

## Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council

Held on Monday 13th March, 2017 at The Village Centre, Station Road, Ormesby St Margaret at 7pm

**Present:** Cllrs. Cheetham, Eagle, Eyre, Freeman, Green, Gingell, B. Jones, C. Lee. N. Lee, Shrimplin, K. Wendt, R. Wendt together with Cllr. Hanton and eight members of the public.

**Chair:** Adrian Peck

**Clerk:** Sue Eagle.

**Apologies for absence (84.03.17)** Apologies were received and accepted from Cllr. Fletcher and M. Jones, Cllrs. Childs and Reynolds and PC Steven Potter.

**Declaration of Interest (85.03.17).** Cllr. R. Wendt declared an interest in Finance.

**Approve minutes of the 13<sup>th</sup> February, 2017 (86.03.17)**

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Eyre. Seconded Cllr. K. Wendt – Unanimous

**Public Forum (87.03.17)**

**Borough Councillor**

Cllr. Hanton had not received any information regarding the areas in the Parish that need a street clean and therefore, had not pursued the matter. Cllr. Freeman advised the council that certain areas had been cleaned and that he would contact Cllr. Hanton if any other areas were in need of a clean. Cllr. Shrimplin asked if rubbish on the by-pass was being cleared and fly-posting was discussed.

**County Councillor**

Cllr. Childs was unable to attend but the Chairman read out an email that had been forwarded to the Clerk containing the following points:

- Food bank referrals
- Norfolk County Council- rates increase of 3.8%
- The Highway depot at Caister was closing
- The First School was rated as good by Ofsted
- School crossings are continuing at present
- Better Broadband team visit to Parish available if required.

**Police**

PC Steven Potter was not able to attend the meeting but sent in the crime figures for February as follows:

2 x Assaults (One was domestic related)

1 x Theft from shop (male suspect dealt with via community resolution)

1 x Criminal Damage (damage to the turf on the green)

1 x Theft other (Theft of a golf cart from Summerfield's Holiday Park)

**Public - None**

**Matters Arising (88.03.17)**

The Clerk read out the following points:

Problems with the Coastal path had been reported to Gt Yarmouth Borough Council and Mrs. Coates had been updated

The Bowls Club had been contacted regarding the proposed Ormesby Lads Tournament.

No date had been fixed with Allison Billet about the provision of an Emergency Centre at All Saints Parish Hall

The Chip Shop lease for the sign had been signed and returned to the Clerk.

It was also noted that Cllr. Freeman had completed the soil samples on the recreation ground and the PH was 7.3. There would be further discussion on this matter in the summer. Cllr. Freeman also informed the Council that he was able to source dog waste bins at a much cheaper price than that quoted for by Gt Yarmouth Borough Services.

**Correspondence (89.03.17)** The following correspondence had been forwarded to the Councillors prior to the meeting. The last six items were newly received and were explained by the Clerk.

TYPE	FROM	CONTENT	ACTION
Email	NCC highways	Re-organisation, closure of Caister Office	Cllr. Pack
Email	Police	Weekly crime summary 28.02.17	Cllr. Pack
Email	GYBC	Parish Liaison meeting 13.03.17 - 6.30pm	Cllrs. informed

Email	GYBC	Revised agreement terms re: Toilets, Rottenstone Lane, Scratby	Agenda Item
Email	Police - Andy Hunt	Leaving area	NFA
Email	Parishioner	Query about All Saints Parish Hall	Passed to Cllrs. Peck and Freeman
Email	GYBC - planning	Revised sheet for 06/17/0076/F – 41 California Crescent - change of house number	Sent to planning W.P.
Email	Parishioner	Query about revised application for 104 California Road(amusements)	Meeting
Email	Parishioner	Request for sign "Leading to California Crescent"	Referred to GYBC
Email	Parishioner	Objections re: planning application 104 California Road, California	Sent to planning W.P.
Email	PC Steve Potter	PC Steven POTTER has just taken over the role of Beat Manager for the area	Noted
Email	Parishioner	Revised application for 104 California Road(amusements)	Sent to planning W.P.
Email	Bernard Harris - GYBC	Reply to coastal path enquiry	Parishioner informed
Email	David Hewitt	Offer to make bird nesting boxes for the new nature footpath	Meeting
Letter	Parishioner	Comments on 104 California Road	Meeting
Letter	Parishioner	Comments on 104 California Road	Meeting
Letter	Parishioner	Objections to 41 California Crescent	Meeting

Cllr. Freeman would contact Mr. Hewitt about his kind offer. There were no more comments on correspondence received.

