

Ormesby St Margaret with Scratby Parish Council
Minutes
For a meeting held at
All Saints Parish Hall, Ormesby St Margaret on the 10th June 2019

1. **Attendance: Present:** Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Hill, Jones, C. Lee, Scott-Greenard, Shrimplin, and 4 members of the public. **Chair:** Adrian Peck. **Clerk:** Jayne Morse (minute taker)

Apologies (502.06.19) Cllr. K. Wendt, Cllr. R. Wendt due to ill health and County Cllr. Hanton.

2. **Declarations of Interest for matters on the agenda (503.06.19)**

Cllr. Peck declared an interest in finance – Community Newsletter and Vodafone invoice.

3. **Approve the minutes of the meeting held on Monday 13th May 2019(504.06.19) Unanimous**

4. **Public Forum (505.06.19)**

- 4.1 Cllr. Freeman reported that a special meeting was being called next month to discuss the Marina Centre Consultation. Discussions were still ongoing regarding the duelling of the A47 Burlington to Brundall. Plans for the 3rd river crossing in Great Yarmouth have been accepted by the Secretary of State. The Environment Agency investigating Anglian Water in respect of the ongoing issues around flooding on Decoy Road. It was also reported that a new Director had been appointed across Norse and GYBS to oversee street cleansing. Concerns were also raised regarding the ongoing development of Caister and the capacity of the Caister water pump station as when at peak capacity Ormesby may be at a disadvantage. Councillors were encouraged to make their views known. Fly posting was increasingly becoming a problem and the Environmental Agency had been contacted but no response had been received to date. Posters/Flyers can be removed but must not be destroyed as if requested these must be returned to the owner.

Cllr. Scott-Greenard reported that the Lower and Middle schools in Ormesby had a low cohort and that he was offering support to promote and support them. A white van had been reported which was parked on private land at the Esso Garage. This had been there for several months. The management at the Esso garage had given permission for Cllr. Scott-Greenard to take this up on their behalf and a 7 day notice was sought.

- 4.2 A member of the public reported problems with speeding in Scratby. Cllr. Lee reported that a Community Speed Watch Group had got off the ground but for various reasons was short of members and was looking to merge with other villages. Equipment may have to be returned as this is not being used at present. A 'slow down' speed sign was to be requested for Beach Road. This request has been submitted to Highways.

5. **Matters Arising (506.06.19)**

The Clerk provided the following updates:

- 5.1 **Scratby Village Sign** -Quotation of between £120.00 - £342.00 for the sign to be repainted or re-lacquered. Repair is free as the work was guaranteed. It is covered by insurance but there is an excess of £250.00.

Councillors agreed to fund this without claiming on the insurance.

Proposed:
Cllr. Freeman
Seconded:
Cllr. Cheetham

Agreed

- 5.2 **Co-Option – Notice issued 30/05/19** -response by 18th June

- 5.3 **Permissive Paths - Richard Hirst** – to be discussed further as more details were needed regarding the width of the path and whether other villages are contributing.

- 5.4 **Request for Dog (Waste) Bin – Scratby** – It was agreed that no further bins were required as an audit had been carried out, however if it became apparent that certain bin locations were not being used, then the Borough Council could be contacted to see if these could be moved to a more useful location. It was noted that litter bins may only be placed on Highways land and that litter bins **could** be used for dog waste.

- 5.5 **Recreation Ground Gates** – This vacancy has now been filled and they have taken out Liability insurance. Cllr. Bigg was thanked for her support in carrying out this task in the interim.

5.6 **Any Other Updates**

Ormesby Village Sign – Highways will not consider relocating this sign until the end of its life. Further request to be sent to Cllr. Hanton.

New Build in Scratby – it had been reported that a homeowner has planted and erected fencing on Highways land. This had been reported to the Highways and was being looked into.

Half wooden barrels in Ormesby – 2 barrels have been purchased and relocated away from the benches so that people cannot rest their feet on the barrels.

6. **Correspondence (507.06.19)**

- 6.1 **Resignation**—the resignation letter of Cllr. Heelas was received on the 21st May 2019. The Chairman asked for comment but none were raised.
- 6.2 **Bus Stop** – It has been reported that the location of a bus stop opposite Scratby Garden Centre in front of the New development on Beach Road seems to have disappeared. This had been reported to Highways.
- 6.3 **Merchant Navy Day – 3rd September 2019** – it was agreed to carry out a flag hoisting ceremony.
- 6.4 **Tree Preservation order number 14 (adjacent to Leathway)** – This was received from the Borough Council.
- 6.5 **Ormesby Road, (Meadowcroft)** – Loose stakes and a broken sign had been reported to Highways.

7. **Highways (508.06.19)**

7.1 **Highways Ranger request.**

Pippin Close – Potholes & proud manholes were still the responsibility of the building contractor.

Verge Cutting - This was completed on 17 May. Contractors have been chased with regard to the roundabout at the top of Ormesby Road.

Hedges & Trees - Cromer Road – Highways are dealing with.
North Road and Firs Avenue – Highways will monitor, unless they are dangerous, they would not normally encourage cutting until the end of the nesting season.

North Road - Footpath to Jubilee Woods was very overgrown. This has been reported. (FP2)

8. **Planning (509.06.19)**

Notification of Decisions from Great Yarmouth Borough Council:

8.1 **To receive notifications of decisions:**

06/18/0199/F: 12 Meadowcroft - subdivision of garden.

Dismissed on
appeal.

06/18/0332/O: 74 Station Road, Beechcroft. Ormesby St Margaret, Great Yarmouth.

Permission
granted:

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

8.2 **To consider applications received from GYBC for comment:**

No comment

06/19/240/F: 4 Pippin Close, Ormesby St Margaret, NR29 3RW. Pitched roof to replace flat roof and rear extension.	No objection
06/19/0274/F: 4 Leathway, Ormesby St Margaret, NR29 3QA. Roof conversion with front and side elevation dormer.	Objection Overdevelopment
06/19/0255/F: 106 California Road, California, Scratby, Great Yarmouth, NR29 3QW. Demolition of existing house and construction of replacement dwelling.	No Objection
06/19/0256/F: Nova Scotia Road (Land at) Ormesby St Margaret. Great Yarmouth, NR29 3QD. Proposed 2 storey residential dwelling	No Objection
06/19/0253/F: 2 Sharpe Way, Ormesby St Margaret, NR29 3QA. Single storey rear extension & conversion of garage to habitation room.	Objection Same objection
06/19/0250/O: 27 Station Road, Ormesby St Margaret, NR29 3NH. (land North Op). Proposed Development of vacant land to create single detached bungalow and garage.	No Objection
06/19/0283/F: 31 The Promenade, Scratby, NR29 3PA. Garage Extension.	

9. Finance (510.06.19)

9.1	To authorise the month's expenditure, and to note receipts.	Proposed: Cllr. Greenard Seconded: Cllr. Hill Unanimous
9.2	To authorise transfer of monies from savings account to current account. Transfer £16500 from Savings Account to Treasurers Account. Transfer of £354.00 from CNL Account to Treasurers Account.	Proposed: Cllr. Greenard Seconded: Cllr. Green Unanimous
9.3	The bank reconciliation and bank account balances were reviewed by Cllr. Gingell and Cllr. Cheetham	Noted
9.4	Audit and AGAR – Chairman read out Governance Statements and Council agreed that everything had been complied with.	Proposed: Cllr. Lee Seconded: Cllr. Shrimplin

