

Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council

Held on Monday 9th April 2018 at the Village Centre, Station Road, Ormesby St Margaret after the Annual Parish meeting at 7pm

Present: Cllrs. Bigg, Cheetham, Eagle, Eyre, Freeman, Gingell, Green, Hill, Jones, Shrimplin, K. Wendt, and R. Wendt, Cllr. Hanton, and eight members of the public.

Chair: Adrian Peck. **Clerk:** Lisa Callow.

To accept apologies for absence (290.04.18)

Apologies received and accepted from Cllrs. C. Lee and N. Lee, Borough Cllr. Reynolds and PC Gary May.

Declaration of interest (291.04.18): None.

Approve minutes of the 12th March 2018 (292.04.18)

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Hill, seconded Cllr. Cheetham – Unanimous.

Public Forum (293.04.18)

County Councillor: Cllr. Hanton has received the Parish Council Annual Review and will arrange for all Councillors to receive a copy.

Borough Councillor: Cllr. Hanton confirmed that the Borough Council elections would be happening in the near future.

Police: PC Gary May confirmed that the Police will no longer be able to provide Parish level crime statistics. This is due to a cut in resources and the loss of their PCSOs. They will continue to provide the monthly newsletter from Inspector Drummond which has crime statistics for Caister North / South and Ormesby wards.

Public: None

Matters Arising (294.04.18)

The Streetscene Inspector has confirmed that she is quite happy with the current signage re turning left out of the petrol station on North Road, she does not deem arrows on the road as necessary. The Council requested the Clerk bring to her attention that approximately two years ago her predecessor Bob West confirmed that arrows were required. Cllr. Green also noted that the village would benefit from 20 or 30mph be painted on the relevant roads throughout the village, the Clerk is to raise this with the Streetscene Inspector. Several Councillors also requested to meet the Streetscene Inspector in order to show her the areas of concern around the village, the Clerk is to pass on the request and copy in Cllr. Hanton.

The blocked drains on Yarmouth Road have been reported and Highways at Norfolk County Council have confirmed action is required, the repair has been scheduled to be completed in the next six weeks.

The work to the railings on Scratby Green has now been completed.

The leaning gabion at California has been reported to Bernard Harris, Coastal Manager at Great Yarmouth Borough Council. He confirmed that although they give the impression of falling, they are ok and have been like this for two years, but they are keeping an eye on them.

Bernard Harris has also confirmed that the Borough Council are aware of the damage to the Gabions on the beach and will be taking action, also he continues to chase the work to be carried out to get the debris removed from the beach.

Cllr. Eagle queried the design and location of the new community noticeboard, it was agreed that all Councillors will meet on Scratby Green at 6pm, Thursday 12th April to agree.

Cllr. Shrimplin asked if flowers would be purchased this year for the planters in the Parish, to be included on next month's agenda.

Correspondence (295.04.18)

The following correspondence had been forwarded to the Councillors prior to the meeting:

| Correspondence for Meeting 9th April 2018 | | | |
|---|--|---|--------------------|
| TYPE | FROM | CONTENT | ACTION |
| Letter | Parishioner | Concerns re car business on North Road | Already reported |
| In Person | Parishioner | Concerns Penguin Road | No further action |
| Email | Su Waldron – Norfolk County Council | Consultation on Norfolk Access Improvement Plan | Noted |
| Email | Cllr. Ian Constable - Hopton-on-sea PC | Re a southern parishes group in Norfolk | Declined |
| Email | Natalie Beal - Broads Authority | Examination stage of the Broads Local Plan | Noted |
| Email | SLCC | Invitation to Finance Training Day | Noted |
| Email | Norfolk County Council | Invitation to the second roadshow event | Noted |
| Email | Parishioner | Concerns re Scratby Beach and gritting routes | To be investigated |
| Email | Office of the PCC for Norfolk | News Update - March 2018 | Noted |
| Letter | Age UK | Donation request | Postponed |
| Email | Parishioner | Concerns re speeding on North Road | To be reported |

