

Ormesby St Margaret with Scratby Parish Council
Minutes
For a meeting held at
Ormesby Village Centre, Ormesby St Margaret on the 13th May 2019

1. **Attendance: Present:** Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Heelas, Hill, Jones, C. Lee, Scott-Greenard, Shrimplin, K. Wendt, R. Wendt, and 5 members of the public. **Chair:** Adrian Peck. **Clerk:** Jayne Morse (minute taker)

Apologies (480.05.19) County Cllr. Hanton.

The Chair, Adrian Peck congratulated Cllr. Freeman and Cllr. Scott-Greenard on their election to the Borough Council.

2. **Declarations of Interest for matters on the agenda (481.05.19)**

Cllr. Peck declared an interest in finance – Community Newsletter and Vodafone invoice.

Cllr. Biggs declared an interest in finance – Scratby in Bloom

3. **Election of Chairman (482.05.19)**

Cllr. A. Peck

Proposed: Cllr. B. Hill

Unanimous

Seconded: Cllr. Scott-Greenard

4. **Election of Vice Chairman (483.05.19)**

Cllr. K. Wendt

Proposed: Cllr. Jones

Unanimous

Seconded: Cllr. Freeman

5. **Approve the minutes of the meeting held on Monday 1st April 2019 (484.05.19)**

Unanimous

6. **Public Forum (485.04.19)**

- 6.1 Cllr. Freeman reported that the Environment Agency investigating Anglian Water in respect of the ongoing issues around flooding on Decoy Road. It was also reported that a new Director had been appointed across Norse and GYBS to oversee street cleansing.

Cllr. Scott-Greenard reported that £2 million pounds is being made available to invest in compulsory purchase and refurbishment of buildings of HMOs to possible sell or add to council housing stock.

Council will consider a petition and questions from the public relating to the replacement of the Marina Centre. Local constituents are members of the Marina Centre Disabled Swimming Group who feel that the Phoenix centre has minimal provision for large groups of disabled users.

The new Mayor will be made on Wednesday 15th and is Cllr. Michael Jeal. The deputy mayor will be Cllr. Sue Hacon who will be made mayor next year.

- 6.2 A member of the public reported problems with parking on Beach Road, Scratby as visitors to the holiday park were not using the allocated car park on site. A slow down speed sign was also requested for Beach Road.

Clerk

7. **Matters Arising (486.05.19)**

The Clerk provided the following updates:

None

- 7.1 **Speeding in Ormesby** – 30/04/19 accident was reported to the Highways Department

- 7.2 **Unregistered Land: Cllr. C. Lee** – Cllr. Freeman could find no records prior to 2012. The forms required would be completed by the next Parish Meeting.

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| 7.3 | Scratby Huts – The hut which had been in need of repair had been completed. Invoices for 19/20 had been sent out. | |
| 7.4 | Any Other Updates – Richard Hirst Request for financial support of £500 from the Parish Council to help with maintenance costs of keeping the paths suitable for walking and also recognising the important public good that these paths do provide to the local community. The ELS grant has now been retracted. Further discussion to take place at next month's meeting as there were concerns raised over the legality of spending public money on private property. | Clerk |
| 7.5 | Freedom of Information - a request was received for information regarding the amount of Precept the Parish Council had received in the last 20 years. This has been collated and sent. | None |

8. Correspondence (487.05.19)

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| 8.1 | New Housing – Beach Road, Scratby – Notification of street name – Woodlands Close. | Noted |
| 8.2 | Request for Dog Bin – The possibility of 1 general waste bin to be discussed at the next meeting. Location of bins in Scratby and Ormesby are to be checked by councillors before the next meeting in case any can be moved if they are not being utilised. | |
| 8.3 | Felled Tree – The Staithe, Decoy Road – This has now been cleared. | |
| 8.4 | Bin – Jubilee Wood – Price increase request from Bobby Dazzlers from £15 to £30 per week. GYBS - £70 per annum. Full audit of number and location of bins and then a quote for emptying and also the cleaning of the bus shelter is to be requested from both companies. | |

** Cllr. Jones left the meeting

9. Highways (488.05.19)

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| 9.1 | California: Road Safety Concerns - Double Yellow line request – petition received on the 25.04.19. Signed by 29 parishioners. Freedom Of Information request for last 12 months sent to the Police – no accidents reported 14/04/19 Further email sent to Meryl Sherry and Cllr.Hanton. Requested a site visit with Meryl Sherry and noted that it is felt that the issues meets the criteria required. |
| 9.2 | Ormesby St Margaret Village Sign: 30/04/19 Emailed Highways to request Ormesby Sign is moved from Willow Farm to the First and Last Public House on Yarmouth Road.