Appendix A					
Presented at Meeting held 10/06/19					
Expenditure					
Date	Name	Description	VAT	Net	Gross
10/06/2019	Jayne Morse	Salary and expenses		1,381.86	1,381.86
10/06/2019	HMRC	Tax and NIC		373.42	373.42
10/06/2019	Nest	Pension		117.30	117.30
17/05/2019	Wilko	Envelopes		1.50	1.50
17/05/2019	Post Office	Envelopes		36.60	36.60
10/06/2019	Pink Office	Stationery	6.78	33.89	40.67
10/06/2019	Pink Office	Stationery	42.96	214.80	257.76
10/06/2019	Pink Office	Stationery	4.30	21.48	25.78
10/06/2019	Norse	Grass cutting	28.69	143.46	172.15
10/06/2019	S&C Moore	Audit	18.00	90.00	108.00
10/06/2019	Vodafone	Mobile	6.83	39.14	45.97
10/06/2019	Bobby Dazzlers	Bin emptying - April		60.00	60.00
10/06/2019	Bobby Dazzlers	Bin emptying - June		60.00	60.00
10/06/2019	Zurich	Insurance		2,481.42	2,481.42
10/06/2019	CGM Group	Grass cutting	21.00	105.00	126.00
10/06/2019	Heather Peck	Community News Letter		354.00	354.00
10/06/2019	PWLB	Loan		18,653.69	18,653.69
Total Expenditure			128.56	24167.56	24296.12
Income					
01/05/2019	Ormesby Lads	Electricity Recharge			77.27
03/05/2019	Adrian Peck	Step by Step Carvery			340.32
07/05/2019	Ormesby Lads	Water			257.29
08/05/2019	Domascios	Ice Cream Van			1,685.00
08/05/2019	Ivydene Care Home	Burial Plot			250.00
09/05/2019	HMRC	VAT Reclaim			4,835.56
09/05/2019	Mr Hunn	Allotment			6.25
09/05/2019	Bank - Savings	Interest			3.12
09/05/2019	Bank - CNL	Interest			0.07
10/05/2019	Mr Riddell	Scratby Huts			300.00
10/05/2019	Mrs Wilson	Scratby Huts			150.00
14/05/2019	Mrs Morse	CNL Advert			47.00
17/05/2019	Mr Martin Smith	Beach Huts			300.00
17/05/2019	Arthur Jary	GF Memorial			60.00
29/05/2019	Arthur Jary	Howlett D J			250.00
					8561.88
Bank Balances as at 30/04/19					
31/05/2019	Lloyds Current A/C ****1387			£	3,734.91
31/05/2019	Lloyds Main Savings A/C ****2399			£	76,719.97
31/05/2019	Lloyds - Community Newsletter A/C ****4660			£	1,318.46
31/05/2019	Lloyds Sub Account A/C ****2060			£	461.90
31/05/2019	Lloyds - Savings A/C ****3568			£	1.19
31/05/2019	NatWest Savings A/C ****7090 (Village Centre and Private Road Fund)				£ 64,159.55
Total as at latest available statements					£ 146,395.98
Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request					

10. **Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (511.06.19)**
Cllr. Peck distributed a report from Technicus Consulting which set out different options along with estimates for replacement of Scratby Steps and a ramp. A meeting would be called with the local holiday industry and all Councillors. **Cllr. Peck**
11. **Ongoing open agenda item for discussion regarding Coastal Erosion (512.06.19)**
Nothing to report. **Robert Stephenson**
12. **Unregistered Land (513.06.19)**– a license to use this land was issued in 1985 although the County Council seem to have various conflicting information and the maps do not tally. Further clarification has been sought from Norfolk County Council. **Cllr. Lee**
13. **VE Day – Event in 2020 to celebrate 75th Anniversary. (514.06.19)** **Deferred to next Meeting**
Cllr. K. Wendt
14. **Councillors Training (515.06.19)** **Deferred to next Meeting**
Cllr. K. Wendt
15. **Parking (516.06.19)**– Reported problems near Summerfields Holiday Camp on Beach Road, Scratby has been reported to Highways.
16. **Council, Committee & working parties meeting dates, minutes and councillor notifications (517.06.19)** **Cllr. Gingell**
Working party and Committee listings to be updated. A schedule of dates for all councillors to be collated for the forthcoming year. All working parties must have notes from meetings to allow for good governance.
17. **Time length of Parish Council meetings (518.06.19)** **Cllr. Gingell**
A request was made for the Standing Orders to be changed to allow for longer meetings if necessary.
16. **Matters for reporting:**
Parishioner living around the GP Surgery on Pippin Close had raised concerns as the extent of parking in this area was preventing them from getting into their own driveways. The training venue has exacerbated this issue. It was noted that the land where Clare House had been could be a potential carpark. A letter to be sent by the clerk and Cllr. Freeman to write to Highways in the capacity of Borough Councillor. **Clerk**
It has been reported that drains in Nova Scotia Road had not been cleaned out.
Matters for next Agenda:
Nova Scotia Road Development

Meeting closed at 8.53pm

Date of next meeting:

The next Parish Council meeting will be held on Monday 8th July 2019 at Ormesby Village Centre at 7pm

Adrian Peck
Chair

Date: 8th July 2019