

Ormesby St Margaret with Scratby Parish Council

**Minutes of a meeting held on Monday 16th August 2021 at the Village Centre, Station Road, Ormesby St Margaret
NR29 3PU at 7pm**

(Issued Wednesday 17th August 2021)

Parish Councillors present: C Lee (Chair) M Cheetham, J Beaumont, S Bigg, G Freeman, J Green, A Grant, R Hill, P Holley, J Shrimplin, D Troy

In attendance: County Cllr J Bensly, Borough Cllr R Hanton, Clerk P Stone and 3 members of the public

1. Apologies

N Lee, J Rundle, K Wendt, R Hirst ACCEPTED.

2. Declarations of Interest

Cllrs are invited to declare undisclosed interests relating to items on the agenda

P Holley 11.3 (Resident of Nightingale Close), G Freeman.6 (member of GYBC development control) & 10.2 (expenses), R Hill 10.2 (expenses)

3. Minutes of the Previous Meeting

Minutes of the last meeting of the council on Tuesday 27th July 2021 were AGREED. Proposed: J Green, seconded G Freeman : Unanimous

4. Matters Arising-to receive clerk update

4.1 Sam2 speed camera data from locations around the parish

Email report provided to councillors no comments made, arrangements made for moving and re siting of camera in new location (opposite carriageway, Beach Rd Scratby) in the Parish

4.2 Beach access signs update cost of signs and siting

Two quotes provided for signs in the cost of £239.32 and £402.05. These would be referred to a future meeting when the siting of the signs could be established.

4.3 Telephone kiosk funding

Confirmed funding application made to the Community Fund on behalf of the Parish Council by K Wendt and a decision awaited.

4.4 Defibrillator Provision in the Parish Enquiry

Clerk to investigate assess and report to council at next meeting in respect of current provision, criteria for siting, potential sites, costs and potential funding opportunities.

4.5 GYBC Planning direct dial telephone number

GYBC planning department is currently undermanned and does not have sufficient qualified planners to deal with the volume of work and enquiries the service has therefore been affected and direct communication is proving very difficult, currently no direct telephone number is available

4.6 Electric pole Scratby ramp

D Troy has applied yellow tape to the pole to heighten visibility and to reduce the potential of parking accidents to the pole

4.7 Right of way to Jubilee Woods

Confirmed the legal existence of the right to Jubilee Woods and that a developer was developing a new build property towards the end of the access roadway. The developer has erected a 5-bar timber gate across the access roadway which had been kept locked whilst development is taking place, there is a 4

feet pedestrian access to the side. Clerk has meet with the developer and discussed the matter and advised him of his obligation to always keep the right of way open for the purpose of access in accordance with section 137 of The Highways Act 1980. The developer confirmed that the gate had been erected for the purpose of reducing the likely hood of plant and machinery being removed from site and that it would be removed as soon as he moved into the property which he anticipates will be in December.

The developer agreed that from 16th August 2021 he would unlock the gate and keep it open daily between the hours of 8am and 6pm to accommodate access but to also ensure the safety of his plant and equipment. Greater access has therefore been obtained up until Christmas with full access thereafter. Recommendation to Parish Council is that no further action save a confirmatory letter to the developer confirming the arrangement is required.

4.8 **Parishioner concern in respect of temporary stopping of right of way over the Esplanade Scratby**

No confirmed or permissive rights of way over the land between the Esplanade and the Cliff Edge. Following discussion with the clerk and legal confirmation of land ownership the obstructions which had been placed on the land were removed and a letter sent to all parties that had been in contact with the Council confirming the current situation, which was essentially a private legal matter.

5. **Public Participation (10 minutes)**

5.1 Written reports (as appended to these minutes) received from G Freeman GYBC R Hanton GYBC and J Bently NCC were noted and no questions raised.

5.2. An opportunity for the public to address the council – 10 minutes. Concern raised from a member of the public in respect of the right of way to Jubilee Woods refer to 4.7 and the need to reinstate the wooden right of way sign which had rotted at its base and was no longer in situ. Confirmed that the council have replacement post and sign and that they would endeavour to replace the post and sign before the next meeting.

6. **Planning Applications to consider in the capacity of consultee:**

6.1 06/21/0569/F: Erection of detached garage and detached games room, 8 North Road Ormesby St Margaret, Great Yarmouth NR29 3SA **NO OBJECTION**

6.2 06/21/0607/F Demolition of existing dwelling and garage and erection 1 new single storey dwelling with integral garage 1 Tern Road White Lodge Scratby, Great Yarmouth NR29 3NX **NO OBJECTION**

6.3 06/21/0552/F Replacement of 2 bedroom single storey house with three bedroomed single storey house, 6 Scratby Crescent Scratby Great Yarmouth NR29 3QS **NO OBJECTION**

6.4 06/21/0627/F Side and rear extension (incorporating detached garage for use as a study) new pitched roof, brick boundary wall 1.8 meters in line with front of property 7 Spruce Avenue Ormesby St Margaret Great Yarmouth NR29 3RY **NO COMMENT**

6.5 06/21/0485/F Removal of conservatory and erection of single storey extension to form day room. **NO OBJECTION**

7. **To agree process for responding to planning applications**

It was agreed that Cllrs Freeman and Hanton would in their capacity as Borough councillors provide the clerk with the weekly list to enable the Parish Council to comment on applications within the set time frame as consultee.

