

**Ormesby St Margaret With Scratby Parish Council
Finance & General Purposes Committee**

NOTICE IS HEREBY GIVEN that a meeting of the above Committee will be held at
The Village Centre, Station Road, Ormesby NR29 3PU
On Monday 27 September 2021 at 3pm to consider and if thought fit, approve the following business:

1. Attendance and apologies for absence

2. Declarations of Interest for matters on the agenda

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest; you may not participate in discussion or vote on the matter.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.

3. To approve the minutes of the meeting held on 21 June 2021

4. To review two quotations for preliminary independent HR consultancy advice in relation to a grievance matter, and if thought fit, approve one.

Philip Stone
Clerk
22 September 2021