

**Ormesby St Margaret with Scratby Parish Council (“the Council”)**

**NOTICE**

**Is hereby given of a meeting of the Personnel Committee of the Council to be held at 7pm on Tuesday 7 September 2021 at The Village Centre, Station Road, Ormesby St Margaret NR29 3PU**

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1. To receive declarations of interest
2. To consider the recruitment of a Responsible Financial Officer
3. To resolve that in accordance with S 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public be excluded from the meeting for consideration of the business to be conducted therein, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be considered.
4. To review a grievance received by the Committee concerning a councillor and to agree next steps
5. To review the Clerk’s pension provision and training costs.

Philip Stone

Clerk

Issued: 2 September 2021