No response yet |
| 9.3 | Pippin Close, Ormesby: 14/05/19 Site visit requested to look at the issues of holes in the road and protruding manhole covers. Email also sent to Planning for an update. |

10. Planning (489.05.19)

Notification of Decisions from Great Yarmouth Borough Council:

To receive notifications of decisions:

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| 10.1 | 06/18/0452/F: Mill Farm Renewal of planning permission nos 06/08/0131/F, 06/11/0815/F and 06/16/0541/F for proposed hostel accommodation for seasonal workers. | Approved |
| | 06/18/0499/F: 37 Yarmouth Road, Dairy Farm, Ormesby St Margaret. Proposed 6 new dwelling and barn conversion. | Approved |
| | 06/19/0083/F: 76 Beach Road, Scratby. Alterations and single storey flat roof extension. | Approved |

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

10.2 To consider applications received from GYBC for comment:

06/19/0172/F: 33 Beach Road, Scratby. Replacement of roof structure and replace with new roof. Replacement of front and rear single storey extensions. <i>Extension Requested 16/05/19. Will accept comments but not guaranteed these will be in time.</i>	No objection
06/190161/D: 74 Station Road, Beechcroft, Ormesby St Margaret. Approval of reserved matters application. 06/17/0028/0 – for appearance, landscaping and layout. <i>Extension Requested 16/05/19. Will accept comments but not guaranteed these will be in time.</i>	No comment
06/19/0203/F: California Halt, California Road, California, Great Yarmouth, NR29 3QW. Erection of shed in connection with use as an allotment. – <i>Extension granted 16/05/19</i>	Objection adequate allotments in the Borough
06/19/0212/F: 85 Beach Road, Scratby, Great Yarmouth, NR29 3PG. Proposed single storey front extension. <i>Extension granted 16/05/19</i>	No Objection
06/190218/F: 9 Bracecamp Close, Ormesby St Margaret, NR29 3PR. Single storey rear and two storey extension over existing garage and utility.	No Objection
06/19/0226/F: The Paddock, Beach Road, Scratby, NR29 3AJ. Proposed sub-division of existing plot to allow erection of a detached bungalow and outbuilding.	Objection – Back Land Development

11. Finance (490.05.19)

The following list of accounts had been distributed to the Council in advance of the meeting. Monthly expenditure – as Appendix B	Proposed: Cllr. Scott- Greenard Seconded: Cllr. G. Freeman
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The bank reconciliation and bank account balances were reviewed by Cllr. Gingell and Cllr. Cheetham	Agreed
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Transfer £7000 from Savings Account to Treasurers Account.	Proposed: Cllr. G. Freeman
Transfer of £500.00 from Savings Account to Sub Account.	Seconded:
Transfer of £354.00 from CNL Account to Treasurers Account.	Cllr. K. Wendt

** Cllr. Freeman left the meeting

Presented at Meeting held 13/05/19

Expenditure					
Date	Name	Description	VAT	Net	Gross
13/05/2019	Jayne Morse	Salary and expenses		1,381.86	1,381.86
13/05/2019	HMRC	Tax and NIC		373.42	373.42
13/05/2019	Nest	Pension		117.30	117.30
13/05/2019	Norse	Toilet Cleaning Oct 18 - Feb 19	48.60	243.00	291.60
13/05/2019	Eon	Pavillion Electricity	3.98	79.51	83.49
13/05/2019	Eon	Pavillion Electricity	2.15	42.96	45.11
13/05/2019	Rodney Scott	Litter Pick - March/April		51.00	51.00
13/05/2019	Bobby Dazzlers	Bin emptying		60.00	60.00
13/05/2019	CGM Group	Grass cutting	33.50	167.50	201.00
13/05/2019	Technicusconsulting	Inspection of Steps	150.00	750.00	900.00
13/05/2019	Norse	Grass Cutting	28.69	143.46	172.15
13/05/2019	Vodafone	Mobile - Re-imburse Cllr. Peck as already paid		90.74	90.74
13/05/2019	Technicusconsulting	Design Consultation	240.00	1,200.00	1,440.00
13/05/2019	M J Woolston	Gateslip		155.00	155.00
13/05/2019	Sylvia Bigg	Scratby in Bloom	6.00	30.00	36.00
13/05/2019	Heather Peck	Community News Letter - June		354.00	354.00
Total Expenditure			512.92	5239.75	5752.67
Income					
01/04/2019	Community News Advertising				94.00
09/04/2019	Lloyds Community Newsletter A/C ****4660				0.07
09/04/2019	Precept - Part 1				44044.00
09/04/2019	Lloyds Main Savings A/C ****2399				1.44
17/04/2019	Community News Advertising				94.00
30/04/2019	Ormesby Lads				83.49
					44317.00
Bank Balances as at 30/04/19					
30/04/2019	Lloyds Current A/C ****1387				£ 738.09
30/04/2019	Lloyds Main Savings A/C ****2399				£ 75,705.16
30/04/2019	Lloyds - Community Newsletter A/C ****4660				£ 1,625.39
30/04/2019	Lloyds - Savings A/C ****3568				£ 1.19
30/04/2019	NatWest Savings A/C ****7090 (Village Centre and Private Road Fund)				£ 64,159.55
Total as at latest available statements					£ 142,229.38
Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request					