#### Planning (90.03.17)

The following plans had been submitted, were discussed and comment/objection made as listed.

	Name	Address	Work	Notes
<b>Decisions</b>				
06/16/0812/F	Mr K Mason	Achever Lodge, Penguin Road, Scratby	Renewal of planning permission 06/13/0718/F for chalet bungalow and garage	Passed
06/17/0031/F	Mr. S Crisp	72a Beach Road, Scratby	Raising roof to form rooms in roof. Proposed conservatory and internal alterations	Passed
06/16/0650/F	Mr W Tuddenham	Tuddenham Caravan Park, California Road, California	Change of use of former camping field to use of static caravans. 19no.	Passed
06/16/0808/F	Mrs. D Harbord	Willowmead (adj) Yarmouth Road	Renewal of planning permission 06/13/0609/F for erection of one detached two-storey dwelling	Passed
06/17/0069/F	Mrs. N. McCarthy	53A Beach Road, Scratby	Construction of single storey rear extension	Passed
<b>Plans Submitted</b>				
06/17/0048/F	Mrs. C Thomson	14 Filby Lane, Ormesby	Construction of garden room within in existing courtyard. Demolition and construction of new wall to same height – <b>revised application</b>	No objection
06/17/0076/F <b>Revised</b>	Mr & Mrs Nichols	41 California Crescent <b>Revised by agent</b>	Formation of annex with balcony over garages <b>Address previously given as no. 42 by agent</b>	See below
06/17/0026/O <b>Revised</b>	Mr & Mrs Oakley	Mobile Home rear of California Amusements 104 California Road	Demolition of existing amusements arcade and construction of four semi-detached and one detached houses	See below
06/17/0111/F	Mr a & Mrs D Barnes	64 North Road, Mill House	Single storey swimming pool extension	No objection
06/17/0131/CC	Mr N Fletcher	4 West Road	Renewal of planning permission – demolition of existing shop, laundrette, outbuildings and associated living accommodation. Erection of four dwellings with integral garages.	No objection

**06/17/0076/F – 41 California Crescent-** Parish Council strongly object to the proposed annex. On the grounds that:

- It would be totally out of character with the surrounding area as there are no other buildings on that side of the road and others in the area are single storey bungalows.
- There is insufficient room to accommodate what the Council believe is a separate building and not an annex to the main residence
- The proposed property would over look all surrounding properties which are bungalows and also a caravan camp making the proposal un –neighbourly.
- If this was to be passed by GYBC the Council would insist that the property must not be sold separately to the main residence
- The Borough Council must take into account the fact that this proposed building is on an un-adopted road which may cause future problems with maintenance issues.
- The Parish Council are very concerned that if permission was granted it would set a dangerous precedent.

**06/17/0026/O – 104 California Road, California** - after taking in to consideration letters of objection from Parishioners and further discussion, the Parish Council strongly object on the following grounds:

- There are too many properties which would significantly increase the number of vehicular movements on a single carriageway road, close to the busy junction with Rottenstone Lane.
- Originally, there was a bungalow on the site and the Parish Council accept that although change is necessary fewer single storey properties would be considered more favourable so as to address the concerns and objections received from Parishioners with regard to the proposed properties overlooking nearby residences.
- The area is busy, particularly in the summer period and the Parish Council consider that a footway must be provided as a priority for the safety of pedestrians who use this road as an access to the beach and other amenities.
- The Parish Council is aware that the proposal is outline but find the present plans not in keeping with the area and very un-neighbourly and would ask that this application be taken before the Development Control Committee before any decision be made.

**Finance (91.03.17)** The following list of accounts for payment had been distributed to the Council together with a list of income for February 2017 and the latest available bank balances and bank transfer requests.

Monthly expenses - proposed Cllr. Freeman, seconded Cllr. Cheetham– Unanimous. Transfers– £3000.00 proposed Cllr. R. Wendt, seconded Cllr. N. Lee, £600 proposed Cllr. C. Lee, seconded Cllr. Eyre. – unanimous. The bank reconciliation was checked by Cllr. Gingell and been sent out in Councillors packs in advance of the meeting.

