

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 10<sup>th</sup> September 2018 at All Saints Parish Hall, Beach Road, Scratby at 7pm**

**Present:** Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Hill, Jones, C. Lee, N. Lee, Shrimplin, K. Wendt, and R. Wendt, Borough and County Cllr. Hanton and sixteen members of the public. **Chair:** Adrian Peck. **Clerk:** Lisa Callow.

**To accept apologies for absence (365.09.18):** Apologies received and accepted from Borough Cllr. Reynolds. A letter will be sent to Cllr. Reynolds offering the Council's condolences regarding the recent loss of his wife.

**Declarations of interest (366.09.18):** None

**Approve minutes of the 13<sup>th</sup> August 2018 (367.09.18):** The minutes having been previously distributed were declared a true record and were duly signed by the Chairman. Proposed Cllr. R. Wendt, seconded Cllr. Freeman – unanimous.

**Public Forum (368.09.18)**

**County & Borough Cllr. Ron Hanton reported the following:** The public consultation regarding the Norfolk Police and Crime Commissioner taking over the fire brigade is now closed. The next stage is for the business case to be put forward to the Government. The fire brigade is currently owned by Norfolk County Council who wish it to remain that way.

A multi academy trust has proposed to take over Winterton Primary and Nursery School following a view that it be closed, a due diligence report is being undertaken and the final decision rests with the Director of Children's Service at Norfolk County Council.

The construction consultation regarding Great Yarmouth's third river crossing was launched on 20<sup>th</sup> August 2018 which can be viewed, and comments submitted online or at various locations in Great Yarmouth and Gorleston.

It has been confirmed that there is a known fault with the under-ground cabling affecting the lamp post on Pippin Close which has not worked for some time now.

**Police:** None

**Public:** Three parishioners addressed the Council raising concerns regarding GYBC's Draft Local Plan and requesting assurance from Council that they would be opposing it. The Chairman confirmed that the Council would be discussing it under agenda item 8.3 and noted the Parishioner's concerns.

A Parishioner queried if the remaining uncut part of the hedge at the Burial Ground would be cut and questioned the plans regarding the large trees lined between the Burial Ground and Churchyard. The Chairman confirmed the Burial Ground hedge was due a second cut in the coming weeks and the missed hedge would also be finished, the Council are currently in the process of putting together a five-year plan to address recommended work on the large trees in question.

A Parishioner raised concerns regarding the proposed stopping up of the highway on Yarmouth Road, the Council confirmed they are opposed to the action and will be raising an objection.

A Parishioner requested an update regarding the future of Scratby steps, the Chairman confirmed the Council would be discussing it under agenda item 10.

**Election of new Council Members (369.09.18)**

Applications were reviewed and interviews undertaken prior to the meeting, and two members of the public were put forward for the vacant Councillor positions. Shirley Heelas and Steve Scott-Greenard both gave a short introduction before the Council members voted, the votes were collected and counted by Robert Stephenson whilst the meeting continued.

**Matters Arising (370.09.18)**

The Clerk provided a handout on the current highway issues with responses from the NCC Streetscene Inspector, it was agreed that these will continue to be monitored over the coming months.

The Clerk confirmed that the external auditors had signed off the 2017/18 accounts with one correction to the precept figures.

The votes for new Council members were announced and Shirley Heelas and Steve Scott-Greenard were welcomed to join Council members round the table, it was noted they were not able to partake in the meeting until all declarations were signed at the end.

**Correspondence (371.09.18)**

Email – Parishioner: Request for litter bin on California Avenue due to dog fouling – **to be added to October's agenda.**

Email – Allotment Tenant: Request for change to taps at the allotment gardens – **Cllr. Freeman confirmed that he has looked at the taps and hopes to fix the problem shortly.**

Email – Parishioner: Request for litter bin on the footpath near Chimney Springs due to dog fouling – **to be added to October's agenda.**

Email – GY Unemployed Workers Centre: Donation request – **to be considered with other donation requests later in the year.**

Email – Reverend at St Margaret's: Request for removal of Church details from the Community Newsletter – **discussed in camera.**

