

Ormesby St Margaret with Scratby Parish Council

AGENDA

Tuesday 18th May 2021

You are hereby summoned to attend the Annual meeting of Ormesby St Margaret with Scratby Parish Council to be held at All Saints Parish Hall, Beach Road Scratby following the conclusion of the Annual Parish Meeting.

To be held in accordance with the coronavirus regulations in a socially distanced manner and in accordance with the Hall's risk assessment

The Chair to welcome Councillors, County and Borough Councillors and members of the public.

- 1. To receive apologies for absence**
- 2. To receive declarations of interest on matters on the agenda**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest; you may not participate in discussion or vote on the matter.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role.

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.

- 3. Election of Chair and Vice Chair**
 - (i) Resolution to hold a vote on a show of hands and to dispense with 3(f) of the Standing orders concerning the chair's discretion to hold a secret ballot (proposer and seconder)
 - (ii) Election of Chair (proposer and seconder)
 - (iii) Election of Vice-Chair (proposer and seconder)
- 4. To approve minutes of the Parish Council meeting held by zoom on 19 April 2021 and to note the updated list of action points thereon**
- 5. To note minutes of the Personnel Committee dated 28 April 2021**
- 6. To note minutes of an Extraordinary Meeting of the Parish Council convened by the Chair and held on 6 May 2021**
- 7. To note minutes of the Finance and General Purposes Committee held on 4 May (including review of insurance coverage) and 12 May 2021 (review of accounts for the year ended 31 March 2021)**
- 8. Public Participation Forum**– an opportunity for the public to address the council – 10 minutes.
- 9. Borough Councillors' Reports**
- 10. County Councillor's Report**

11. Finance: Agree schedule of invoices/payments for April 2021 and to authorise the bank transfer required. See attachment to agenda.

12. Correspondence:

- 12.1 From two parishioners noting concerns over locked gate at Jubilee Woods during construction work
- 12.2 From one parishioner noting concerns about alleged plans for allotments at Scratby

13. To note Planning applications as follows, and to comment thereon to Great Yarmouth Borough Council in the capacity of consultee:

- 13.1 06/21/0264/F Proposed single storey rear extension 22 Bracecamp Close Ormesby NR29 3PR
- 13.2 06/21/0250/F Proposed replacement of conifers on north west boundary with 2 metre concrete post and close boarded fence at 1 Filby Lane Ormesby NR29 3JR

14. Review of policies and procedures. To consider, on the recommendation of the Finance and General Purposes Committee, and if thought fit, adopt the following: (proposer and seconder for each document):

- 14.1 NALC Model Standing Orders 2018 for England (Revised 2020)
- 14.2 NALC Model Financial Regulations 2019
- 14.3 Anti-Harassment and Bullying Policy
- 14.4 Equal Opportunities and Diversity Policy
- 14.5 Grievance Procedure
- 14.6 Disciplinary Procedure

15. Annual Risk Assessments To review the annual site risk assessments

16. Proposed Covid-19 memorial

17. Proposed Ormesby Village Fete – To discuss a proposal to hold a village fete, to agree (i) organiser(s) (ii) insurance arrangements (iii) risk assessments (iv) licensing (v) relevant road closure orders

18. Schedule of future meeting dates

19. Items for the next agenda

Date of next meeting:

Monday 14 June, 7pm at The Village Centre, Station Road Ormesby St Margaret

Kathryn Wendt

Chair

Ormesby St Margaret with Scratby Parish Council

13 May 2021