

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council  
Held on Monday 13<sup>th</sup> June, 2016 at All Saints Parish Hall, Beach Road, Scratby**

**Present:** Cllrs, Cheetham, Eagle, Eyre, Fletcher, Gingell, Green, B. Jones, M. Jones, C. Lee, J. Shrimplin, K. Wendt. R. Wendt and together with Cllrs. Hanton and Reynolds, Robert Stephenson from SCEG, and twelve members of the public.

**Chair:** Adrian Peck

**Clerk:** Sue Eagle

**Apologies for absence (926.06.16)** Cllrs. Freeman and N. Lee and Cllr. Childs

**Declaration of Interest (927.06.16)** Cllr. C. Lee in expenses and Cllr. M. Jones in planning.

**Approve minutes of the 9th May, 2016 (928.06.16)**

The minutes having been previously distributed were amended and declared a true record and duly signed by the Chairman.

Proposed Cllr. Cheetham, Seconded Cllr. Eagle– Unanimous

**Public Forum (929.06.16)**

**County Councillor**

None

**Borough Councillors Report**

Cllr. Hanton reported that he had not had any local issues to deal with and hoped that the new Committee system would help those involved agree differences in the interest of all in the Borough.

Cllr. Reynolds informed the Council that there were problems arising with the new Committee system.

He was pleased that the Parish Council had begun to address the future of the wooden steps at Scratby and suggested that himself along with Jane Beck, Bernard Harris, Cllrs. Hanton and C. Smith and County Councillor Childs be kept be informed of the progress of the project.

The Vice-Chairman pointed out to those present that the wooden steps had recently been surveyed, repairs done and passed as fit for purpose and that the Parish Council was looking to the future of the steps as a matter of good governance.

**Police**

PC Andy Hunt informed the Council that crime figures remained stable although there had been a small increase in anti -social behaviour. He had checked out the permit for the skip on the Yarmouth Road which seemed to be in order, although he said he would check again if there were lights fitted to the skip. Speeding checks were being carried out in the area.

**Public**

None

**Matters Arising (930.06.16)**

The Clerk reported that the letter regarding the by-way at the site of the former First and Last Public House had been sent to Norfolk County Council. The Chairman reported that the toilet locks had not yet been fitted and that the toilets would be open at week-ends only until the work had been completed. The Chairman and Vice-Chairman had met with Members of Gt Yarmouth Borough Council and hoped the work would soon be completed.

**Correspondence (931.06.16)** The Clerk read out relevant correspondence.

<b>Correspondence for meeting on 13th June, 2016</b>			
<b>TYPE</b>	<b>FROM</b>	<b>CONTENT</b>	<b>ACTION</b>
Email	Robber Stephenson	Visit of Liz Truss M.P. to the new gabion sea defences + possible opening of Jubilee Wood	agenda item
Email	Frank Bent	Footpath along from Recreation Ground to cross roads.	Clerk to reply
Email	Cllr. Childs/Highways	Scratby Crescent - planting other matters	Reply by Clerk to Cllr. Childs. Copies to Chairman
Email	Cllr. Eyre	To register thanks to Carole Jones and Sylvia Bigg for the planting at Scratby	NFA
Email	Mary Cayzer	Re: Planning application for Clere House.	Reply by Clerk made
Email	Cllr. Childs	Norfolk's future - update on devolution	Sent to Councillors-NFA
Card	Mr & Mrs Freeman	Thank-you card	For Councillors - NFA
Letter	Mrs Grehan	Dumping of rubbish at the top of Barton Way, Ormesby.	Reply to by Clerk
Email	Cllr. Childs	Parish Partnership Scheme 17-18	Sent to Cllrs in pack- file
Letter	Leaf Homecare	Home Care service - Mildred Stone	NFA
Email	NALC	Devolution briefing invite 22.06.16	Cllr. C Lee to attend

**Planning (932.06.16) the following decisions and submissions were discussed and comments made:**

	Name	Address	Work	Notes
<b>Decisions</b>				
06/16/0128/F	Elizabeth Holdings	Former First and Last	Change of use from public house to dwelling house + 3 dwelling and garaging. Development Control Committee 25.05.16	Cancelled to return at later date
06/16/0226/F	Mrs S McDonald	21 The Esplanade, Scratby	Side and rear extension to bungalow	Passed
<b>Plans</b>				
06/16/0247/A	Persimmon Homes(Anglia)	Caister By-pass (Pointers East) Ormesby St Margaret	Display of 1 non-illuminated V board sign	See below
Modification Application ML/50299/HP330	NCC		To evidence of does/does not in relation to a PROW (Addition of a restricted by-way to the definitive map and statement for Ormesby St Margaret and Scratby.)	Reply by Clerk
06/16/0263/F	Mr & Mrs Lees	28 Sharpe Way, Ormesby	Proposed front bedroom extension	See below
06/16/0293/F	Mr T Chaney	53 California Avenue, Scratby	Single storey rear extension and first floor enlargement to improve first floor accommodation	See below
TPO No 5	nplaw	Wapping	of Tree on land at north west of no. 19 Wapping, OSM	No comment
06/16/0317/F	Mrs K Skipper	95 Yarmouth Road, OSM	Subdivision of garden to form plot for detached bungalow	See Below
06/16/0323/F	Mr Mason	Darandy, 8 California Ave., Scratby	Side extension and loft conversion with new dormer windows	No comment

**06/16/0247/A** -The Parish Council do not have a problem with the marketing sign but are surprised that it shows a name as associated with Caister-on-sea when it is at presently known as Pointers East, in the Parish of Ormesby St Margaret with Scratby.