8. Consultation on amendments to Great Yarmouth Borough Council Draft Local Plan 2

Cllr Lee referred to the GYBC tracked changes document "Great Yarmouth Local Plan part 2 Final Draft Plan (with proposed modifications)" pages 111 to 116 inclusive together with the summary of proposed changes circulated with the packs, which detailed amendments to the descriptions of two sites already allocated as being capable of development within the parish, namely Land south of Cromer Road, Ormesby, and Land North of Barton Way, Ormesby.

Following discussion it was agreed (proposed: J Beaumont, seconded M Cheetham, unanimous) that the following comment be made on page 116 of the final draft plan relating to Land North of Barton Way: (e) "financial contributions will be required towards the improvement of the local junior school and early education, enhanced library provision and the improvement of local healthcare facilities" – that this provision should also include provision for youth facilities (open spaces equipment etc) but that this should not be at the expense of contributions towards the aforementioned healthcare and education facilities.

9. Scratby Ramp

To consider release of retention for additional works.

Following council inspection of the contracted works two minor works remain outstanding (securing of protruding wire from gabion cages at base of ramp, and replacement of capping to second section of retaining timber wall on lower part of ramp) -It was proposed by A Grant, seconded B Bigg, that the contractor to be informed of works required in writing and retention of 10% to be released upon satisfactory completion of works: unanimous.

10. Financial Matters Payments and Administration

10.1 The schedule of income (£737.18,) was noted together with the schedule of bank balances at 30 July 2021.

10.2 The schedule of payments for July totalling £5,966.73 were proposed J Green ,seconded A Grant: unanimous

DATE OF INV	DATE OF DD	NAME	DESCRIPTION	Invoice Number	NET	VAT	GROSS
08/07/2021		CGM*	Churchyard spraying	241051	£ 31.80	£ 6.36	£ 38.16
08/07/2021		CGM	Trimming Ormesby lay by hedge and Scratby Green hedge 23 June	241050	£ 148.40	£ 29.68	£ 178.08
31/07/2021		CGM	Rec Ground, Scratby Green and Burial Ground mowing March- June 2021	241049	£ 1,884.15	£ 376.83	£ 2,260.98
13/08/2021		CGM	27 Jul Mowing of Rec, Scratby Green and Burial Ground +Memorial and Village Green March to July 2021	241053	£ 903.65	£ 180.73	£ 1,084.38
12/07/2021		Norfolk Parish Training	Induction for clerks and councillors 3 places on 14 July 21	19205	£ 180.00		£ 180.00
31/05/2021		Flameskill Ltd***	Recreation Ground pavilion fire extinguisher service	86024	£ 48.00	£ 9.60	£ 57.60
27/07/2021		Cllr R Hill	Expenses: padlock and bolts for recreation ground elec cupboard		8.25		£ 8.25
	03/08/2021	EE	Parish Mobile Phone		£ 24.05	£ 4.81	£ 28.86
	06/08/2021	British Gas Trading	Electricity Supply, ice cream van Scratby Green				£ 19.57
01/08/2021		Mrs J Simpson	Opening of Recreation Ground Gates 1 July to 31 July @£5 per day		£ 155.00		£ 155.00
01/08/2021		Rodney Scott	Litter Picking July 2021		£ 52.50		£ 52.50
07/08/2021		Cllr G Freeman	Expenses: zoom membership** for personnel interviews		£ 95.92	£ 19.20	£ 115.12
31/08/2021		Clerk's Admin Costs	July admin fees for Parish Clerk		£ 1,434.70		£ 1,434.70
31/08/2021		HMRC	Clerks HMRC Payments		£ 353.53		£ 353.53
			* All CGM invoices received August 2021				
			**to 1 Sep 2021 now cancelled				
			*** received July 2021				
Total Expenditure					£5,319.95	627.21	£5,966.73

10.3 It was proposed by R Hill, seconded by A Grant to approve the transfer of £4,500 from the council's savings account to its current account to meet the above payments.

Registered office: Village Centre , Station Road, Ormesby St Margaret, Norfolk NR29 3PU
07825266117, Email: clerk@ormesby.org

11. Correspondence clerk report

The chair noted that a letter of thanks had been received from the chief executive of GYBC thanking the council for their recent response to the emergency covid testing initiative., and these thanks were passed on to the councillors and parishioner volunteers who made this possible.

11.1 California steps overgrown vegetation referred to GYBC

Currently await confirmation from GYBC of the legal ownership of the area of overgrown vegetation

11.2 Recreation ground notice of access for hedge cutting

Arrangements have been made to allow this to take place

11.3 Nightingale Close Scratby parking issues referred to County Councillor Bensly

Enquiry raised by a member of the public in respect of ongoing parking issues on Nightingale Close Scratby, reply obtained by J Bensly from Highways and response forwarded. to parishioner.

11.4 Parishioner request to view accounts and minutes

Complied with

11.5 Parishioner emails showing concern in respect of right of way access to Jubilee Woods (refer to 4.8 above)

12 Future Agenda Items Agreed

Defibrillator provision

Scratby Green day huts

Scratby Green benches and memorial policy

Aesthetics of Scratby ramp (non contractual)

Siting of bench on ramp

Siting of beach access signs

Saunders bus service

Litter bin Premier Stores

Appointments to committees and working parties

Repair of Ormesby sign

Planters for the Memorial Green Ormesby

Ormesby/Scratby In Bloom initiative

Meeting Closed at 8.16 pm

Philip Stone

Clerk@ormesby.org

Ormesby St Margaret with Scratby Parish Council

Issued: 17th August 2021