

Ormesby St Margaret with Scratby Parish Council

NOTICE

Notice is hereby given that an Extraordinary meeting of Ormesby St Margaret with Scratby Parish Council has been convened by the Chair to be held at 7pm on Tuesday 29th June 2021 at All Saints Parish Hall, Beach Road Scratby in accordance with the hall's risk assessment and the Coronavirus regulations to consider the following business:

- 1. Attendance and apologies for absence**
- 2. Declarations of Interest for matters on the agenda**

A councillor has a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on their Register of Interests form. This interest must be declared and councillors may not participate in discussion or vote on the matter. A councillor has a Personal Interest in a matter to be discussed if it affects a councillor's wellbeing or financial position, that of a councillor's family or close friends, or that of a club or society in which the councillor has a management role. In these instances the councillor must declare a personal interest and speak on the matter only if members of the public are also allowed to speak at the meeting, however the councillor may not vote in the matter.

- 3. Risk Assessments**

To review and approve the recommendation of the Finance and General Purposes committee in relation to:

- 3.1 Review of non financial risks
- 3.2 Review of financial risks

- 4. Financial year end 31 March 2021 to note the Finance and General Purposes Committee's recommendations arising from its meeting on 21 June 2021 and in connection therewith:**

- 4.1 To approve Section 1 of the Annual Governance and Accountability Return 2020/2021
- 4.2 To approve Section 2 – the Accounting Statements on the Annual Governance and Accountability Return for the financial year 2020/21.
- 4.3 To approve the statement of internal controls
- 4.4 To agree the dates for the exercise of Public Rights
- 4.5 To receive and note the internal audit report relating to the 2020/21 financial year, and to make plans for addressing any items highlighted therein.

Christine Lee

Chair

Ormesby St Margaret with Scratby Parish Council

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