

**Ormesby St Margaret with Scratby Parish Council**  
**Minutes of a meeting held on Monday 12<sup>th</sup> October 2020 at 7pm via ZOOM**

**Present:** Cllr K Wendt (Chair), Cllrs S Bigg, , G Freeman, J Gingell, J Green, R Hill, B Jones ,C Lee, J Seggie, J Shrimplin,Chris Neve (Parish Clerk).

**In attendance:** S Scott Greenard (Borough Councillor),R Hanton (County Councillor) members of the public

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The Chair welcomed all councillors and members of the public to the meeting.

**1. To receive apologies for absence**

Apologies for absence had been received from Cllr M Cheetham.

**2. To receive declarations of interest on matters on the agenda**

Cllr J Gingell notified his interest in finance

In connection with Planning, Cllr G Freeman notified the meeting of his position on the development control committee of Gt Yarmouth Borough Council.

Cllr Freeman then requested as chair of the personnel committee he had become aware of a breach of GDPR and that prior to closing the meeting we go **in camera**. Cllr Lee and Cllr Wendt agreed this would need to be voted upon first.

**3. Public Participation –  
Borough Councillors' Report from Cllr Freeman**

You will have seen that the third river crossing has been approved and more importantly the finance to pay for it. Work will commence soon on this important piece of infrastructure for the borough. There is still a lot to do with upgrades of the access to the bridge but as part of a bigger plan it will be of benefit to both businesses and residents.

The project plan to rebuild the structure housing the marketplace were passed by development control last month, again, all part of a plan to improve the town centre.

The design will replace a somewhat outdated building that is past its useful life, provide modern units for the traders and to encourage start-up businesses at affordable rent.

Covid is still having a major effect on all in the borough. Environmental health continue to be involved in monitoring the infection level and rate, there have been a rise in both these two indicators in recent weeks and the council has sort to reinforce the message of washing hands, wearing face coverings and social distancing by visiting premises to give advice.

Contact with the borough council is best by using the website and email, most officers are working from home and will be for the conceivable future.

A good meeting with the highways officer, there is a backlog caused by the shutdown, but urgent items are being dealt with in the agreed time.

There is quite a list of works required so we have made a list in order of priority.

An accident at bottom of Station Road /North Road resulted in the no entry sign being demolished, pleased that this was replaced quickly, have requested "No Entry " to be painted on the road to reinforce the message.

Various enquiries from residents dealt with.

Planning issues.

Three applications out for consultation due to come to development control before Christmas, all generate a lot of discussion.

Evenings are darker as we go into winter, have reported a number of light outages, if you see a problem please note the post number (R number) or location and email this direct to GYBNorse.

Recent gales caused the loss of two mature trees, one on the green and one adjacent to the playing field. These have been attended to.

Jubilee Wood has some branches down but nothing major.

We do need to have a community litter pick, suggest we set a date for the council to take the initiative, pickers bags and gloves can be provided but we need to order them.

Council needs to agree for Christmas trees in the parish. Again, some volunteers would be appreciated to help get these up towards end of November It would be good to bring some Christmas cheer, especially this year.

Covid update- 20 new cases with 11 people in the James Paget 1 in the ITU. Infection number down slightly to 75. Borough is suggesting Care homes take precautions in restricting visits. Gt Yarmouth in tier one at the moment. Concern remains over factories and number of staff off with Covid from Ormesby surgery. Majority of new cases in age group 21-59. Borough council is requesting no gatherings on memorial Sunday but stagger visit to lay wreaths. They are asking at 11am on Remembrance Sunday everyone stands outside house for two minutes and a poppy is available to download and put in your window.

#### **Borough Councillors' Report from Cllr Scott-Gerrard**

Nothing really to add to points raised by Geoff however Covid response is slightly disappointing with low volunteering rates and council is now going out to anyone who had current DBS checks at start of Covid to see if they are available to get out into the Community. Good to see QR codes up in local business such as Planet Spice. If we go into higher risk category, I will reinstate crisis support services.

#### **County Councillor Report from Cllr Hanton**

A written report was provided prior to the meeting which please find attached but Cllr Hanton added on behalf of NCC welcome to Chris the Parish Clerk. Great news that the third river crossing is going ahead and should see a start in January 2021. There is advice for organising remembrance survey and a link will be sent to the clerk.

- John Clare spoke about the development at Foster Close saying he was pleased to see the deferment but queried when it would come up again. .Cllr Freeman confirmed there was a backlog and would let the clerk know once he was aware, He said his intention was to ask to be substituted given he has been quite vociferous of the plan and would ask someone else from the Parish council to attend.

#### 4. Minutes

The minutes of the Parish Council meeting held on 14<sup>th</sup> September 2020 were agreed as a true and correct record and would be signed by the chair in due course. Proposed by Cllr Freeman seconded Cllr Hill.

#### 5. Matters Arising

The estimate for the ramp at Scratby was discussed as it had come in at £17K and it was agreed it would need to go to F&GP committee and the Chair will forward it to them to be fully discussed.

Cllr Gingell raised the SAM2 cameras, saying we need details of where to send the data to ensure it gets to the right people. Cllr Freeman said there had been some changes in the local highways recently and he would get back to Cllr Gingell with details.

#### 6. Finance

Cllr Gingell confirmed we have now received the second payment from the council for the precept and the payment from Dimascio who have now paid for the whole season. It was agreed £3k transfer would need to be transferred from the savings account. Following the meeting being approved the finances would be handed over to the Clerk. It was also agreed that in order to make the management of the allotment payments easier the account where £500 was put aside to set up the recreation charity would now be used for the allotment payments by transferring the £500 into the savings account until such time as a dedicated Recreation charity was set up. Proposed Cllr Lee seconded Cllr Freeman.

The chair thanked Cllr Gingell for all his hard work in the absence of a clerk.

#### 7. Correspondence:

- 7.1 Notification from NpLaw TPO No.14.2020 Tree on Land at 18 Wapping Ormesby St Margaret. If anyone would like to see them, please ask the clerk
- 7.2 Notification from NpLaw TPO No.17 2020 Trees on land between the Green and Wapping Ormesby St Margaret. If anyone would like to see them, please ask the clerk
- 7.3 Parishioner's request for a plaque on a bench at Scratby – referred to Open spaces committee
- 7.4 Parishioner's request for a cycle path from Scratby to Caister – referred to Safety & Speed committee and Neighbourhood Plan committee
- 7.5 Damage to headstone at burial ground – referred to Burial Ground committee

#### 8. To note Planning applications as follows:

- 8.1 06/20/0446/F - 64 Beach drive Scratby Retrospective application for a proposed replacement dwelling (including an increase in footprint over the original dwelling) No objection from the council.
- 8.2 06/20/0423/F - 71 Dwellings Vehicular access, landscaping, open spaces and associated infrastructure at Yarmouth Road Ormesby.  
Cllr Hill and Cllr Freeman had looked at this and Badger had suggested they facilitate rear parking for the social houses, and they were also extending the layby for more parking. Also discussed speed reduction from the First and Last to the new houses. Badger has reduced the number of houses to put in better sewerage facilities. Speed reduction would benefit the community as part of this as Traffic regulation orders

cost money. Cllr Freeman has not personally had any objections saying they were bitterly opposed, but Cllr Hill noted there has been 6 written objections but some of the concerns had already been addressed.

- There was then a discussion regarding the proposed development of 67 houses at Scratby and it was agreed in future we need to educate people how to object and give them relevant information if they are not happy with a development. Cllr Seggie agreed to take this forward in her role on the planning and connecting with the Community committees

#### **Permission Granted by GYBC:**

06/20/0347/D Approval of reserved matters of PP 06/17/0266/0 – Appearance and scale of the six dwellings and associated landscaping at Decoy Road (land on) Ormesby St Margaret

This is outlined permission and Bob and Geoff have looked at this and made the following comments: -

- Any issues relating to the pumping station would need to be resolved
- The pavement was not extended far enough along
- The speed limit would need to be changed as currently the entrance comes out onto a 60 mph so it would need to be put back to the entrance to Hirst farms
- Geoff said he had spoken to Mr Hirst who said on the outline planning permission they had been agreed to change the speed limit.

06/18/0667/CD Approval of conditions 14a Beach Road Scratby Seven bungalows and garages. Conditions are attached to it.

06/20/0365/F Approval of development at Corner Cottage Yarmouth Road, Ormesby. Single storey side extension to existing one bedroomed bungalow.

06/20/0253/F Approval of development at 44 North Road Ormesby, Conversion of existing outbuilding to create a detached dwelling.

06/20/0319/F Approval for development at 12 Leathway Ormesby, demolish existing garage; build new detached annexe.

#### **9. Neighbourhood plan – Cllr Seggie**

The first meeting is on 21<sup>st</sup> October when we will know what is involved and the next steps and we will keep parishioners updated through our social media pages.

#### **10. Connecting with the Community - Cllr Seggie**

We are looking at all our social media such as website Facebook, newsletters etc. to see how we can connect with the community effectively. It will also include how parishioners can communicate with us to report issues and give feedback. Our key priorities are our website, social media, and newsletter. We are also looking at how we can increase our social media presence. Cllr Seggie also requested that all councillors let the committee know what they are doing so they can tell the people and get the messages out there. Cllr Gingell suggested we include the SAM2 camera data in the newsletter to highlight what is happening.

