

# ORMESBY ST MARGARET WITH SCRATBY PARISH COUNCIL

## BURIAL GROUND REGULATIONS (2014)

1. Unless there are exceptional circumstances no application for a monument should be made until at least six months after the burial. During this time the applicant is advised to read these regulations and if necessary have informal discussions with the Parish Council. After six months a formal application should be address to the Parish Council on the relevant application form together with a cheque to cover the appropriate fee. It is advisable not to enter into any contract until permission has been granted by the Parish Council.
2. Headstones should be simple. The face being flat and not curved and must be erected vertically from the ground. The dimensions shall be no more than 3ft 6in high, 2ft 6ins wide by 3in deep, and no less than 2ft 6in high. Materials should be of natural stone. Permitted colours are black or grey which may be polished or unpolished. Heart shaped memorials are not permitted. Memorials of concrete, pottery, ceramic, plastic, metal or fibreglass materials are not permitted. Wooden crosses are permitted. The use of photographs or inscribed portraits or other representations of the deceased as part of a memorial, or the affixing of porcelain or plastic portraits to a memorial are not permitted.
3. A base forming an integral part of the headstone is permitted. It shall be properly secured to the headstone, preferably by two non-ferrous metal dowels, and these must be at least 4ins in length. All joints must be firmly fixed. The base shall not project more than 4ins beyond the headstone in any direction (except where a vase is incorporated when the base may extend a maximum of 8ins in front of the headstone). Ground spikes must be fitted to all memorials for stability.
4. No advertisement or trademark shall be inscribed on the monument, but the name of the mason may be inscribed on the side or on the reverse of the headstone in unpainted and unleaded letters no more than half an inch in height.
5. The surface of the burial ground shall be kept, as far as possible, level and free of grass mounds. The Parish Council may level any mound at its discretion at any time more than twelve months after the latest interment in the grave.
6. No curbs, footstones or planting of grave area to be allowed. Flowers may be placed in a removable container, which forms part of the memorial.
7. No artificial flowers (other than "silk" flowers i.e. having a mixture of polyester/cotton) may be placed in the burial ground.
8. The Parish Council may remove flowers, of whatever kind, and wreaths at their discretion having regard to their state.
9. Otherwise than as stated above no object or other thing may be placed upon or near a grave. In the event that any such object or thing is so placed the Parish Council may at its discretion remove the same. If it does so it should if possible notify a member of the family of the deceased informing him/her of the place from which the object or thing so removed is available for collection. No legal responsibility or liability shall attach to the Parish Council or any of its members in respect of its or their custody of any such object or thing removed.
10. Caskets for ashes should be made of wood or metal. Memorial slabs shall be standard size (18" x 15" x 1.5") in grey or black and unpolished.
11. All graves and memorial tablets will be numbered and allocated in strict rotation by the Parish Council.

12. Any power exercisable by the Parish Council under these regulations may be delegated by the Council to a person or persons deputed to care for the day-to-day upkeep and maintenance of the burial ground.
13. Nothing shall be erected or placed, and no work shall be done, in the burial ground without the consent of the Parish Council.
14. All consents will be given in writing by the Parish Council
15. The Burial Ground is closed to non- parishioners except for reserved plots, those being interred in existing plots, and any other exceptional circumstances.
16. The Garden of Remembrance in the Burial ground is closed, except for reserved plots and those being interred in existing plots.

Signed as seen: \_\_\_\_\_ Dated: \_\_\_\_\_  
(Next of Kin)

Contact Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any query on the interpretation of these Regulations should be referred to:

The Clerk  
Ormesby St Margaret with Scratby Parish Council  
11 The Green  
Freethorpe  
Norwich  
NR13 3NY

Telephone: 07825 266117  
Email: [clerk@ormesby.org](mailto:clerk@ormesby.org)