- 12. Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (491.05.19)**
- The report had been received from Technicus Consulting and a meeting is to be arranged with Barry Burgess and Cllr. Peck as costings of each option need to be discussed. It was also agreed to discuss the lifespan of each option. The working party will then arrange to meet to discuss the options available and report back to the next meeting.
- The Step by Step Carvery had made £340.32 in April to go towards the funding of the steps. Quizzes are also being organised and a raffle table has been organised for the Forget Me Not Café on Friday's, with all proceeds going into the fund. The chairman thanked Cllr Bigg, Cllrs K and R Wendt and Tina Hewitt for all the work they are doing.
- Cllr. Peck**
- 13. Ongoing open agenda item for discussion regarding Coastal Erosion (492.05.19)** – It was reported that a Rock Berm has been proposed from Long Beach at Hemsby to the Esplanade but there is no funding at the moment. Private funding is being investigated.
- Robert Stephenson**
- 14. Scratby Village Sign (493.05.19)**- Damage had occurred to this sign and it needs replacement or repair.
- Clerk**
- Clerk to look into as to whether the sign is covered by insurance.
- 15. Recreation Ground and Pavilion and Bowls Club (494.05.19)** – Meetings had been held with Ormesby lads and the Bowls Club.
- Ormesby Lads offered to investigate the possibility of funding/grants for the Pavilion as it is in desperate need of upgrading, The license for Ormesby Lads is to be updated. More fundraising events are to be considered at the Recreation Ground.
- The Bowls Club reported that although they had contributed some years ago to the repair of the carpark, however the repair had not been able to be completed fully due to lack of funds which was disappointing. A risk assessment had been carried out and it was agreed to share these finding with the Bowls Club. It was agreed to look into the lease which was issued some years ago.
- 16. Ormesby Parish Notice Board (495.05.19)** – The notice board in Ormesby St Margaret needs to be moved from Cromer Road as the Post Office is shutting down. A vote was taken if this should be moved to The Green near the chip shop or to the recreation Ground.
- Vote Taken
The Green 5
Recreation Ground 6
1 Abstention**
- It was agreed that this should be moved to the Recreation Ground as per the vote.
- 17. Burial Ground Fees (496.05.19)** – The cost of plot reservations was discussed. It was agreed that there would be no change.
- 18. Allotments (497.05.19)**- Cllr. K. Wendt reported that the working party were meeting on Monday 17th and 24th June to re plot the existing boundaries. It was also agreed that a template letter could be sent out for encroachment of land if necessary. It was agreed to give the Allotment Working Party delegated authority to send letters to Tenants who are in contravention of their Lease.
- 19. VAT (498.05.19)** – VAT return now submitted and received. Reimbursement of VAT paid on behalf of All Saints Parish Hall is still awaited. All Saints Parish Hall trustees are seeking further guidance on VAT rules.
- Cllr. Freeman and Cllr. Gingell**
- 20. Email Forwarding Host (499.05.19)** – Advice was sought from the Clerk regarding how this had been set up in the past as the functionality was in question, but the hosting company details could not be found. Cllr. Lee had some recollection about this and would look into this and forward any emails if found.
- Cllr. Lee**
- 21. Insurance Policy (500.05.19)** – : Zurich £2481.42 increase of £84.17 from last year.
- Agreed**
- 22. Co-Option (501.05.19)** – There is a vacancy on the Parish Council for the Ormesby Ward due to an insufficient number of people putting their names forward for election. It was agreed to start the co-option for this vacancy
- Clerk**
- 16. Matters for reporting:**
- CANCELLED** - Open Meeting on the 1st June 2019 until the Autumn.
- Matters for next Agenda:**
- Clerk**
- VE Day – Event in 2020 to celebrate 75th Anniversary.
- Mr Hirst – Field Margins
Councillors Training
Parking problems near holiday camp on Beach Road, Scratby.

Meeting closed at 9.04pm

Date of next meeting:

The next Parish Council meeting will be held on Monday 10th June 2019 at All Saints Parish Hall at 7pm

Chairman

10/06/19

Date