**Ormesby St Margaret with Scratby Parish Council**

**AGENDA**

**DUE TO COVID-19 RESTRICTIONS THIS PARISH COUNCIL WILL NOT BE FORMALLY HELD. THE PARISH COUNCIL WILL AGREE THE CRITICAL POINTS VIA EMAIL**

April 2020

1. **To approve the minutes of the meeting held on Monday 9th March 2020.** Cllrs should see amendments as suggested by Cllr Lee – appendix 5 and approve minutes with or without amendments as suggested **\*\*\*\***
2. **To receive items of correspondence and current changes as a result of Covid-19:**
   1. Norse. Notification that Norse will stop grass cutting for the village (as of 1/4/20) as the work is not sustainable. This work is the cutting of the Memorial Green and the Green. The Clerk is obtaining alternative quotations which may take some weeks to come into force due to Covid-19
   2. Clerk. Playground and Recreation Ground are locked. A new heavy duty combination padlock has been purchased by the Clerk and added to expenses
   3. Clerk. Request to make all files available to Councillors using ‘OneDrive’. This could be rolled out over time, so that Councillors can, if they wish, see all files at their leisure. This is important for transparency and for more simple working of the PC \*\*\*\*
   4. Parishioner. Request to put plaque on bench. Please see appendix 6 \*\*\*\*
3. **To consider finances:**
   1. **To confirm that the bank statements have been checked and confirmed against payments and receipts records.**
   2. **To note receipts as per appendix 1 \*\*\*\***
   3. **To confirm payments as per appendix 1 \*\*\*\***
4. **To receive Council reports as follows:**
   1. **Cllr Peck. Scratby Steps / new ramp. (see appendix 2)**
   2. **Clerk. Parish Plan.** This item is on hold until such time as the Parish Council can meet to discuss next steps. Payment was made to Collective Community Planning, and a corresponding grant received to refund the Council for that payment.
   3. **Cllr Lee. Personnel Committee.** To be circulated when received
   4. **Cllr Scott-Greenard. Coronavirus report (see appendix 3)**
   5. **Cllr G Freeman. Borough Council report (see appendix 3)**
   6. **Cllr S Scott-Greenard. Borough Council report (see appendix 3)**
   7. **Cllr R Hanton. County Council Coronavirus updates (see appendix 7 and 8)**
   8. **Cllr K Wendt. Burial Ground (see appendix 4)**
   9. **Cllr R Wendt. Sam2 data (see appendix 9)**
5. **To note items to be discussed when the PC holds a meeting following the Corona lockdown**
   1. Grievance investigation
   2. Parish Plan – next steps and when to take them
6. **The next meeting:**

The next ‘meeting’ will take place on Monday 4th May 2020.

**Jo Beardshaw**

Interim Clerk and Responsible Financial Officer

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