Cllr Freeman thanked Cllr Seggie for what she has done to support the council and community since joining.

**11. Toilets at Scratby –**

Cllr Bigg had left the meeting, so this was carried forward to the next meeting.

**12. Christmas trees**

It was agreed to purchase three trees as we did last year, and the clerk was asked to find the previous email order and request the same.

**13. Oak tree on Ormesby green**

Cllr Scott-Gerrard said he would like to offer a sizeable sum from his ward fund towards replacing the tree, There are currently DEFRA restrictions on types of tree that can be moved so he will check to see if it is acceptable for us to ring fence the money until we can purchase an appropriate replacement. He has agreed to confirm to the clerk once confirmation is received and then we would email to confirm we would ring fence the funds. A discussion took place regarding possible issues over the type and location of a replacement and it was agreed more work is needed to ensure we consider what is best. Cllr Freeman suggested we speak to Graham Watson for advice, Cllr Wendt agreed to speak to him. Cllr Seggie also said we need to keep parishioners updated as it has received a lot of interest on social media. Cllr Lee has kept a piece of the former oak tree after a member of the public, who was a wood turner, had offered to make something out of it for the village to keep.

**14. Co-options for Ormesby Ward x 2**

Cllr Freeman advised two people had been interviewed and there were more people to interview hopefully by the end of this week so hope to have recommendations soon to take to council.

**15. Scratby Ward – Election due May 2021**

Cllr Wendt advised that since more than ten people want to go for one position there must be an election. Because of Covid restrictions the earliest that could take place is next May, therefore Scratby ward will be one short until at least then.

**16. Diary dates for meetings - to be agreed by councillors:**

**\*Burial ground – 24<sup>th</sup> October 2020 at 10am** – dependent on Government Guidelines at the time of the meeting. Currently cannot have more than six attending. Cllr Jones gave his apologies that he would not be able to attend due to mobility issues.

**\*F & GP via zoom - 26<sup>th</sup> October 2020 at 7pm**

Cllr Gingell raised the issue regarding risk assessments that still needed completing as they would need to know where money needed to be spent. After discussion it was agreed they needed to be improved on all assessments as they are too basic. More investigation is needed, and Cllr Wendt will have a look in conjunction with Cllr Lee.

**\*Open spaces committee – 7<sup>th</sup> November 2020 at 10am – dependent on Government Guidelines at the time of meeting**

**\*Recreation ground Management Committee via zoom – 16<sup>th</sup> November 2020 at 7pm**

**\*Village centre Trustees meeting – via zoom 23<sup>rd</sup> November 2020 at 7pm – already in diary for notification only.**

**17. Policies:**

Some of the committees have not met yet and the following still need to be addressed.

- 17.1.1 Disciplinary and grievance policy – Personnel Committee**
- 17.1.2 Risk Management Policy – F & G.P.**
- 17.1.3 Training policy – Personnel Committee**
- 17.1.4 Complaints procedure – Full Parish Council**
- 17.1.5 Press and media policy – Connecting with the Community Committee**
- 17.1.6 Equality and Diversity policy**

- **Cllr Wendt** added that she had spoken to Hemsby surgery as Ormesby remained closed due to staff having Covid and they cannot say at this stage when they will reopen. The Flu jab admin team are contacting people who meet the normal criteria. They have had three clinics so far and another planned for the 17<sup>th</sup> October. They wanted to reassure people they are working through **their lists**.

**18. Date of next meeting – Monday 9<sup>th</sup> November 2020 at 7pm via zoom**

If anyone has items for the next agenda, please contact the clerk.

- 9.29 pm Brian Jones made apologies but needed to leave the meeting due to needing to take medication.
- **Cllr Gingell asked if everyone was happy with the SAM2 camera data**  
It was agreed the data was good and to have a think if it was needed to be discussed on future agendas.
- **Exclusion of public** In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 a resolution was put that the public be excluded from the meeting for consideration of the business to be conducted therein as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be considered. This was proposed by Cllr Lee and seconded by Cllr Shrimplin and was unanimous by council that the meeting go in camera.

The public meeting closed at 9.35 pm prior to going into camera.

- In Camera a possible data breach was discussed, and it was resolved that the matter would be referred to the Monitoring Officer for advice.

The meeting closed at 9.57 pm

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**Kathryn Wendt**

**Chair**

**Ormesby St Margaret with Scratby Parish Council**

APPROVED