

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council Burial Ground Committee
Held on Saturday 23rd June 2018 at the Burial Ground, Ormesby St Margaret, at 9.30am**

Present: Cllrs. Gingell, Green, Jones, and K. Wendt. **Chair:** Adrian Peck. **Clerk:** Lisa Callow.

To accept apologies for absence:

Apologies received and accepted from Cllr. Freeman and Rev. Mandy Bishop.

Declarations of interest: None

Approve minutes of the 28th October 2017:

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. K. Wendt, seconded Cllr. Jones – Unanimous.

To undertake a general inspection of the Burial Ground:

The Committee undertook a general inspection of the Churchyard and Burial Ground and all agreed that it was looking very good at the moment. The Chairman explained there had been some problems with grass cutting and asked that the Committee members keep an eye on the Churchyard and Burial Ground and inform the Clerk if the grass starts getting too long and needs cutting. Everyone was in agreement. The Burial Ground hedge is growing rapidly and is due its next cut in September / October.

It was agreed that the Clerk seek prices from GYB Services to have the old conservation area and old churchyard cut at the same time as the rest of the Churchyard and Burial Ground (17 times per annum), as opposed to just the current rate of 5 times per annum.

To discuss the risk assessment undertaken on the trees in the Burial Ground and the quote in progress by GYB Services:

Following the risk assessment on the trees in the Churchyard and Burial Ground, and the subsequent quote received from GYB Services it was agreed that the cost would need to be spread over a period of time therefore the Clerk will seek quotes for a five-year plan to undertake all the necessary work suggested within the report. It was also agreed to approach Graeme Watson of GYB Services to request an onsite meeting in order to go through the necessary work.

To discuss the future of the hedge running along the footpath from Station Road to the Churchyard:

Cllr. Jones raised the issue of the current hedge running along the footpath from Station Road to the Churchyard. Following the hedge being cut it has become evident that ivy has overtaken the hawthorn hedge and much of it is now rotten. Cllr. Jones suggested removing the hedge, rotovating and replanting a new hedge. It was agreed that initially the Clerk would seek advice from Norfolk County Council as the owners of the hedge, and whether there are any grants available that would cover the cost of this work.

Cllr. Jones volunteered to trim and tidy the smaller hedge on the other side of the footpath as you enter the Churchyard.

To review and approve the updated Burial Ground memorial application form:

The Clerk presented a proposed new memorial application for comment, it was approved and the Committee agreed that the Clerk will continue to approve all memorial applications, with only contentious applications needing to be presented to full Council – unanimous.

Matters for reporting and items for next agenda:

Matters for next agenda:

1. Five-year tree risk assessment plan
2. The future of the footpath hedge

Date of next meeting:

The next meeting will be held October 2018 at the Burial Ground, Ormesby St Margaret; the exact date to be confirmed nearer the time.

The meeting closed at 10.30am.

Signed:

Date: