

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 12<sup>th</sup> September 2016 at The Village Centre, Station Road, Ormesby St Margaret**

**Present:** Cllrs, Cheetham, Eagle, Eyre, Fletcher, Freeman, Green, B. Jones, M. Jones, C. Lee, N. Lee, J. Shrimplin, K. Wendt and R. Wendt together with Cllr. Childs and Robert Stephenson from SCEG, and seven members of the public.

**Chair:** Adrian Peck

**Clerk:** Sue Eagle

**Apologies for absence (982.10.16) Cllrs.** Gingell, Hanton and Reynolds

**Declaration of Interest (983.10.16)** Cllr. Peck and Freeman in expenses and Cllr. Cheetham in item 14

**Approve minutes of the 8<sup>th</sup> August, 2016 (984.10.16)**

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Wendt, Seconded Cllr. Freeman – Unanimous

**Public Forum (985.10.16)**

**County Councillor**

Cllr. Childs gave a report on public health matters and deprivation in the area.

Cllr. Childs was actively involved in many committees and had been very busy. A copy of what he did in a day had been forward to Councillors. He is to appear on Mustard TV on Thursday 15.09.16 and BBC TV on 16.09.16 to show a day in the life of a County Councillor.

**Public**

None

**Matters Arising (986.10.16)**

The Clerk gave an updated on the following

- Ormesby St Michael meeting re: road safety – agenda item 20
- No further suggestions for road names on Pointers East had been received.
- Permission for planters either side of seat received from NCC
- Illegal parking – reported
- Bush on Scratby Green cut back
- Tree on Firs Ave., NCC did not see a problem with it.
- Path on Spruce Avenue has been reported to Norfolk County Council
- R. Hirst footpath hedge not cut back yet
- The Jubilee Wood would not be opened on 16<sup>th</sup> September as previously planned
- The meeting regarding Allotment management changes has been cancelled for the time being due to no interest from allotment holders.

**Correspondence (987.10.16)**

The Clerk had sent out all correspondence with the Councillors packs.

<b>Correspondence for meeting on 12th September, 2016</b>			
<b>TYPE</b>	<b>FROM</b>	<b>CONTENT</b>	<b>ACTION</b>
Letter	Royal Mail	Unable to supply another post box	NFA
Email	Cllr. Childs	Smell from Pig Farm	To Chairman
email	Cllr. Childs	Health and Well Being profile August 2016	Sent to Cllrs
Emails	Cllr. Childs	Complaints received about smell from agricultural land.	To Chairman
Email	Parishioner	Litter on Scratby beach	Cllrs. Pack
Email	NALC	Gt Yarmouth Area Meeting 28.09.16-Times revised	Cllrs. Pack
Letter	R.B.L.	Memorial bench	Cllrs. Pack
Letter	K. Cunningham	Beach Hut no2.	Cllrs. Pack
Letter	GYBC	Gt Yarmouth Local plan: Call for sites and policy suggestions 2016	Cllrs. Pack
Email	Cllr. Childs	Mud debris on roads	Sent to Cllrs
Email	NALC	Breckland Norfolk prepared	Sent to CRP team
Email	Parishioner	Road signs on the Promenade	Sent to NCC
Letter	Lloyds Bank	Reduction in interest rates	Cllrs. Pack
Letter	CPRE	New housing targets	Cllrs. Pack
Email	Parishioner	Drainage pit - West Road, Ormesby St Margaret	Cllrs. Pack
Email	Bowls Club	Advice on proposed extension for bowls club	Cllrs. Pack
Telephone	Parishioner	Speeding on Beach Road, Scratby - provision of speed humps	Sent to NCC

**Planning (988.10.16) The following decisions and submissions were discussed and comments made:**

	Name	Address	Work	Notes
<b><u>Decisions</u></b>				
06/16/0293/F	Mr T Chaney	53 California Avenue	Single storey rear extension and first floor front enlargement to improve first floor accommodation	Passed
06/16/0323/F	Mr Mason	Darandy 8 California Avenue	Side extension and loft conversion with new dormer windows	Passed
06/16/0330/F	Mr G. Lewington	7 Gannet Road	Retrospective application for single storey side extension	Passed
06/16/0398	Mr C Wells	13 Spruce Avenue	Extension to rear of garage for domestic use only	Passed
06/16/0361/F	Mr Moore	4 Thurne Way	Extension to existing porch	Passed
<b><u>Other</u></b>				
Letter	Parishioner		Complaint to GYBC planning Re: 102 Spruce Avenue, Ormesby	meeting
<b><u>Plans</u></b>				
06/16/0464/F	Mr. J. Dearn	3 Meadowcroft Bungalows, Yarmouth Road, Ormesby	Demolition of existing bungalow and erection of new chalet bungalow with garage.	Comments by 01.09.16 no comments received
06/16/0472/O	Mr T Philpot	14 Beach Road, Scratby	Construction of detached bungalow and garage	See below
06/16/0486/F	Mr N Smedley	9 Sharpe Way, Ormesby	First floor side extension to provide 2 bedrooms. Alterations to existing conservatory to existing conservatory to form garden room.	No comments
06/16/0481/O	Mr M Kruber	72 Station road, Ormesby	1no. dwelling and garage building plot	See below
06/16/0140/F	Conrad building Services Ltd	Clere House	Revised drawings for demolition of existing care home and construction of 9 dwellings	See below
06/16/0499/F	Mr. P. Seagroatt	22 North Road, OSM	proposed first floor extension to form bedroom with ensuite bathroom	See below

**14 Beach Road, Scratby – 06/16/0472/O**

There has been a number of developments proposed on this site in previous years.

Our overriding objection is that of road safety with regards to a shared access onto Beach Road, as permission has already been granted for one new property and together with the existing residence and the proposed new property this would mean the driveway would be servicing all three.

The entrance is adjacent to a very busy junction that serves the Garden Centre, Post Office and Shop, two new properties, farm entrance with light industrial units and a busy Parish Hall.

The site is fronted by a tall overgrown hedge. The visibility splay from the existing property is minimal.

We therefore, strongly object to this application on the grounds of safety.

The Council is also concerned that this is a large size plot of land and that this application could be followed by other applications for more properties.

It is hoped that **all neighbouring properties** are made aware of this proposed development as we have received a number of concerns from Parishioners regarding speeding and traffic problems on this part of the highway, one of which has recently been passed onto NCC Highways.

**Clere House – Pippin Close, Ormesby St Margaret 06/16/0140/F**

The Parish Council consider it very important that a Management Committee for the development be set up to address any future problems.

The agent has already confirmed that a pedestrian route will be retained. It is important that this route remain to be a Public Right of Way at all times and not just a permissive right of way. The Parish Council insist that this matter be dealt with as a matter of upmost importance before making any decision.

**22 North Road, Ormesby St Margaret 06/16/0499/F**

The Council are concerned about the close proximity of the neighbouring property and hope the Planning Committee will take this into account when making their decision.

**06/16/0481/O Land to the rear of 70 Station Road.**

(The comments were submitted by the Planning Working Party as no extension was given to enable the plans to be discussed by the Council.)

Are these plans correct?

This is totally back land development. The entrance onto Foster Close was designed for the maximum number of properties, if one had been built at the end of the close the properties either side would have been lost. We, do not believe that this was intended as access for building to the rear of properties on Station Road.

Have the developers, Barret Homes, we believe, been consulted yet?

We question the proposed building of a garage on the Glebe Land over which we believe there to be a covenant.

**Finance (989.10.16)** The following list of accounts for payment had been distributed to the Council together with a list of income for August 2016 and the latest available bank balances and bank transfer request. It was then proposed the following accounts be paid and that a transfer of £7,000.00 to cover the expenses and the P.W.L.B. due on 6<sup>th</sup> October.

Monthly expenses - proposed Cllr. Cheetham seconded Cllr. N. Lee - Unanimous

Transfer proposed – Cllr. Cllr. Fletcher, seconded Cllr. Eyre– unanimous

<b>12th September, 2016</b>			
<b>NAME</b>	<b>Amount ex. vat</b>	<b>VAT</b>	<b>Total</b>
<b>Admin + HMRC Month 5</b>	£ 1,139.54		£ 1,139.54
<b>Clerks Exp.-</b> Broadband ,telephone and mileage	£ 135.73		£ 135.73
<b>M. Woolston</b> - gates	£ 135.00		£ 135.00
<b>C. Ireland</b> - beach cleaner	£ 742.00		£ 742.00
<b>Rodney Scott</b> - Litter Pick/strim perimeter+gate area R.G.	£ 83.60		£ 83.60
<b>Bobby Dazzlers</b> - Toilets/BG bins and bus shelter	£ 550.00		£ 550.00
Secret Gardens - installation of memorial bench	£ 120.00		£ 120.00
<b>Secret Gardens</b> = burial ground/pit/allotments/BG trees cut/fence	£ 1,315.00		£ 1,315.00
<b>Norse</b> - Village Greens Ormesby	£ 109.14	£ 21.83	£ 130.97
<b>G. Freeman</b> –PC computer expenses	£ 47.04		£ 47.04
<b>Mazars</b> - External audit work to 31.03.16	£ 400.00	£ 80.00	£ 480.00
A. Peck- additional bench expenses	£ 34.94		£ 34.94
G. Freeman = new computer back up	£ 58.33	£ 11.67	£ 69.99
<b>Andrew Tuddenham Services-</b> R. Ground/ Scratby Green	£ 459.10	£ 91.82	550.92
<b>Total expenditure</b>	£ 5,329.42	£ 205.32	<b>£ 5,534.73</b>
<b>Income in August</b>			
<b>Dimascio</b> -4			£ 1,500.00
<b>Interest -road fund</b> 24183568			£ 0.36
<b>interest village centre</b> 24184660			£ 2.01
<b>interest - savings</b> 07112399			£ 27.72
<b>R.B.L. - donation</b> (Memorial bench)			£ 1,180.00
<b>O/Lads F.C.</b> - donation			£ 48.51

<b>HM Revenue and Customs - VAT remittance</b>			£ 774.17
<b>Total income</b>			<b>£ 3,532.77</b>
<b>BALANCES at latest statements</b>			
Current account - 00511387			£ 807.04
Savings - main a/c 07112399			£ 78,716.32
Savings - no 2 (Private road fund) 24183568			£ 9,173.57
Savings - No 3(Village Centre) 24184660			£ 50,721.26
<b>Total as at latest available statements</b>			<b>£ 139,418.19</b>

**Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request**

The Clerk informed the Council that the Audit for the year ending 31.03.15 had now been concluded.

**To agree on the number of Christmas trees and the sites for the Christmas trees in the Parish (990.10.16)**

After discussion it was agreed to have one Christmas tree on the Memorial Green in Ormesby St Margaret and one at All Saints Parish Hall in Scratby. It was noted that no new lights would be required this year. Proposed Cllr. Shrimplin, seconded Cllr. Eagle, votes cast were 12 for, one against and one abstention.

**To discuss the problem associated with the garden at the entrance to The Oaks (991.10.16)**

It had been brought to the Council's attention that there was a problem with vehicles leaving the Oaks as the foliage was very overgrown. The Clerk had previously tried to get this cut back. It was agreed the Clerk should try and get contact details of the Management Committee from the developer.

**To report and discuss the problem of flooding caused by breakdown of Pumping Station on Decoy Road (992.10.16)**

Cllr. Freeman gave a report on the recent breakdown of the pumping station on Decoy Road which resulted in effluent being deposited on Chimney Springs and Watermeadow Close. It was proposed that a letter be sent to Anglian Water requesting a visit with Parish Council representatives.

**To discuss if to grant permission for a request to paint Day Hut 2 (993.10.16)**

The Council were in total agreement in giving permission for the owner of day hut 2 to paint the Day Hut in sage and blue. Proposed Cllr. Eagle, seconded, Cllr. Wendt. – Unanimous

**To discuss a request to allow for a sign to be placed on the village green by the Fish and Chip shop and to arrange\allow for the trees near to the Fish and Chip shop to be cut back (994.10.16)**

It was proposed to offer a three month licence from the Council to allow the chip shop to display an 'A' board during business hours, and to allow the offending branches of the trees to be pruned. Cllr. C. Lee was asked to draw up the licence in agreement with Council's wishes. Proposed Cllr. Freeman, seconded Cllr. Eyre, votes cast were 8 for – 5 against, 1 abstention.

**To note the erection of a sign in the Churchyard (995.10.16)**

The Parish Council discussed the new sign recently erected in the churchyard and although it was agreed that there was no objection to the sign, but there were some safety concerns relating to the location of the sign and the strength of the supports. It was agreed that the Council request a copy of the permission granted by the Diocese for the Council records. Proposed Cllr. Cheetham, seconded Cllr. Eagle

**To agree new contract for Ormesby Lads Football club for 2016/2017 season. (996.10.16)**

The new agreement had been sent in the Councillor packs. The Council agreed the contract for the 16/17 season. Proposed Cllr. Eagle, seconded Cllr. Cheetham.

(The Council asked that their appreciation be recorded for the work carried out by Cllr. Eagle.)

**Proposed the formation of a working party to address issues regarding the A149 (997.10.16)**

The Chairman explained that Ormesby St Michael Parish Council and Ormesby St Margaret with Scratby Parish Council were considering the formation of a working party in order to address safety issue at the cross roads on the A149. It was agreed that Cllr. Shrimplin and Cllr. C. Lee represent the Council at any meetings. Proposed Cllr. Eagle, seconded Cllr. Eyre

**Representatives Reports (998.10.16)**

**All Saints Parish Hall**

Cllr. Freeman informed the Council that it was necessary to appoint 3 members of the Parish Council as permanent trustees and they would co-opt up to 3 other trustees. The permanent trustees from the Parish Council would be Cllr. C. Lee, Cllr. R. Wendt and Cllr. G. Freeman. They will appoint other trustees who are deemed suitable for the job by their experience or skills to assist in the running of the charity. The trustees will be accountable to the Charity Commissioners.

A Management Committee for the hall will consist of a number of the trustees plus invited persons who are users of the hall.

**SCEG**

Mr R. Stephenson invited all Councillors to the opening of the gabions and the presentation at All Saints Parish Hall on Friday 16<sup>th</sup> September, in the afternoon.

**Matters for reporting or items for Next Agenda (999.10.16)**

- Question put forward for the Parish Liaison meeting to be held on Monday 19<sup>th</sup> September 2016 – ‘Could our Council have clarification on the status of residents living at the holiday parks in our Parish and what, if any, contribution,( i.e.: council tax), they pay. We would also like to know if there are any plans to review the current rules regarding what constitutes holiday lets as opposed to residential status’.
- Powercuts
- FOI request received for documents regarding planting of flower beds at Scratby Crescent. This request was passed on to Norfolk County Council. A copy of the redacted documents was sent out as requested.
- Road closure on Beach Road on 14<sup>th</sup> September for road repairs.
- A quote for the damage to the Memorial Green had been reported to the Insurance Company and a quote was being sought for repairs.
- The Chairman had contacted the School regarding the possibility of the pupils having an allotment and this was to be discussed at the School Council meeting in October.

Matters for next agenda

- How to progress works for the drainage pit on West Road
- To discuss suggestions for curbing erosion of the cliff at Scratby

**Date of next meetings (1000.10.16)**

The next meeting will be held at All Saints Parish Hall, Beach Road, Scratby on Monday 10<sup>th</sup> October, 2016 starting at 7pm  
The meeting closed 9.01pm

Signed..... Dated.....