

Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council
Held on Monday 10th October, 2016 at All Saints Parish Hall, Beach Road, Scratby

Present: Cllrs, Cheetham, Eagle, Eyre, Fletcher, Freeman, Green, B. Jones, C. Lee, N. Lee, J. Shrimplin, K. Wendt and R. Wendt together with Robert Stephenson from SCEG, and eight members of the public.

Chair: Adrian Peck

Clerk: Sue Eagle

Apologies for absence (01.10.16) Cllrs. Gingell, M. Jones and Cllrs. Childs and Reynolds

Declaration of Interest (02.10.2016) None

Approve minutes of the 12th September, 2016 (03.10.2016)

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Cheetham, Seconded Cllr. N. Lee – Unanimous

Public Forum (04.10.16)

County Councillor

The Clerk reported that Cllr. Childs had emailed to say that the Police had received reports of persons dressed up as clowns in order to frighten people in the area. This had also been reported by PCSO Vinnie Gray.

Borough Councillor – None

Police – The Clerk had received an update on a report of a fire on the Recreation Ground on Sunday 9th October.

Public - None

Matters Arising (05.10.16)

The Clerk gave an updated on the following

- No further information had been received about the gardens at the Oaks development.
- The lease had been sent to the Fish and Chip shop.
- Cllr. C. Lee had set up a working party meeting together with representative of Ormesby St Michael Parish Council to discuss the road safety issue at A149 Junction with the village.
- The Clerk was still waiting for a second quote on the broken bollards at the Memorial Green
- The sign in the Churchyard had been removed.

Correspondence (06.10.16)

The Clerk had sent out all correspondence with the Councillors packs.

Correspondence for meeting 10th October, 2016			
TYPE	FROM	CONTENT	ACTION
Letter	Co-operative Funeral Care.	Invite to open day at new premises in Caister on 19.10.16 1pm - 7pm	NFA
Email	Ormesby St Michael PC	Members for road safety	Meeting arranged by Cllr. C. Lee
Email	Allotment holder	Note for Allotment Working party	To Allotment working party
Letter	Norfolk Constabulary	Policing in Gt. Yarmouth District - presentation 20.10.16	Cllrs. Peck and Eagle to attend
Email	Miguel Fish	Scratby Cliffs	Risk assessment to Beach/Cliffs working party
Email	MCS	To MCS concerning beach cleans at Scratby.	NFA

Planning (07.10.16) The following decisions and submissions were discussed and comments made:

	Name	Address	Work	Notes
Decisions				
06/16/0376/F	Mr. R Harrison	5 Leathway OSM	Proposed rear extension with new garage and loft conversions	Passed
06/16/0397/F	Mr W Bensley	3 Nightingale Close	Construction of detached bungalow	Passed with conditions
06/16/0486/F	Mr N Smedley	9 Sharpe Way	First floor extension to provide 2 bedrooms. Alterations to existing conservatory to form garden room	Passed with conditions

06/16/0464/F	Mr J Dearn	3 Meadowcroft Bungalow	Demolition of existing bungalow and erection of new chalet bungalow with garage	Passed with conditions
Plans				
<u>06/16/0541F</u>	Mr Hirst	Mill Farm	Variation of condition 6 re: PP 06/08/0131/F to allow occupation of hostel accommodation in any one year March 1 st to December 31st	No objections
06/16/0540/F	Mrs C. Thomson	14 Filby Lane, Ormesby	Construction of a brick-built garden room within existing courtyard.	No objections

Councillor Shrimplin asked that if comments for a planning application needed to be submitted prior to the monthly Council meeting that all Councillors be informed and invited to that meeting. This was agreed.

Finance (08.10.16) The following list of accounts for payment had been distributed to the Council together with a list of income for September 2016 and the latest available bank balances and bank transfer request. It was then proposed the following accounts be paid and that a transfer of £6,000.00 to cover the expense. Expenses - proposed Cllr. Fletcher, seconded Cllr. Cheetham - Unanimous Transfer proposed – Cllr. Eyre, seconded Cllr. R. Wendt – unanimous

10th October 2016			
NAME	Amount ex. vat	VAT	Total
Admin + HMRC Month 6	£ 1,139.54		£ 1,139.54
Clerks Exp.- Broadband, telephone and mileage	£ 103.06		£ 103.06
Velnet web -domain-sent before meeting	£ 60.00	£ 12.00	£ 72.00
Velnet web -domain-sent before meeting	£ 32.00	£ 6.40	£ 38.40
M. Woolston - gates	£ 135.00		£ 135.00
C. Ireland - beach cleaner	£ 588.00		£ 588.00
Rodney Scott - Litter Pick/strim perimeter+gate area R.G.	£ 30.60		£ 30.60
Bobby Dazzlers - Toilets/BG bins and bus shelter	£ 545.78		£ 545.78
Secret Gardens = burial ground/pit/allotments/hedges	£ 818.00		£ 818.00
Secret Gardens = bollards - village green	£ 640.00		£ 640.00
Norse - Village Greens Ormesby	£ 109.14	£ 21.83	£ 130.97
Warnes and Sons Ltd - Allotment rent	£ 150.00		£ 150.00
PWLB - repayment for Village Centre	£ 1,333.75		£ 1,333.75
E-On pavilion NEW	£ 32.15		£ 32.15
Andrew Tuddenham Services- R. Ground/ Scratby Green	£ 392.10	£ 78.42	£ 470.52
Total expenditure	£ 6,109.12	£ 118.65	£ 6,227.77
Income in September			
Burial Ground fees			£ 280.00
Interest -road fund 24183568			£ 0.39

