

Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council
Held on Monday 8th October 2018 at the Village Centre, Station Road, Ormesby St Margaret, at 7pm

Present: Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Heelas, Hill, Jones, C. Lee, Scott-Greenard, Shrimplin, and ten members of the public. **Chair:** Adrian Peck. **Clerk:** Lisa Callow. The Chairman welcomed Cllrs. Heelas and Scott-Greenard as new members of the Parish Council.

The Parish Council held a moments silence in respect of the late Cllr. Charles Reynolds.

To accept apologies for absence (380.10.18): Apologies received and accepted from Cllrs. N. Lee, K. Wendt, and R. Wendt, and Borough and County Cllr. Hanton.

Declarations of interest (381.10.18): None.

Approve minutes of the 13th August 2018 (382.10.18): The minutes having been previously distributed were declared a true record and were duly signed by the Chairman. Proposed Cllr. Green, seconded Cllr. Jones – unanimous.

Public Forum (382.10.18)

County & Borough Cllr. Ron Hanton provide the Clerk with a report (summarised):

A Winter Festival will be held in Great Yarmouth from 30th November to 23rd December 2018 and will revolve around four differently themed weekends, with businesses now offered the special opportunity to sell their festive food, drink, arts, crafts and gifts from special trading spaces in the Market Place. The Christmas Fayre held on the first week will include the Christmas lights switch-on, with live entertainment and fireworks.

Colourful new wooden beach huts for Gorleston seafront will go on public sale from 9am on Monday 15th October 2018. Aldreds Estate Agents are the appointed agents. There will be 70 new beach huts which will measure 3 x 3 metres, including a veranda and double doors, and will be built of wood with a pitched roof. Owners can choose to paint their beach hut in a wide variety of colours. Following independent valuation, the purchase price is £19,800, plus £900 annual ground rent (both VAT inclusive).

The Trust Board of Consortium Multi Academy Trust (C.M.A.T.) have voted to proceed with the proposed conversion of Winterton Primary School. The conversion date is set for the 1st January 2019.

National changes to mandatory licensing for landlords who provide a house in multiple occupation (H.M.O.) came into effect on 1st October 2018. Under the new legislation, landlords of any residential rental properties, which have two or more households and a total of five people or more and where there are shared amenities such as bathroom, toilet or cooking facilities, will need to apply for a H.M.O. mandatory licence.

Alan Carr, the Tourism Manager, is taking early retirement from Great Yarmouth Borough Council on Friday 19th October 2018 following 25 years working with the Council.

An update on Parish Councillor Shrimplin's enquiry regarding the lamp post in Pippin Close - the column is connected to the old network. As part of the repair the intention is to connect it directly to the U.K. Power Network. It is envisaged that this will be done within the next three months.

Regarding the allocation of street naming and numbering of houses being built on Yarmouth Road, Ormesby (Pointers East Development), the chosen name is 'Greenacres.'

Public:

A Parishioner opposing the stopping up order on Yarmouth Road stated the letter from the appointed solicitors was unacceptable and asked Council if they intended to stand by their objection. It was agreed the matter would be discussed further under the planning agenda item.

Matters Arising (383.10.18)

The Clerk reported that the originally suggested location of the new litter bin on Station Road was not suitable therefore it was agreed to put it on the grass verge in a similar location to the that of the post box.

The insurance claim made in relation to the burst pipe at the Pavilion was paid to Council on 5th October, the Clerk will continue to seek additional compensation from the water board.

The memorial trees for the Village Green have been ordered and will arrive early November, the six trees have all been sponsored by local businesses, groups or Parishioners. The final tree will be planted on 11th November at 12.30pm and will be attended by the Royal British Legion in full uniform, and the event will be advertised. Cllr. Freeman will chase his enquiry about tree guards with GY Borough Council.

Cllr. Scott-Greenard updated the Council on the response received regarding his report about playground equipment in Ormesby, GY Borough Council have agreed a programme of work to be undertaken. It was agreed that Cllr. Scott-Greenard pursues further options regarding funding for additional equipment and accessibility issues as a Parishioner, however should he require additional help or advice to bring it back to Council.

The new Ormesby flag has been delivered, the Clerk reported that Cllr. N. Lee has ordered a new shackle and once received will put the new flag up. Cllr. Bigg has also kindly repaired the old flag.

The Clerk reported that the Parish had some success with the 'In Bloom' competition winning the following awards: Scratby Best Village – Silver Gilt, All Saints Parish Hall Best Community Project – Silver Gilt, Ormesby St Margaret Best Village – Silver, and Ormesby St Margaret Best Allotments – Silver. The Chair thanked Cllr. Bigg and all those involved.

Cllr. Freeman reported that some work had been done to the allotment tap and the water flow has increased considerably, some additional work will be undertaken to increase it further.

