**Minutes of a meeting held by Ormesby St Margaret with Scratby Parish Council**

**at The Village Centre Ormesby St Margaret on Monday 21st February 2022 at 7pm**

In attendance: Cllrs A Grant, M Cheetham, R Hill, J Shrimplin, P Holley, S Bigg, K Wendt, D Troy, J Rundle, D Troy

Council officers present: P Stone Clerk C Hummel RFO

1. **Apologies**

To consider apologies for absence. Received and accepted for Cllrs J Beaumont, J Green, P Nathan, R Hirst, G Freeman,

 Apologies received and noted from Borough Councillor R Hanton and County Councillor J Bensly

Proposed Cllr Grant to grant Cllr Hirst a 6-month leave of absence for family reasons

Seconded Cllr Wendt, **unanimously RESOLVED**

1. **Declarations of Interest**

Councillors are invited to declare a previously undisclosed interest relating to items on the agenda.

Cllr Bigg non-pecuniary interest item 14 Cllr Wendt 6.4 non-pecuniary interest.

1. **Minutes of the Previous Meeting**

The minutes of the last meeting of the council on 10th January 2022 were **AGREED** Proposed Cllr Wendt Seconded Cllr Grant **unanimously RESOLVED**

1. **Public Participation**

**4.1 An opportunity for the public to address the council (10 minutes)**

Concerns raised by the public and noted by the council in respect of:

Rats inhabiting Scratby Green

The bin Jubilee Woods not being emptied sufficiently often. Clerk asked to confirm who is responsible for emptying the bin and how often. Clerk to check and confirm at next meeting.

Plans to redevelop Scratby Green and the potential effect it may have on current day hut owners. Cllr Grant confirmed a full debate in respect of day huts and the redevelopment of Scratby Green would take place at the next monthly meeting.

Who would deal with emptying the bins in the churchyard? The clerk confirmed new wheelie bins were being emptied with the aid of a volunteer on a weekly basis at no cost to the council.

**4.2.** **To receive reports from Borough and County Councillors all circulated by email**

Written reports having already been circulated to Cllrs taken as read, no questions raised.

1. **Financial Matters Payments and Administration**

5.1 Approval of schedule of income and expenditure for February Appendix 1 (below)



Approved Proposed Cllr Wendt, Seconded Cllr Hill **unanimously RESOLVED**

5.2 Approve bank transfer from savings account to the current account to meet the above.

Proposed Cllr Hill the transfer of £6,300 from savings account to the current account to meet Februarys expenditure Seconded Cllr Cheetham **unanimously RESOLVED**

7.22 pm Bourgh Councillor R Hanton joined the meeting

1. **Planning**

6.1 Application **No: 06/21/0902/TRE** Development: Trim back Cedar branches over footpath of between 0.5m & 0.75m Location: The Firs Private Road Ormesby St Margaret GREAT YARMOUTH NR29 3LH

Proposed Cllr Hill No objection Seconded Cllr Wendt **unanimously RESOLVED**

6.2 Application: **06/21/1045/F** PROPOSAL: Renewal of planning permission 06/18/0452/F for proposed hostel accommodation for seasonal workers LOCATION: Mill Farm 68 North Road Ormesby St Margaret Great Yarmouth NR29 3LE

Proposed Cllr Hill No objection but support neighbours statement Seconded Cllr Wendt **unanimously RESOLVED**

6.3 Application **No: 06/22/0015/HH** Development: Proposal for two single-storey side/rear extensions and replacement of existing red tile hanging with anthracite/grey cement board cladding on the front elevation (Amended Description) Location: 16 Penguin Road Scratby GREAT YARMOUTH Norfolk NR29 **No objection**

6.4 Application **No: 06/22/0015/HH** Development: Proposed two single storey side/rear extensions Location: 16 Penquin Road Scratby GREAT YARMOUTH Norfolk NR29 3NU **No objection**

6.5 Application **No: 06/22/0046/HH** Development: Installation of dormer windows to facilitate new second-floor bedroom Location: Twin Oaks Private Road Ormesby St Margaret GREAT YARMOUTH NR29 3LH **No objection**

6.6 Application **NO06/21/1010/F** Development: Proposal to replace the current wall and 7ft hedging with a 2m tall wooden close boarded fence (Re-consultation) Location: Marlborough 2 Beach Drive Scratby GREAT YARMOUTH NR29 3NP **No objection**

1. **Note** Burial ground minutes 17TH JANUARY 2022 and recommendations for works. **Noted**
2. **Note** Open spaces review 5TH FEBRUARY 2022 and recommendations for works. **Noted**
3. **Ratify** Emergency pollarding of limes Ormesby Green by Maple Tree Services. £850 Proposed Cllr Holley Seconded Cllr Cheetham **unanimously RESOLVED**
4. **Note** Quote for resurfacing of car parking Edgar Tennant Recreation ground. **Noted**
5. **Note** Siting of defibrillators 4 Scratby, 4 Ormesby. **Sites Noted** as Scratby Premiers Stores, Green Farm, Toilets Rottenstone Lane, Ormesby Recreation Ground, Village Centre, Bracecamp and Spar. Installations completed to Toilets, Recreation Ground and Village Centre completed the remainder to follow in the immediate future**.**

Cllr Holley suggested stickers to each defibrillator box stating the location of the other defibrillators. Clerk confirmed this would be looked at as soon as all defibrillators had been sited.

