

Ormesby St Margaret With Scratby Council

Minutes of the meeting held on April 8th 2024 at 1900 hrs at The Village Centre Ormesby
St Margaret.

In attendance: Councillors: P Nathan (Chair), K Wendt (V Chair), J Gingell, J Shrimplin,
G Freeman, C Williams, S Calnon and Officer C Batten.

Absent: Cllr A Grant

The V Chair delivered a welcome address to the meeting.

1. **Apologies:** Cllr P Holley.
2. **Declaration of Interests:** None
3. **Minutes Of Previous Meeting**

3.1 To Approve the minutes of the previous meeting held on the 11th March
2024. Proposed by Cllr J Gingell. Seconded by Cllr G Freeman – **Passed**

3.2 Matters arising not included on the agenda – None

**[The Chair Was Handed over by Cllr Wendt to Cllr Nathan, who had been
unavoidably delayed.]**

4. Clerks Report

4.1 The election called by members of the Parish for the vacant seat on the
Parish Council left by Borough Cllr J Rundle resigning from his elected
position on the Parish Council resulted in no nominees from those interested
in seeing the election take place. Therefore, the Parish is not in a position
under the rules to bring into play co-option for this position, and the vacancy

will remain, and a new election date to be agreed will likely occur in June. Those interested in standing should make their interest known to the Parish Clerk.

4.2 Concerns over parking across from the memorial in Ormesby had been voiced to Cllr Shrimplin and the Clerk. It was confirmed to the meeting that a positive and constructive meeting was held with the repair shop at the petrol station, with assurances that the pathway would no longer be blocked by cars waiting for service or collection.

4.3 Coastal erosion update – It was confirmed the relevant agencies continue to show commitment to securing the beach entrance at Hemsby Gap for future repairs and beach maintenance.

4.4 The Clerk confirmed that a Tree Survey had been requested for the Burial Ground, and a new Barrier quote for the Recreation Ground was available for review.

The Chair moved to suspend the meeting, which Cllr Wendt seconded.

5. Public Participation – No members of the public attended the meeting.

5.1 Borough Cllr Freeman gave his report –

Foster Close Development

- 1) Came to DC in March. Having visited the site with the officer, they were aware of my (and the councils) concerns over access during the development stage.
- 2) The application was to approve matters of design and layout -This is much improved on the application when outline planning was obtained.

- 3) I met with the officer and the head of planning before the meeting and elected not to speak as a ward councillor but to ask questions as a member of the committee.
- 4) I was given assurances about the haul road, its access and design, and traffic management.
- 5) These assurances were repeated during the meeting in front of Cllr Wendt and Cllr Holley.
- 6) One member of the public present asked if a property be rotated by 45 degrees to prevent overlooking and it was agreed that this would be considered.
- 7) The developer is not a local company, and the design and layout were vastly different from those of several larger developers.

Local Plan Consultations.

The draft local plan is now out for consultation either online /view at the town hall or for the northern parishes. A drop-in consultation with the planners on 16th April at 4-9 pm.

Tree Preservation Order

I have concerns over the sections that are on the verge (irrespective of ownership) TPO covers not just the trees but also the root zone. I am looking to get NCC to provide a footway along that section of road from the Bowls pavilion to Melton Lane. We should oppose the TPO for that group of trees and possibly the hedge on Melton Lane.

Street Light Beach Road Scratby

Finally, after four years, the light is connected and working on the Thursday prior to Easter.

Highways Matters

Have reported any area of damaged footway directly outside the front of Scratby toilets.

Can the council please confirm that letters have been sent with regard to the overgrown hedge blocking the footway on Beach Road?

Various potholes and footway issues have been reported.

The Clerk confirmed that rather than a letter, the individual owner had been approached, and a positive meeting was had, resulting in confirmation that the hedge would be cut back.

The Chair reconvened the meeting...