Correspondence (384.10.18)

Letter – GYBC: Sports Participation and Activity Survey – **Cllr. Freeman to complete on behalf of the Council.**

Email – Parishioner via GYBC/NCC: Request for double yellow lines on Firs Avenue – **Council agreed that yellow lines were not the solution to the parking issues on Firs Avenue during school drop-off and pick-up times, the Clerk is to contact GY Borough Council to request Traffic Enforcement Officers have a presence to deter irresponsible parking.**

Email – GYBC: Woodland Trust tree offer as part of the Queen's Commonwealth Canopy – **Noted and waiting to hear if successful.**

Email – Dept of Transport: Receipt of objection re proposed stopping up of highway on Yarmouth Road - **Discussed under planning.**

Letter – Howes Percival: Request reconsideration of objection to stopping up of highway on Yarmouth Road – **Discussed under planning.**

Email – GYBC: Letter of clarification from Shelia Oxtoby regarding the replacement of Scratby steps – **Discussed under 387.10.18.**

Email – Scottish Power: Consultation for East Anglia Two and One North Offshore Windfarms – **Noted.**

Email – Coastal Communities Fund Team: update regarding the application process – **Noted.**

Email – HM MMO: Response and decision to the dredging application MLA/2018/00174 – **Noted.**

Email – Environment Agency: Feedback request re Flood & Coastal Erosion Risk Management National Strategy – **Pass to Robert Stephenson of the Scratby and California Environment Group (SCEG).**

Email – CPRE Norfolk: Update regarding CPRE Norfolk's comments to the GYBC Draft Local Plan – **Noted.**

Letter – GYBC: Allocation of street naming and numbering to houses being built on Yarmouth Road – **Noted.**

Letter – Parish Clerk: Letter of resignation – **Noted.**

Phone – Allotment Tenant: Request to hand over allotment – **Request to be passed to the Allotment Working Party for decision.**

Email – Streetscene Inspection, NCC: Request for any highways issues in the Parish by 9th November 2018 – **Noted.**

Email – Allotment Tenant: Query re dogs on the allotment gardens – **Dogs on leads allowable, no dogs to be left unattended.**

All other general correspondence and newsletters forwarded to Council members via email or hardcopy.

Planning (385.10.18)

Notification of Decisions from Great Yarmouth Borough Council:

06/18/0318/F: 44 North Road – Demolish existing cottage, barn outbuilding and garage and erect 4 detached houses with garages. **Approved with conditions.**

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

06/18/0319/F: Pippin Close, Clere House Site – Re-consulting as amended certificate of ownership submitted. Variation of condition 2 of planning permission 06/16/0140/F – demolition of existing care home and construction of 9 residential dwellings (revised to 7 dwellings) – amendment to approved plan to show revised layout. **No comment.**

06/18/0486/F: 12 Meadowcroft bungalows – demolition of non-standard construction bungalow and replacement with 3-bedroom bungalow. **No objection.**

06/18/0514/F: Plot 70, Ormesby Road, Beauchamp Grange – variation on condition 2 of planning permission 06/15/0309/F – to provide single storey rear extension to plot 70. **No objection.**

06/18/0517/O: 27 Station Road – proposed development of vacant land to create a single detached bungalow and garage. **Objection based on this being back land development with poor access to the site via a popular walking route. Cllr. Freeman to put together a detailed response and pass to the Clerk for submission.**

Stopping Up Order – Yarmouth Road: It was agreed that the Council should consider what legal valid objections they have and rebut each point in the letter received from Howes Percival. Cllr. C. Lee will undertake some research and draft a letter of reply to be approved at the next Council meeting. Clerk to formally acknowledge receipt of the letter from Howes Percival.

To agree guidelines for the requirement of a management committee for small to medium housing developments: Clerk to seek guidelines from GY Borough Council regarding when and how Management Committees are required for building developments.

Finance (386.10.18)

The following list of accounts had been distributed to the Council in advance of the meeting. Monthly expenditure - proposed Cllr. Green, seconded Cllr. Jones - unanimous. Transfer £4,000.00, and £354.00 for Community Newsletter printing costs. Proposed Cllr. Hill, seconded, Cllr. Shrimplin - unanimous. The bank reconciliation and bank account balances were reviewed by Cllr. Gingell.

8th October 2018			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Salaries & expenses	1,121.25		1,121.25
HMRC: Employers & Employees NIC & Tax	130.63		130.63
Nest Pension (DD): Employers & Employees Contributions	79.59		79.59