1. **To consider and approve designs; quotes for works and purchases** Appendix 2

12.1 Appoint contractor for the supply of flagpole for Scratby

Proposed Cllr Holley to accept quote 2, One Stop Promotions Ltd Seconded Cllr Hill **unanimously RESOLVED**

12.2 Appoint contractor for the supply of hornbeam tree for Ormesby green

Proposed Cllr Wendt to accept quote 1, Barcham Trees Seconded Cllr Grant **unanimously RESOLVED**

12.3 Appoint burial ground contractor for 2020-2021 12-month maintenance contract

Proposed Cllr Grant to accept quote 5 for a 12-month contract, Darrens Garden and Landscaping Seconded Cllr Cheetham **unanimously RESOLVED**

12.4 Appoint contractor to carry out tree survey burial ground, memorial green, Ormesby green, Jubilee wood.

Proposed Cllr Grant to accept quote 3, Farmland Forestry Seconded Cllr Bigg **unanimously RESOLVED**

12.5 Appoint supplier for burial ground bench

Proposed Cllr Grant to accept quote 1, NBB recycled furniture Seconded Cllr Wendt **unanimously RESOLVED**

12.6 Appoint supplier of telephone box book exchange

Proposed Cllr Wendt to accept quote 1, Britishbits Seconded Cllr Holley **unanimously RESOLVED**

12.7 Appoint supplier of garden planters for Beach Road Scratby

Discussed no agreement reached on design. Proposed Cllr Grant to defer the decision on the planter to the next meeting allowing Cllr Wendt time to obtain further quotes for consideration by full council seconded Cllr Cheetham **Unanimously RESOLVED**

12.8 Appoint supplier for benches for Beach Road Scratby

Proposed Cllr Cheetham to accept quote 1, NBB for 2 recycled benches plus fittings Seconded Cllr Grant **Unanimously RESOLVED**

12.9 Appoint supplier for Printer for council use

Proposed Cllr Grant to accept a quote from printer land for new printer Seconded Cllr Wendt **unanimously RESOLVED**

12.10 Appoint supplier for document safe for council office

Proposed Cllr Grant to accept quote 3, Safe.co.uk Seconded Cllr Cheetham **unanimously RESOLVED**

12.11 Appoint contractor to carry out remedial repair work bus shelter Cromer Road Ormesby

Proposed Cllr Holley to accept quote 5, Lee Bowen Seconded Cllr Bigg **unanimously RESOLVED**

12.12 Appoint contractor to carry out remedial repair works at Ormesby village green

Proposed Cllr Wendt to accept quote 5, Lee Bowen Seconded Cllr Holey **unanimously RESOLVED**

12.13 Appoint contractor to carry out clearance and remedial garden works at Pillbox California

Proposed Cllr Grant to accept quote 6, GYBS Services Seconded Cllr Wendt **unanimously RESOLVED**

12.14 Appoint contractor for remedial repair works to bus shelter California

Proposed Cllr Grant to reconsider the question of replacement of the bus stop with the Parish Partnership Scheme after April and make it a future agenda item Seconded Cllr Cheetham **unanimously RESOLVED**

12.15 Clearance and redevelopment of Scratby green

General discussion no agreement, proposed Cllr Grant to defer the matter to next monthly Agenda Seconded Cllr Wendt **unanimously RESOLVED**

12.16 Appoint contractor for strimming of Scratby ramp

Proposed Cllr Grant to defer the matter to the next monthly Agenda to allow sufficient time for newly contracted burial ground contractor to quote for work Seconded Cllr Holley **unanimously RESOLVED**

12.17 Appoint contractor for remedial repair works Bus shelter Beach Road Scratby

Proposed Cllr Troy to accept quote 5, Lee Bowen Seconded Cllr Hill **unanimously RESOLVED**

12.18 Appoint contractor for cleaning war memorial signs, the Pit deep Water sign

Proposed Cllr Shrimplin to move the item to next month’s agenda to allow for revised quotes to be obtained Seconded Cllr Troy **Unanimously RESOLVED**

12.19 Replacement of fold-down access posts Ormesby green,

Dealt with under a combined quote of contractor in item 12.12

12.20 Appoint supplier of burial ground mats

Proposed Cllr Wendt to accept quote 2 The Garden Range Seconded Cllr Grant **unanimously RESOLVED**

1. **Correspondence noted**

 13.1 Formal request from Coast Watch to relocate look outstation from Winterton to Scratby Green.

 13.2 Letter confirming SCC no longer wish to proceed with the splitting of the council.

 13.3 Additional correspondence received from a parishioner requesting a formal reply to questions raised.

1. **Day Huts notice and clearing of Scratby Green**

General open discussion, concerns raised in respect of memorial plaques, and the possibility of some appropriate form of loss memorial.

1. **Scratby toilets opening times**

Proposed Cllr Grant open from 1st March Seconded Cllr Bigg **unanimously RESOLVED**

1. **California toilets**

Cllr Grant proposed council via the clerk to apply to GYBC to obtain the toilets on a freehold basis and if not possible to ask for a 50-year lease at £1 per year rent and also to obtain quotes for repair and cleaning Seconded Cllr Wendt **unanimously RESOLVED**

1. **Neighbourhood Plan Update**

Cllr Wendt confirmed meetings taking place on a regular basis and matters moving forward, identified a need for more members of the public from Ormesby to come forward.

1. **Matters for Future Agendas**

**Look outstation, Duckpond/Pit, duck houses,** Cleaning signs, War Memorial, Pit deep Water sign, Day huts

**Meeting closed 9 pm**