6. Financial Matters

6.1 Payment List For April 2024 - The payment list was reviewed, and the question of NALC subscription renewal was discussed to ensure the Parish was getting appropriate value for money. Questions were also raised relating to other options open to the Parish for legal, legislative, and procedural support. Cllr Shrimplin proposed that while the renewal should go ahead as per the budget, the Council will review the value proposition again in six months, and the results will be brought to the Council for further discussion. Seconded by Cllr Gingell. – **Passed** [This will be added to the October meeting Agenda.]

Due to the volume of work at this time of year with annual returns and audits coupled with the handover of financial duties for the interim, it was agreed that additional hours should be made available if and when required for the Clerk / RFO role but this would be controlled by the Chair of the Parish Council and the Chair of the Personnel Committee (Cllr P Nathan and Cllr S Calnon). It was

further proposed that a transfer be made to cover the entire April payment list of £6,012.24. Proposed by Cllr Nathan, Seconded by Cllr Freeman - **Passed**

7. Planning

7.1 06/24/0156/TRE – Old Hall 31 Yarmouth Road Ormesby St Margaret – Proposed works to protect trees (Tree Preservation Order TPO No 2. 2023) No Objections – Proposed Cllr Wendt, Seconded Cllr Nathan – **Passed**

7.2 06/24/0115/PU – Shire Barn Old Coast Road Ormesby – Application for Certificate of Lawful Proposed Development for the proposed erection of a garden room on the east elevation. No objections, Proposed by Cllr Wendy, Seconded by Cllr Shrimplin – **Passed**

7.3 TPO No 6 Of 2024 – Trees on land at Kurumba House Station Road Ormesby. While there was no objection regarding the trees inside the boundary, there are concerns regarding areas G2, G3, G4, and G5 and the impact on the possible position of a footpath. It was thought prudent to have a meeting with the Tree Officer to gain a better understanding of the situation. – **Objections Raised, Request for more information.**

8. Burial Ground Report - Cllr Gingell confirmed that a Tree Survey had been requested, and an overhanging branch will be dealt with as a safety concern. Work was also ongoing with regard to moving the Compost to a new location and purchasing an appropriate Soil Bin for that purpose. Work continues on investigating lifting the stones used for the patio and replacing them with a new solution; alternatives are currently being explored. Cllr Gingell proposed extending the Ashes Internment area at the top of the Burial Ground to cater for 20 to 25 additional Internments. Seconded by Cllr Wendt – **Passed.**

9. **Adoption of Standing Orders 2024** - Cllr Gingell requested that an amendment be made to page 9 of 32 subparagraphs (x), removing the reference to meeting extensions and fixing the maximum meeting length. On that basis, Cllr Gingell proposed adopting the Standing Orders, which was Seconded by Cllr Freeman. It passed.

10. **Adoption of Financial Regulations 2024** – This was proposed by Cllr Shrimplin and Seconded by Cllr Wendt – **Passed**.

11. **Scribe Financial Management System** - The Council was asked to consider the suitability of subscribing to this cloud solution to manage the parish's financial management better, mitigate the risk of error, and improve timely and accurate reporting to the Council. Cllr Freeman voiced a concern about the pricing being linked to the Precept. The Clerk agreed that the question would be raised with the supplier to confirm the situation. While this question will be raised, the Council still felt adopting the system was a positive and cost-effective step. Proposed by Cllr Wendt and seconded by Cllr Calnon – **Passed**.

The Chair moved to take the meeting into Camera for the final agenda item.

12. **Basecamp Card System (In Camera)** - The Council looked at the use of 'Card Tables' in the internal communication and project management system to ensure all Councillors understood the benefits of using this part of the system to track tasks and create more accountability.

The next meeting is on May 13th at All Saints Parish Hall Scratby at 1900hrs, and it will incorporate our Annual Parish Meeting.

Chris Batten – Parish Clerk: ormesbyclerk@outlook.com

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