Planning (296.04.18)

| Planning Decisions and Submissions for Meeting 9th April 2018 | | | | |
|---|-----------------|-------------------------|---------------------------------------|----------|
| | Applicant | Address | Work | Notes |
| Decisions | | | | |
| 06/18/0094/F | Mr & Mrs Larkin | 47 Beach Drive, Scratby | Proposed single storey side extension | Approved |

| | | | | |
|------------------------------|------------------------------|---|---|---------------|
| 06/18/0056/CU | Mr & Mrs Nichols | 41 California Crescent, California | Change of use to house in multiple occupation | Refused |
| Planning Applications | | | | |
| 06/18/0137/F | Mr A Pembroke | Green Acre, Yarmouth Road, Ormesby St Margaret | Variation of condition 2 of planning permission 06/16/0805/F - amendment to approved plan - retaining the existing bungalow instead of house on plot 1 as previously approved | No objections |
| 06/18/0140/F | Mr C Coulam | 6 Spruce Avenue, Ormesby St Margaret | Proposed rear extension, 2 storey extension over existing garage and re-roof of entire property | No objections |
| 06/18/0141/F | Mr J Millar | Pippin Close (Clere House), Ormesby St Margaret | Variation of condition 2 of planning permission 06/16/0140/F - amend layout from 2 bed to 3 bed bungalows | No objections |
| 06/18/0146/CU | Light of Life Baptist Church | Baptist Church, North Road, Ormesby St Margaret | Renewal of planning permission 06/15/0195/CU - change of use to include an A3 community café, in addition to a place of worship | No objections |

Finance (297.04.18)

The following list of accounts for payment had been distributed to the Council together with a list of income for March 2018 and the latest available bank balances and bank transfer requests. Monthly expenditure - proposed Cllr. Eyre, seconded Cllr. R. Wendt - unanimous. Transfer £4,000.00. Proposed Cllr. Jones, seconded, Cllr. Hill - unanimous. The bank reconciliation and bank account balances were reviewed by Cllr. Gingell. Relevant papers had been sent out in advance of the meeting.

| 9th April 2018 | | | |
|--|-------------------|---------------|-------------------|
| Name | Amount Ex.VAT (£) | VAT (£) | Total (£) |
| Clerk – salary and expenses | 855.69 | | 855.69 |
| HMRC | 96.45 | | 96.45 |
| Nest Pension | 368.86 | | 368.86 |
| Technicus Consulting - Scratby Steps report | 150.00 | 30.00 | 180.00 |
| Burrell Pest Control - Scratby Green & Ormesby Burial Ground | 195.00 | | 195.00 |
| Zurich - LCAS Seminar | 30.00 | 6.00 | 36.00 |
| Harry Stebbings Workshop - Scratby Noticeboard | 1,160.00 | 232.00 | 1,392.00 |
| NALC - Councillor Guides | 15.96 | 3.19 | 19.15 |
| Norfolk PTS - Councillor Training | 50.00 | | 50.00 |
| GYBS - Hedge Works (Cheque to be held until completion) | 343.82 | 68.76 | 412.58 |
| GYBS - Ormesby Allotments (water leak) | 245.24 | 49.05 | 294.29 |
| GYBS - Scratby Toilet Cleaning | 135.00 | 27.00 | 162.00 |
| Bobby Dazzlers - BG Bins & Bus Shelter | 75.00 | | 75.00 |
| M. Woolston - Recreation Ground Gates | 135.00 | | 135.00 |
| PWLB - Village Centre (DD) | 1,335.75 | | 1,335.75 |
| Total Expenditure | 5,191.77 | 416.00 | 5,607.77 |
| Income for March 2018 | | | |
| OLFC - Recreation Ground Utilities | 208.76 | | 208.76 |
| HMRC - VAT reclaim 01/07/2017-31/12/2017 | 1,485.14 | | 1,485.14 |
| Interest - Lloyds Main Savings A/C 07112399 | 1.73 | | 1.73 |
| Total income | 1,695.63 | | 1,695.63 |
| BALANCES at latest statements as at 31.03.2018 | | | |
| Lloyds Current A/C 00511387 | | | 3,056.86 |
| Lloyds Main Savings A/C 07112399 | | | 41,212.28 |
| Lloyds - savings - no 2 (Private road fund) 24183568 | | | 1.19 |
| Lloyds - savings - no 2 (Village Centre) 24184660 | | | 2.02 |
| NatWest Savings A/C 11237090 | | | 60,807.74 |
| Total as at latest available statements | | | 105,080.09 |

Feedback from the Parish Liaison meeting on 12th March 2018 (298.04.18)

Cllr. Eagle gave feedback from the latest Parish Liaison meeting, in particular the agenda item requested by Ormesby St Margaret and Scratby Parish Council relating to Section 106 monies. When a development is proposed the Section 106 money is channelled for expenditure such as a new road infrastructure, etc, it doesn't automatically go into a fund for the community to spend. It is used to help developments take place that would otherwise not go ahead. The Parish Council have 21 days from an application being made to submit a Section 106 wish list. In future the Parish Council needs to be vigilant in submitting the wish list within this timeframe.