Letter – Archdeacon of Norfolk: Response regarding clarity on Church's policy for sharing service times and church information in a community newsletter – **discussed in camera.**

Email – Parishioner: Planning enforcement issue affecting footpath running behind Newport Cottages – **the Parish Council is unable to take any further action; the Parishioner should refer the issue to the GYBC Planning Enforcement Officers.**

Email – Parishioner: Complaint regarding the number of cars parking on the pavements within the Parish – **Noted and supported.**

Letter – GY & Gorleston In Bloom: Invitation to the awards evening – **Noted.**

Email – Dept of Transport: Proposed stopping up of highway at Yarmouth Road – **Clerk to respond objecting to the stopping up of the highway.**

Letter – NCC: Pre-application consultation on Great Yarmouth third river crossing stage 3 – **Noted.**

All other general correspondence and newsletters forwarded to Council members via email or hardcopy.

### Planning (372.09.18)

Notification of Decisions from Great Yarmouth Borough Council:

06/18/0374F: 57 The Promenade - Proposed front extension and material changes to existing residential dwelling. **Approved.**

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

06/18/0452/F: Mill Farm, North Road - Renewal of planning permission 06/16/0541/F – to allow occupation of hostel accommodation in any one year March 1st to December 31st. **No Objection.**

06/18/0454/F: 21 Decoy Road - Proposed two storey side extension to side of house. **No Objection.**

06/18/0475/O: 14 Beach Road (Land Adj) - Redevelopment of land adjacent to village boundary to form a residential development of 19 dwellings with vehicular and pedestrian access. **Objection – the Council consider the proposal as back land development of 14 Beach Road, it is outside the development limits of the village under the GYBC strategic plan, it contributes to further erosion of agricultural land, the proposed bullnose projection gives rise to future potential development, and finally it gives concern to the potential traffic problems and build up coming out of one restricted access point to the development onto an already busy road and close to a main junction. If planning were approved conditions should be put in place regarding the need for a management scheme for all communal areas of the site including drainage, and the need for a footpath linking Scratby to Ormesby to ensure safe access on foot to the recreation ground and schools.**

06/18/0491/F: 3 Dene Avenue - Proposed side and rear extension. **No Objection.**

06/18/0493/F: 136 Spruce Avenue – proposed first floor extension over garage and conversion of garage. **No Objection.**

06/18/0499/F: 37 Yarmouth Road – proposed 6 new dwellings and barn conversion. **No Objection, however a condition of the development should be the requirement for a management scheme for all communal areas of the site, including drainage.**

To consider and formulate a response to the GYBC Draft Local Plan: Part 2:

The Council agreed that it was opposed to any further large developments within the Parish taking into account the recent Pointers East development, any further developments will put additional pressure on existing services. It was agreed that Cllr. C. Lee will put together the proposed objections on behalf of the Council, seeking approval from members before the final submission is made. Proposed Cllr. Peck, seconded Cllr. Shrimplin – unanimous.

### Finance (373.09.18)

The following list of accounts had been distributed to the Council in advance of the meeting. Monthly expenditure - proposed Cllr. K. Wendt, seconded Cllr. Cheetham - unanimous. Transfer £4,500.00. Proposed Cllr. R. Wendt, seconded, Cllr. Jones - unanimous. The bank reconciliation and bank account balances were reviewed by Cllr. Gingell.

10th September 2018			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Salaries & expenses	1,098.95		1,098.95
HMRC: Employers & Employees NIC & Tax	130.43		130.43
Nest Pension (DD): Employers & Employees Contributions	79.59		79.59
Norse - Village Green Grass Cutting	139.29	27.86	167.15
Bobby Dazzlers - BG Bins & Bus Shelter	75.00		75.00
M. Woolston - Recreation Ground Gates	135.00		135.00
Andrew Tuddenham - Rec.Ground / S.Green	329.20	65.84	395.04
Rodney Scott - litter pick (August 2018)	78.60		78.60
Allotment Tenant - deposit refund	50.00		50.00
<b>Total Expenditure</b>	<b>2,116.06</b>	<b>93.70</b>	<b>2,209.76</b>
Income for August 2018			
C. Newsletter Advertising	1,087.00		1,087.00
Dimascio Ice Cream Concession (3&4)	3,250.00		3,250.00
OLFC - Electric	50.13		50.13
GYBC - 'In Bloom' flower contribution	96.70		96.70
ASPH - Repayment for Electrical works	4,297.45		4,297.45
GYBC - Rental of Village Centre (to be paid over to VC)	36.00		36.00
Interest - Lloyds Main Savings A/C ****2399	3.65		3.65
Interest - Lloyds Community Newsletter A/C ****4660	0.05		0.05
<b>Total income</b>	<b>8,820.98</b>	<b>0.00</b>	<b>8,820.98</b>

