**MINUTES OF A MEETING OF**

**Ormesby St Margaret with Scratby Parish Council**

**Held on the 12th December at All Saints Parish Hall Scratby**

**7.05pm to 8.27pm**

**PRESENT:** Cllrs James Shrimplin, Justin Rundle (Vice Chair), Andrew Grant (Chair), Philip Nathan, Geoffrey Freeman, Sylvia Bigg, Kathryn Wendt, Simone Calnon, Peter Holley

**IN ATTENDANCE**: Philip Stone (Parish Clerk) Clair Fraser (Responsible Financial Officer)

**MEMBERS OF THE PUBLIC:** 2

The Chair welcomed Councillors and members of the public and confirmed that Agenda item 10.3 is deferred to January’s meeting and items 12.2 and 13 (Brown & Co request) to February’s meeting.

1. **Apologies**

Received and accepted for Cllrs Cheetham, Hill, and Green.

Resolved to grant Cllr Green a leave of absence till the end of May.

1. **Declarations of Interest**

Cllr Freeman in respect of financial reimbursement under item 5.2

1. **Minutes of the previous Meeting on the 14th November**

**RESOLVED** to accept for accuracy and adoption as amended (abstention Cllr Bigg)

1. **Public Participation**

4.1 An opportunity for the public to address the council (10 minutes)

A member of the public stated that the previous minutes were wrong as they did not note the questions, he had raised at the previous meeting in respect of a hole in the road at Scratby, the patient forum and the gritting route.

Cllr Grant assisted by Cllr Freeman gave a verbal update in respect of the hole in the road confirming it is believed that it is Anglian Waters responsibility to carry out the repair.

Cllr Grant confirmed that there was currently no intention at the Borough Council of reinstating the gritting route to include Scratby and that he had requested a cost from the Borough Council for this service so it could be considered by council at a later date as to whether or not it is something they wished to pay for.

Cllr Wendt confirmed that the patient forum keeps getting cancelled and as such there was no information to report Cllr Grant confirmed that the council is looking to appoint a direct Cllr Contact as per item 11 of the Agenda.

The member of the public further raised a further question of what interaction was taking place by the council with the new beat policeman Gary May. Cllr Grant confirmed he would make direct contact with PC May to see what meeting/interaction could be arranged.

The member of the public raised a further question in respect of levelling up money being allocated for Norfolk and what benefit this might bring to the council. Cllr Grant confirmed that no money would be made available to Parish Councils and that the money was for the use of the new leader of Norfolk County Council/Mayor and was for office costs and revenue to borrow.

4.2. To receive reports from Borough and County Councillors (10 minutes)

No report received from Borough Cllr Hanton

County Councillor Bensly’s report was noted and no questions raised

Verbal report given by ward Cllr Freeman in respect of:

the Queens Canopy confirming the council had been successful in its application for trees and that it will be receiving 135 trees on the 12th of January and that the intention is to plant a community orchard in the grounds of All Saints Parish Hall, some at Jubilee wood and two highway sites coming into Scratby and Ormesby.

Emphasised the need for a current up to date resilience plan for the parish council. Cllr Nathan confirmed that he is in receipt of version 5, Cllr Wendt confirmed she is in possession of a current copy which she will provide to Cllr Nathan (Chair of Open Spaces) who will circulate it to full council.

1. **Financial Matters Payments and Administration**

5.1 Bank accounts current balances NOTED

The RFO (Responsible Financial Officer) gave a verbal report and confirmed by reference to a revised payment list the current bank account balance as £172,484.45 on the 13th December.

Cllr Grant confirmed the revised payment list should be amended to include an additional payment of £18,653.69 making a total of £23,511.73.

RFO confirmed that she was still working through the existing financial backlog including the vat returns.

**Agenda Item 9** brought forward. **Resolved** to donate the sum of £100 to the Royal British Legion. Payment list to be amended by RFO to read donation as opposed to wreath.

5.2 Approval of schedule of income and expenditure for December Appendix 1, as amended (not available at the time of preparation of draft minutes, awaited from RFO)

**Resolved** to approve the payment list for December as amended by the chair.

5.3 **Resolved** to approve bank transfer in the sum of £23,511.73 from savings account to the current account to meet December payments.

5.4 **Resolved** to approve request for additional 25 hours for RFO to deal with outstanding work.

1. **Planning**

6.1 06/22/1022/TRE Proposed Tree Works 4 Chimney Springs Ormesby St Margaret NR29 3NE

**Resolved** no objection

6.2 06/22/0990/HH Proposed dormer extension to rear 26 Leathway Ormesby St Margaret W Scratby Great Yarmouth NR29 3QA

**Resolved** no objection

1. **Flagpole Scratby**

Cllr Grant confirmed the flagpole has been erected. The clerk confirmed keys for pole rope access are awaited together with a pivot pin from the manufacturer to complete the installation.

1. **Parish Magazine monies held on account**

**Resolved** to allow the relocation of funds currently held on account

1. **Agree Donation to Royal British Legion** (dealt with under Agenda item 5)
2. **Matters arising/ Clerk report**

10.1 Phone Box

The clerk confirmed the phone box will be finished prior to Christmas and delivered in the first 2 weeks of January.

10.2 Recreation Ground Charity update

The Clerk confirmed all that is required by the Charity Commission has been provided and a date for removal from the charities register has been set.

10.3 Request for siting of Coast Watch lookout at carpark Rottenstone Lane

**Request noted** (to be dealt with as an Agenda item in January)

1. **Coastal Partnership Liaison**

**Resolved** to appoint Cllr Calnon as direct liaison contact

1. **Open Space Report Cllr Nathan**
	1. Coronation celebrations

Verbal report was given by Cllr Nathan who emphasised the need for the council to do something to mark the event appropriately in conjunction with parishioners and public groups. Suggested by Cllr Freeman that the council could consider the idea of supplying a commemorative of some sort to every school child.

* 1. Request to hold a Parish Community Fete event at the Recreation Ground

 22nd July 2023 (deferred as an agenda item to Februarys meeting)

1. **Matters for Future Agendas**

Request from Brown and Co to attend Council and speak on the planning pre-application stage in respect of the land off Barton Way.

Coronation celebrations

Cllr Freeman that the financial standing orders be reviewed and updated by Council in February

Cllr Freeman that the question of payment for Christmas trees is considered on Januarys Agenda (Cllr Freeman declared that he would not be meeting the cost of the Christmas Tree on the memorial green in Ormesby)

Cllr Nathan confirmed that the conservation group had been out to Jubilee wood and carried out considerable work and that we should consider what we can do in the new year to support them in the future in recognition of the work they do for the council at the wood.

Cllr Bigg raised the question of why the question of Christmas trees had not been brought to council so a decision could be made about where or if Scratby wanted a tree, Cllr Grant confirmed it had not been brought to council.

Meeting closed 8.27pm

**Philip Stone**

Clerk@ormesby.org

**ISSUED 20.01.2023**

**Ormesby St Margaret with Scratby Parish Council**