Ormesby Village Green – plan for tree planting in the Autumn and WW1 commemoration (299.04.18)

The Parish Council plan to replant trees on the Village Green in the autumn. Cllr. Peck suggested that this could be done in conjunction with the WW1 commemoration by planting particular varieties and offering Parishioners the opportunity to sponsor trees with a memorial plaque being placed on the tree. The Parish Council will meet on the Village Green at a later date to decide on the number and location of the new proposed trees, this item is to remain on the agenda. Cllr. Freeman to provide advice on tree suppliers.

Scratby Steps Report (300.04.18)

The report on Scratby steps conducted by Technician Consulting was distributed prior to the meeting. The Council agreed that the work should be carried out and the Clerk is to seek quotations from David Neve Contractors who has previously carried out work on the steps, and a local tradesman.

Cllr. Peck informed the Council that an application for funding via the Coastal Communities Fund was being made for a replacement to the current Scratby steps. The Council took a vote on the value of the funding requested - £50,000 for replacement of the steps, or £150,000 for the construction of a ramp down to the beach. £50,000 funding, proposed Cllr. Shrimplin, seconded Cllr. Green - 3 Cllrs voted for. £150,000 funding proposed Cllr. Eagle, seconded Cllr. Jones – 7 Cllrs voted for. Therefore, £150,000 of funding for the construction of a ramp will be requested.

War Memorial and Historic England (301.04.18)

Cllr. Eagle made a proposal to the Council to allow Historic England to take the Ormesby St Margaret War Memorial under their umbrella as recognised special architecture or, of historical interest. The benefits include help with cleaning, maintenance, and legal protection. Proposed Cllr. Eagle, seconded Cllr. Eyre – unanimous. Cllr. Eagle will make further contact with Historic England.

Report from Allotment Working Party and water leak update (302.04.18)

Cllr. K. Wendt provided an update following the Allotment Working Party, confirming that three signs with 3mph on them will be purchased and erected at various points along the track to the top of the allotments, this expense will come from the allotment budget. Letters are also due to be sent out to a number of allotment holders about the upkeep of their plot.

An update was provided on the water leak, the water pipe needs replacing the full length of the allotment, with three new stand pipes at ¼, ½ and ¾ of the way up the allotment. Cllr. K. Wendt proposed that the Council pay for this up to a maximum of £2,500 from the main Council's budget as the allotments are a community facility. Proposed Cllr. K. Wendt, seconded Cllr. Bigg – unanimous.

To agree quotation for repair to bus stop on California Road (303.04.18)

It was agreed for Great Yarmouth Glass to repair the bus shelter on California Road by installing a new polycarbonate panel at the cost of £172.68 plus VAT. Proposed Cllr. R. Wendt, seconded Cllr. Eyre – unanimous.

To agree work at the Burial Ground (304.04.18)

It was agreed for Rodney Scott to undertake work at the Burial Ground – to repair the fallen sign at a cost of £60, and to level the soil under the left-hand hedge at a cost of £187. The soil near the Crypt, and garden cuttings in the far right-hand corner will be left as they are. Proposed Cllr. Freeman, seconded Cllr. K. Wendt – unanimous.

Village Newsletter (305.04.18)

Cllr. Peck proposed an all-inclusive Community newsletter; an outline proposition was distributed to Councillors before the meeting and an example newsletter was passed round the Council for viewing. It was proposed that initially the newsletter will be available via the Parish Council website with a view to eventually produce a hard copy funded via advertising. Cllr. K. Wendt also proposed that any surplus funds from the newsletter be ringfenced to be put back into the Community. To start the Community newsletter with publication on the web, proposed Cllr. Peck, seconded Cllr. Jones – 11 Councillors in favour, Cllr. