

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 13<sup>th</sup> August 2018 at the Village Centre, Station Road, Ormesby St Margaret at 7pm**

**Present:** Cllrs. Bigg, Cheetham, Freeman, Gingell, Green, Hill, Jones, N. Lee, Shrimplin, K. Wendt, and R. Wendt, Borough and County Cllr. Hanton and nine members of the public. **Chair:** Adrian Peck. **Clerk:** Lisa Callow.

**To accept apologies for absence (357.08.18):** Apologies received and accepted from Cllr. C. Lee and Borough Cllr. Reynolds.

**Declarations of interest (358.08.18):** None

**Approve minutes of the 9<sup>th</sup> July 2018 (359.08.18):** The minutes having been previously distributed were declared a true record, with the exception of one alteration raised by Cllr. Shrimplin in reference to point 351.07.18. Bullet point three was altered to 'Committee agreed additional hours for the Clerk (up to 5 extra hours per week) from 1<sup>st</sup> August until the backlog of work is caught up or until the end of the financial year if necessary'. The minutes were duly signed by the Chairman. Proposed Cllr. Shrimplin, seconded Cllr. Freeman – unanimous.

**Public Forum (360.08.18)**

**County & Borough Cllr. Ron Hanton provided the following report:**

Cllr. Hanton confirmed that Cllr. Reynolds will not be attending any meetings for the next six weeks to concentrate on his health.

A list of businesses within the Ormesby St Margaret and Scratby area has been obtained regarding the proposed letter to be sent from the Borough Council highlighting the need for funding to replace Scratby steps.

Cllrs. Hanton, Peck and Freeman spent some time last week visiting problem areas in the village following several ongoing highways issues. Cllr. Hanton will meet with Streetscene Inspector Meryl Sherry in the near future to ascertain the procedure to get these works carried out and the expected timeframe. Cllr. Hanton stated that the road at the end of Pippin Close where the tarmac is broken up is not part of the highway but an unadopted stretch of road still owned by the developers. Cllr. Shrimplin confirmed that the footpath is a permissive path and not a public right of way.

The Great Yarmouth town centre masterplan is now out for tender.

Cllr. Freeman queried if there was a budget for small parish jobs, Cllr. Hanton confirmed that he has a £6k annual budget to spend on small highways concerns and will consider the need to use this following his meeting with the Streetscene Inspector. Suggestions from Council were the need for the bus stop to be marked out on the road by the school, the white road arrows outside the petrol station and the 'no left turn' sign by the Memorial Green.

Cllr. Shrimplin also reported that a street light on Pippin Close is not working and believes it may have been damaged during the development work. Cllr. Hanton will take this forward.

**Public:** None.

**Matters Arising (361.08.18)**

The new litter bin application at the entrance of Jubilee Woods requires the exact location of the bin to be identified, Council agreed that it should go in front of the footpath signpost.

Cllr. Freeman confirmed that he had spoken to a number of bouncy castle providers and has selected three firms that meet the requirements needed including full public liability insurance, and appropriate association membership. Following this he has allowed bouncy castles inside Parish Council premises. As agreed at the July Parish Council meeting Cllrs. Freeman and C. Lee will draft some formal guidance on the matter for All Saints Parish Hall, the Village Centre, and the Bracecamp Parish Hall.

A model letter drafted by Cllr. Freeman was presented to address the ongoing problems with some properties in the parish and over grown curtilage, it was agreed the letter would be used when needed upon approval by Council and placed on next month's agenda.

**Correspondence (362.08.18)**

Letter – RAF Association: Invitation to the annual service of remembrance – **Cllrs to let the Clerk know if they will be attending.**

Email – NP Law: Notice of a traffic order affecting North Road (20/08/18-24/08/18 and 28/08/18-04/09/2018) – **Noted.**

All other general correspondence and newsletters forwarded to Council members via email or hardcopy.