Norse - Village Green Grass Cutting	139.29	27.86	167.15
Bobby Dazzlers - BG Bins & Bus Shelter	60.00		60.00
M. Woolston - Recreation Ground Gates	135.00		135.00
Andrew Tuddenham - Rec.Ground / S.Green	438.30	87.66	525.96
Rodney Scott - litter pick (September 2018)	30.60		30.60
Pink Office - Paper & Ink Cartridges	206.80	41.36	248.16
GRD Electrical - Pavilion	944.70	188.94	1,133.64
Warnes & Sons Ltd - Allotment rent	150.00		150.00
AA Flags - Ormesby Village Flag	125.50	25.10	150.60
PKF - External Auditors	300.00	60.00	360.00
Burrell Pest Control - Rats at Scratby Green	65.00		65.00
Sincordia (Knightmaster Enterprises) - Web Hosting	60.00	12.00	72.00
Sincordia (Knightmaster Enterprises) - Domain Name Renewal	32.00	6.40	38.40
PWL B - Village Centre Loan Interest-only	1,333.75		1,333.75
OSC Newsletter Editor - Printing Costs	354.00		354.00
Total Expenditure	5,706.41	449.32	6,155.73
Income for September 2018			
C. Newsletter Advertising	250.00		250.00
Interest - Lloyds Main Savings A/C ****2399	3.71		3.71
Interest - Lloyds Community Newsletter A/C ****4660	0.08		0.08
Total income	253.79	0.00	253.79
BALANCES at latest statements as at 30.09.2018			
Lloyds Current A/C ****1387			4,428.46
Lloyds Main Savings A/C ****2399			81,617.26
Lloyds - Savings A/C ****3568			1.19
Lloyds - Community Newsletter A/C ****4660			2,599.63
NatWest Savings A/C ****7090			64,159.55
Total as at latest available statements			152,806.09

Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (387.10.18)

It was agreed that the Clerk starts sending out letters regarding the future of Scratby steps to local businesses using the list provided by Cllr. Hanton and the letter of support from Shelia Oxtoby of GY Borough Council. The large holiday camps will have a letter sent to Head Office and a hand delivered letter to the Local Site Manager by a Council member.

Ongoing open agenda item for discussion regarding Coastal Erosion (388.10.18)

Robert Stephenson confirmed the work to the gabions was nearly finished and he has been assured the marram grass will regrow. He attended the Hemsby Committee Liaison Group with another due later in the month and will report back at the next Council meeting. The dredging application was approved which was not unexpected despite the objections lodged.

To consider Parishioner requests for litter bins on California Avenue and Chimney Springs (389.10.18)

It was decided that additional litter bins are not required in these locations at present, however the need for additional litter bins in the Parish will continue to be monitored and reviewed. Clerk to contact GYBS to obtain confirmation on how often the bins should be emptied and if this is being adhered to as there is a continual problem with overflowing bins in the area.

To receive an update following the Finance and General Purposes Committee meeting on Monday 24th September 2018 (390.10.18)

Minutes of the Finance and General Purposes meeting, management accounts and full-year forecast were distributed to Council in advance of the meeting. It was agreed the Clerk write a formal letter to GY Borough Council requesting the public toilets grant be increased in line with rising costs and the need for the toilets to be opened for the whole of June, as they are for July, August and September. Council accepted the update, proposed Cllr. C. Lee, seconded Cllr. Freeman – unanimous.

To agree current year additional expenditure and discuss 2018/19 budget planning (391.10.18)

Repair work and painting of the bus shelter on Cromer Road – three quotes were reviewed, Council agreed the quote of £675 provided by Handyman Services. Proposed Cllr. Freeman, seconded Cllr. Hill – unanimous.

Pollarding of the lime trees on the Village Green – three quotes were reviewed, Council agreed the quote of £850 provided by Immaculate Tree Services. Proposed Cllr. Jones, seconded Cllr. Cheetham – unanimous.

Tree work at the Burial Ground as per the risk assessment provided by R.Bell – three quotes were reviewed, Council agreed the quote of £3000 provided by Immaculate Tree Services. Proposed Cllr. Freeman, seconded Cllr. Green – unanimous.

Christmas trees – Council agreed to purchase two 14ft trees (one to be recharged to the Church and one for All Saints Parish Hall) and a larger tree of 18-20ft for the Village Green, it was agreed the Clerk to purchase the trees and the cost to remain below the £400 budget. Proposed Cllr. Shrimplin, seconded Cllr. Scott-Greenard – unanimous.

Pavilion doorstep – Council agreed to make a contribution to Ormesby Lads Football Club for the repair work to the doorframe of the outside toilet at the Pavilion. Proposed Cllr. Jones, seconded Cllr. C. Lee – unanimous.

Defibrillators – to review current locations (392.10.18)

Defibrillators are located in the following locations – All Saints Parish Hall, Spa shop North Road, Bracecamp Parish Hall, Scratby Green Farm Caravan Park, and the Bowls club. Council agreed should any further defibrillators be offered to the Parish suitable locations would include the Village Centre, Garden Centre, Pharmacy, Scratby cliff top, and California Tavern. It was agreed that an article be put in the newsletter highlighting the current locations. The school also have a defibrillator that was donated but money needs to be raised for the casing before it can be placed somewhere for use.

Matters for reporting:

- Issues with parking on Yarmouth Road, and the layby near the Council houses – highlight to the Streetscene Inspector
- Painting of speed limits on the road which is evident in other Parishes – highlight with the Streetscene Inspector again

Matters for next agenda:

- Community Engagement
- Councillor’s monthly surgery for Parishioners

Date of next meeting:

The next Parish Council meeting will be held on Monday 12th November 2018 at All Saints Parish Hall, Beach Road, Scratby, at 7pm. The meeting closed at 9.00pm.

Signed: *Adrian Peck*

Dated: *12/11/2018*