**06/16/0263/F** – 28 Sharpe Way, Ormesby St Margaret - no comment

**06/16/0293/F** - 53 California Avenue, Scratby – Although the Parish Council do not object to the plans it is hoped the neighbours will be informed as they may have a different view.

**06/16/0317/F** - 95 Yarmouth Road, Ormesby St Margaret

The Parish Council strongly object to this application of the grounds of:

- Back land development
- Disruption to neighbours
- Difficulty of emergency service access
- Over- development of site
- Possible safety issues relating to exiting onto the highway.

This application has been refused before in 2007 and the Parish Council find that there is little change to the original - ref:

06/07/0933/O and 06/06/0984/O

**Finance (933.06.16)**

The following list of accounts for payment had been distributed to the Council together with a list of income for May 2016 and the latest available bank balances and bank transfer request. It was then proposed the following accounts be paid and that a transfer of £22,000.00 to cover the expenses and the Public Works Loan Board repayment for All Saints Parish Hall from the savings account into the current account be approved.

Monthly expenses - proposed Cllr. Fletcher seconded Cllr. Gingell- unanimous  
 Transfer proposed - Cllr .B. Jones, seconded Cllr. Cheetham – unanimous

Accounts for payment at meeting 13th June 2016				
NAME	Amount ex. vat	VAT	Total	
<b>Admin + HMRC Month 2</b>	£ 1,139.54		£	1,139.54
<b>Clerks Exp.-</b> Broadband, telephone and mileage	£ 77.58		£	77.58
<b>C. Lee</b> - expenses re: visit to the Norfolk Records office	£ 37.05		£	37.05
<b>M. Woolston</b> - gates	£ 135.00		£	135.00
<b>C. Ireland</b> - beach cleaner	£ 140.00		£	140.00
<b>Rodney Scott</b> - Litter Pick	£ 38.60		£	38.60
<b>EKS</b> - Bins at Burial Ground, Bus shelter - last invoice	£ 39.00	£ 7.80	£	46.80
<b>Bobby Dazzlers</b> - Toilets/BG bins and bus shelter	£ 275.00		£	275.00
<b>Secret Gardens</b> = burial ground/pit/allotments	£ 418.00		£	418.00
<b>Norse</b> - Village greens April	£ 109.14	£ 21.83	£	130.97
<b>GYBS</b> - Extra rail and mesh infill at Scratby Green	£ 336.00	£ 67.20	£	403.20
<b>Global Solutions</b> - Parish jewel bar for Cllr. Freeman	£ 22.50	£ 4.50	£	27.00
<b>Paul Buckle</b> - for works completed to paint bus shelter at royal oak	£ 47.63		£	47.63
<b>Andrew Tuddenham Services-</b> R. Ground/ Scratby Green/Ramp	£ 368.40	£ 73.68		442.08
<b>Total expenditure</b>	£ 3,183.44	£ 175.01	£	<b>3,358.45</b>
<b>Income in May</b>				
VAT reclaimed			£	<b>923.72</b>
Interest -road fund 24183568			£	0.35
interest village centre 24184660			£	1.95
Day huts rents			£	375.35
Grant from GYBC re: toilets			£	2,500.00
interest - savings 07112399			£	40.47
<b>Total income</b>			£	<b>3,841.84</b>
<b>BALANCES at latest statements</b>				
Current account - 00511387			£	647.17
Savings - main a/c 07112399			£	103,118.32
Savings - no 2 (Private road fund) 24183568			£	9,172.42
Savings - No 3(Village Centre) 24184660			£	50,714.88
<b>Total as at latest available statements</b>			£	<b>163,652.79</b>

**Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request**

The Chairman informed the Council that a second bank card was being sorted to enable Cllr. Gingell to access bank accounts online as a secondary user if needed.