**Planning (363.08.18)**

Notification of Decisions from Great Yarmouth Borough Council:

06/18/0261F: 52 California Crescent - Proposed detached replacement dwelling, revised application. **Approved.**

06/18/0277F: 22 Station Road - Conversion of existing double detached garage to granny annexe accommodation. **Approved.**

06/18/0303F: California Amusements, 104 California Road - Variation of condition 2 of planning permission 06/17/0428/F – amendments to approved plan including design and layout. **Approved.**

06/18/0342F: 52 Bracecamp Close - Retrospective boundary fence to rear. **Approved.**

Parish Council Comments on Applications received by Great Yarmouth Borough Council:

06/18/0374/F: 57 The Promenade - Proposed front extension and material changes to existing residential dwelling. **Council agreed that the question should be raised as to whether development is allowed within this area due to stipulations set out by the Borough Council regarding development within coastal erosion areas.**

**Finance (364.08.18)**

Cllr. Freeman requested that payment be withheld to Norse until the outstanding work of wisping the trees and weed killing the war memorial garden is complete, and to request a meeting to raise these ongoing issues. Proposed Cllr. Freeman, seconded Cllr.

Cheetham – unanimous. The cheque for GRD will not be sent until Cllr. Gingell issues the cheque from All Saints Parish Hall to cover the pre VAT cost.

The following list of accounts had been distributed to the Council in advance of the meeting. Monthly expenditure - proposed Cllr. Freeman, seconded Cllr Hill - unanimous. Transfer £7,600.00. Proposed Cllr. R. Wendt, seconded, Cllr. Jones - unanimous. The bank reconciliation and bank account balances were reviewed by Cllr. Gingell.

13th August 2018			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Salaries & expenses	1,106.77		1,106.77
HMRC: Employers & Employees NIC & Tax	102.83		102.83
Nest Pension (DD): Employers & Employees Contributions	75.25		75.25
Norse - Village Green Grass Cutting	139.29	27.86	167.15
E-on - electricity (Pavilion - Recreation Ground)	47.74	2.39	50.13
JP Carpentry - Scratby steps repair	185.00		185.00
Wood Plumbing - Emergency Work re Bust Pipe	105.00	21.00	126.00
Bobby Dazzlers - BG Bins & Bus Shelter	60.00		60.00
M. Woolston - Recreation Ground Gates	135.00		135.00
Andrew Tuddenham - Rec.Ground / S.Green	309.20	61.84	371.04
Rodney Scott - litter pick (July 2018)	20.40		20.40
GRD - ASPH Electrical works	4,297.45	859.49	5,156.94
<b>Total Expenditure</b>	<b>6,583.93</b>	<b>972.58</b>	<b>7,556.51</b>
Income for July 2018			
C. Newsletter Advertising	1,192.50		1,192.50
Dimascio Ice Cream Concession	1,625.00		1,625.00
OLFC - Electric	61.25		61.25
Interest - Lloyds Main Savings A/C ****2399	2.75		2.75
<b>Total income</b>	<b>2,881.50</b>		<b>2,881.50</b>
<b>BALANCES at latest statements as at 31.07.2018</b>			
Lloyds Current A/C ****1387			2,070.60
Lloyds Main Savings A/C ****2399			85,959.62
Lloyds - Savings A/C ****3568			1.19
Lloyds - Community Newsletter A/C ****4660			1,282.50
NatWest Savings A/C ****7090			64,159.55
<b>Total as at latest available statements</b>			<b>153,473.46</b>

Note: Breakdown of Council/lor's/Clerks expenses and relevant invoices available on request

Additional expenditure was approved for the replacement of a new Ormesby village flag at a cost of £125.50, proposed Cllr. N. Lee, seconded Cllr. R. Wendt – unanimous. It was agreed that a flagpole and flag for Scratby would be discussed at the next Finance and General Purposes Committee meeting.

**Matters for reporting:**

- Cllr. N. Lee queried missing 'reserved' plaques in the Churchyard memorial garden. It was confirmed that area is the responsibility of the Church, some tidying up had been undertaken and they may have been removed as part of that but there is a map marking out the reserved plots.
- Cllr. Green queried another plaque removed from the Churchyard, it was confirmed that particular one was removed by the undertakers Brundish and Sons.

**Matters for next agenda:**

- Scratby steps as an ongoing monthly agenda item.
- Letter approvals regarding overgrown hedges and trees in the Parish.

**Date of next meeting:**

The next Parish Council meeting will be held on Monday 10<sup>th</sup> September 2018 at All Saints Parish Hall, Beach Road, Scratby starting at 7pm.

The meeting closed at 8.03pm.

Signed: *Adrian Peck*

Dated: *10th September 2018*