held on Monday 13th January 2020 at The Village Centre, Ormesby St Margaret at 7pm.

Jayne Morse

Clerk and Responsible Financial Officer

Ormesby St Margaret with Scratby Parish Council Published 19/12/19

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