<b>BALANCES at latest statements as at 31.08.2018</b>			
Lloyds Current A/C ****1387			1,933.57
Lloyds Main Savings A/C ****2399			86,113.55
Lloyds - Savings A/C ****3568			1.19
Lloyds - Community Newsletter A/C ****4660			2,349.55
NatWest Savings A/C ****7090			64,159.55
<b>Total as at latest available statements</b>			<b>154,557.41</b>

**Ongoing open agenda item for discussion and update regarding the need to replace Scratby Steps (374.09.18)**

There has been no further update from GYBC regarding the letter to business owners and the replacement of Scratby steps, Cllr. Freeman will take the opportunity to address Cllr. Plant at the next Parish Liaison meeting. The Clerk will check when the Council can expect to hear if the grant applications have been successful.

**Ongoing open agenda item for discussion regarding Coastal Erosion (375.09.18)**

Robert Stephenson confirmed the work to the gabions was ongoing, he has spoken to Bernard Harris of GYBC regarding the movement of sand and destruction of the marram grass who stated that it will grow back, work should be finished this month. The Jacobs report for Hemsby stated the gabions will last between one and ten years therefore SCEG will be starting a campaign for further sea defences.

**To receive an update following the Allotment Working Party meeting (376.09.18)**

The working party met on 4<sup>th</sup> September 2018; it was agreed that restrictions regarding bonfires be added to the tenancy agreement and there will be no increase in fees this year, all plots will be staked out, larger vacant plots will be split to attract more tenants, and a skip will be on site in October.

**To agree a plan of action for the proposed sponsored WW1 Memorial Trees on Ormesby Village Green (377.09.18)**

Seven people have registered an interest in sponsoring trees on the Memorial Green. The Open Spaces Working Party have proposed six new trees - three ash trees, one silver birch, one oak and one maple tree which was unanimously agreed by Council. Each tree will cost a one-off fee of £300 to sponsor which will contribute towards its purchase and maintenance. The Chair confirmed that a meeting of the Open Spaces Working Party will be called to finalise matters.

At 21.00 hours the Clerk informed Council that the meeting had reached the two-hour limit as set in the Standing Orders. The Chairman over-rode the time limit on this occasion with agreement from Council in order to address the remaining agenda items.

**To agree the issuance of letters to residents and landowners regarding overgrown trees and hedges (378.09.18)**

The Caretaker's Cottage at the school has an overgrown hedge, Council agreed for the Clerk to send a letter requesting it be cut back.

**To discuss and make a final decision on the operation of CCTV at the Recreation Ground (379.09.18)**

It was agreed that the CCTV at the Recreation Ground will go ahead, proposed Cllr. Shrimplin, seconded Cllr. Freeman – unanimous. The Clerk advised that the CCTV cannot be switched on until a suitable policy has been drafted. The Police report has been provided to Ormesby Lads Football Club in order to advise them of additional ways to make the area more secure.

**Matters for reporting:**

- Cllr. Freeman stated the grass on the village and war memorial greens, and at the Burial Ground had not been cut sufficiently.

**Matters for next agenda:**

- Additional litter bin requests made by Parishioners
- To set stipulations regarding new planning developments and when there is a need for a management committee

**Date of next meeting:**

The next Parish Council meeting will be held on Monday 8<sup>th</sup> October 2018 at the Village Centre, Station Road, Ormesby St Margaret starting at 7pm.

The meeting closed at 9.07pm.

Signed: *Adrian Peck*

Dated: *08/10/2018*