interest village centre 24184660			£ 2.15
interest - savings 07112399			£ 16.32
Total income			£ 298.86
BALANCES at latest statements			
Current account - 00511387			£ 2,997.95
Savings - main a/c 07112399			£ 72,012.64
Savings - no 2 (Private road fund) 24183568			£ 9,173.96
Savings - No 3(Village Centre) 24184660			£ 50,723.41
Total as at latest available statements			£ 134,907.96

Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

The bank reconciliation and financial checks were to be carried out at the next Finance and General Purposes Committee meeting.

To discuss the depositing of green waste over the cliff top on Scratby Green in order to curb further erosion.(09.10.16)

Cllr. R. Wendt made a short presentation regarding his proposal to allow local residents to tip their green garden waste over the cliffs at Scratby Green to help prevent future erosion.

After discussion it was decided that this matter be brought back to Council in November in order to make further enquiries into the legality of such a proposal and to ascertain ownership of the cliffs and to investigate the benefits or problems that this action may present.

To ratify the decision made by the Allotment Working Party to withdraw the lease on allotment plots 25A and 24C due to the Tenants failure to comply with section 6a on the tenancy agreement.(10.10.16)

After a request made by the allotment tenant, it was proposed that the Council allow the tenant to keep plot 25 (15 rod) with a proviso that if this was not cleared, tidied and cultivated by 1st April, 2017, she would forfeit the whole plot with immediate effect. No further extension would be granted. The tenant agreed to give up 24c from 10th October, 2016. This would now be offered to those on the waiting list. The Clerk was asked to arrange for a tenancy agreement and invoice to be adjusted accordingly and sent to the allotment holder. Proposed Cllr. Eyre, seconded Cllr. K. Wendt - 11 in favour, 2 against.

To discuss whether to submit a proposal for road names on the new development at Pointer East as proposed by Cllr. Freeman and Cllr. Wendt. (11.10.16)

Names had been put forward by Cllrs. Freeman and K. Wendt to be submitted for consideration to Gt Yarmouth Borough Council as names for the roads at the proposed development at Pointer East.

For use in whatever form, road, close, avenue, way etc.

David **Rawnsley**-Past Chair

John **Leadbeater**-Past Chair

Albert **key**-Past Chair

Rev Neil **Spencer**-Parish Priest

Ronald **Emmerson**-Councillor and a founder member of the All Saints Parish Hall development.

There were also a number of the **Lacon** family who were benefactors to the Parish.

James Paget

Anna Sewell

Proposed Cllr. Eagle, seconded Cllr. N. Lee – unanimous

To discuss and agree for extra works to be carried out on the Pit, West Road, Ormesby St Margaret as per quote.(12.10.16)

After discussion it was agreed that the work be carried out and that the quote from Secret Gardens be accepted.

Proposed Cllr. Freeman, seconded Cllr. Cheetham - unanimous

To discuss and agree on frequency of risk assessments on Scratby Green due to the concerns shown by Gt. Yarmouth Borough Council. (13.10.16)

Miguel Fish from the Environmental Rangers at Gt Yarmouth Borough Council had pointed out a possible safety risk regarding the railings on the green at Scratby. The Chairman asked that the Beach Safety Working Party look at the existing risk assessment for the area alongside a risk assessment from North Norfolk and information from Natural England. The Working party was asked to come back to Council with its' findings.

Representatives Reports (14.10.16)

All Saints Parish Hall –The first meeting had been held with the trustees.

Parish Liaison Meeting – Cllr. Eagle has attended the meeting in which his question regarding holiday park occupancy had been well received and was being looked into.

Matters for reporting or items for Next Agenda (15.10.16) -

Matters for reporting

- The Clerk had received the minutes and accounts for Bracecamp Hall from a meeting held on 22.09.16
- Cllr. Green asked that Highways be contacted to see if they were to replace the road markings on the road near to the Memorial Green.
- Cllr. B. Jones was to attend the Annual General Meeting of the Patients Forum and Mrs. Cheetham was to accompany him.

Matters for next agenda

- Update on the road safety meeting
- To discuss if the Council should change the allotment working party to a committee.

Date of next meetings (16.10.16)

The next meeting will be held at The Village Centre, Station Road, Ormesby St Margaret o Monday 14th November, 2016 starting at 7pm

The meeting closed pm

Signed..... Dated.....