NAME	Amount ex. vat	VAT	Total
Clerks salary	1000.97		1000.97
HMRC	£ 138.57		£ 138.57
Clerks Exp.- Broadband, telephone, mileage, stamps.	£ 114.07	£ 3.40	£ 117.47
M. Woolston - gates	£ 135.00		£ 135.00
C. Ireland - beach cleaner	£ 112.00		£ 112.00
Bobby Dazzlers - BG bins and bus shelter	£ 60.00		£ 60.00
<b>Stiebel Eltron - ASPH heating component paid in advance</b>	<b>£ 448.00</b>	<b>£ 89.60</b>	<b>£ 537.60</b>
Pink Office - Ink cartridges	£ 145.50	£ 29.10	£ 174.60
Nalc - Councillor training	£ 65.00	£ 13.00	£ 78.00
Cllr. R Wendt expenses - travel to Training	£ 19.80		£ 19.80
R Scott - litter pick Recreation Ground	£ 20.40		£ 20.40
<b>Total</b>	<b>£ 2,259.31</b>	<b>£ 135.10</b>	<b>£ 2,394.41</b>
<b>Income in February</b>			
GYBC - Cllr. Hanton donation for Jubilee Woods			£ 300.00
ASPH - concrete pad			£ 90.00
Donation Church			£ 106.67
Donation ASPH			£ 448.00
Burial plot - AH			£ 220.00
Burial plot - JS			£ 220.00
Allotment rent BC			£ 12.50
Burial plot - HH			£ 220.00

Plot reservation - EH			£	50.00
Interest -road fund 24183568			£	0.39
interest village centre 24184660			£	1.93
interest - savings 07112399			£	6.27
<b>Total income</b>			<b>£</b>	<b>1,675.76</b>
<b>BALANCES at latest statements</b>				
Current account - 00511387			£	481.63
Savings - main a/c 07112399			£	40,298.60
Savings - no 2 (Private road fund) 24183568			£	9,025.89
Savings - No 3(Village Centre) 24184660			£	45,516.52
<b>Total as at latest available statements</b>			<b>£</b>	<b>95,322.64</b>

Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

**To consider a rat control programme at the allotments on Cromer Road (92.03.17)**

This item was deferred until later in the year.

**To discuss and agree if the Parish Council should pursue the possibility of the marking out of a bus stop on North Road, close to Elliots Loke, by way of a yellow box or a hard standing boarding point.(93.03.17)**

The Council asked the Clerk to proceed with enquiries about the yellow box markings for the bus stop.

**Set date for Annual Parish Meeting (94.03.17)**

The Annual Parish meeting date will be 10<sup>th</sup> April, 2017 before the Parish Council Meeting.

**Set date for Burial Ground meeting (95.03.17)**

The burial ground Committee meeting was set for 3<sup>rd</sup> April, 2017 at the Burial Ground at 6pm

**To discuss and agree if any amendments are to be made to the day hut tenancy agreements. (96.03.17)**

No changes necessary proposed Cllr. C. Lee, seconded Cllr. M. Cheetham.

**To discuss and agree to get quotes for works to be carried out to the trees on the Village Greens. (97.03.17)**

The Council asked the Clerk to get quotes for the works excluding area G1 2 x hawthorns/blackthorns

**To consider improvements to the grass on the Recreation Ground (98.03.17)**

This item was deferred until further written information was received. Cllr. Freeman said the likely cost would be £400.00.

**To receive an update regarding the cleaning of the toilets for 2017 and to agree that the Grant of £2,200.00 be accepted and the Management Agreement be signed and returned to GT Yarmouth Borough Council (99.03.17)**

Cllr. Eagle had contacted Tracey Brooker at Gt Yarmouth Borough Council to get confirmation that there would be no liability to the Parish Council for repairs such as sanitary ware, plumbing, electrics and drains. The Parish Council agreed that the document be signed when this confirmation was received. Proposed Cllr. N. Lee, seconded Cllr. Eyre.

**Matters for reporting or items for Next Agenda (100.03.17)**

Matters for reporting:

The Clerk reported that there had been red diesel dumped on the Recreation Ground. Cllr. Eagle – removal arranged

Closed path at Chemist – Repairs in hand by Chemist owners

Arrow road markings at garage- in hand by NCC highways

Matters for next agenda

In bloom competition

**Date of next meetings (101.03.17)**

The next meeting will be held on Monday 10<sup>th</sup> April at the Village Centre, Station Road, Ormesby St Margaret after the Annual Parish Meeting.

The meeting closed at 7.59pm

Signed..... Dated.....