**To agree to received paperwork for meetings by email (934.06.16)**

The Chairman asked if the Council would be prepared to receive paperwork for meetings by email. Anyone wanting a paper copy was asked to inform the Clerk. Proposed Cllr. Eyre, seconded Cllr. C. Lee

**To agree to the appointment of members to Committees and working parties (935.06.16)**

Draft copies of suggested members had been sent to all Councillors. After discussion a few changes were made. It was proposed by Cllr. Eyre to accept the amended proposal and this was seconded by Cllr. Cheetham - unanimous

**To receive an update on the steps at Scratby (936.06.16)**

The Chairman reported that work was being done to address the ramp ownership query. The Clerk was asked to write to Gt Yarmouth Borough Council asking for help with establishing ownership of the concrete ramp, possible help with design of a new ramp or steps and costing for such. Copies would be sent to Cllrs. Childs, Hanton, Reynolds, and Smith

**To agree to invite Liz Truss MP to open Jubilee Wood and update on works (937.06.16)**

Further works would be carried out when Cllr. Freeman returns from holiday. It was agreed to invite Liz Truss MP to open the wood. Proposed Cllr. Shrimplin, seconded Cllr. R. Wendt – unanimous

**To receive an update on works needed to repair the Churchyard wall (938.06.16)**

Cllr. Eagle had received a schedule of works for the churchyard wall. It was noted that quotes for the work would be obtained and this item will be put on the agenda in July for discussion. It was suggested that render or tar be used.

**To discuss and agree to make improvements to the Memorial Green and bus stop area (939.06.16)**

After discussion it was agreed that the large flower bed be turfed and the corner beds be planted with white roses. The bus stop area would be cleared and planted with white roses. This would be paid for by the Parish Council in accordance within the agreed amount

and from quotes received from Secret Gardens amounting to £950.00. A memorial bench and surrounding paved area would be paid for the Royal British Legion. Proposed Cllr .B. Jones, seconded Cllr. Cheetham – unanimous

**To agree that funding applications will be made in the name of the Parish Council for youth amenities at the Edgar Tennant Recreation Ground. (940.06.16)**

Cllr. K. Wendt asked that the applications for funding be applied for through the Parish Council. This was proposed by Cllr. B. Jones and seconded by Cllr. Cheetham – unanimous

**To receive details and agree on new bank accounts for the Village Hall and private road monies to comply with FCA recommendations. (941.06.16)**

Cllr. Gingell reported that an account had been opened with H.S.B.C. and that the monies could be transferred when the paperwork was completed. This would mean that the signatories would be Cllrs. Peck, Freeman, Cheetham and Gingell. It was proposed that the monies be transferred as soon as the new account was in operation. Proposed Cllr. Cheetham, seconded Cllr. K. Wendt – unanimous.

**To receive an update on the name an naming of roads on the proposed development at Pointers East (942.06.16)**

The Clerk had received guidelines on road naming from Gt Yarmouth Borough Council. Councillor were asked to contact the Clerk with any suggestions.

**Representatives Reports (943.06.16)**

**Patient Reference Group**

Cllr. B. Jones would not be attending any further meetings. It was suggested that the Council seek a parishioner to attend.

**Recreation Ground**

The Council did not support the parking of any cars on the grassed area of the recreation ground at any time.

**SCEG**

Robert Stephenson reported that he had attended the formal launch of the Coastal Partnership East. It is a combination of the coastal managers roles at the four local authorities of North Norfolk, Great Yarmouth, Waveney and Suffolk Coastal. Together they will be responsible for all of the coastline from Holkham down to Felixstowe, with the exception of a few pieces directly looked after by the Environment Agency.

There will be a team of twelve people headed up by Bill Parker who is based in Lowestoft with an annual budget of £1.5 million. There will always be someone based in each local authority who will have their specific local knowledge, but they will be able to tap in to the resources of the others when needed. They are aware that most of the Coastal Managers will retire in the next 5-10 years and are looking at succession planning.

About 70 people attended the launch and those from the Yarmouth area included Bernard Harris, Jane Beck, Director of Customer Services at GYBC, Councillors James Bensley from Hemsby and Carl Smith, Chairman of the environment committee at GYBC. Ian Brennan attended from Save Hemsby Coastline.

There is a board of seven people including Councillor Carl Smith & Jane Beck on it from Yarmouth.

In addition to a presentation from Bill Parker, there was a talk by Neil Hornby, Deputy Director, Head of Flood Risk & Coastal Erosion at Defra and Mark Johnson, who is the Area Coastal Manager in East Anglia at Defra.

**Matters for reporting or items for Next Agenda (944.06.16)**

Matters for reporting

Cllr. Shrimplin reported that he had been asked to join the Executive Committee for the Norfolk Association of local Councils.

Cllr. Shrimplin suggested that it may be an idea to invite the Chairman of Gt Yarmouth Allotment Association to give a short talk on the advantages of the allotment holders having their own management committee. Cllr. Shrimplin would send the Clerk contact details.

Cllr. Shrimplin also asked that the Clerk contact the Clerk from Ormesby St Michael to discuss a joint effort of the Parish Councils to address safety issues concerning the by-pass and the entrance to the Village with Highways, after a recent accident.

Matters for next agenda

Plan to move Village sign on North Road.

Churchyard wall

Replacement of bollards along Filby Lane

**Date of next meetings (945.06.16)**

The next meeting will be held at The Village Centre, Station Road, Ormesby St Margaret on Monday 11<sup>th</sup> July, 2016 starting at 7pm

The meeting closed at 8.12pm

Signed..... Dated.....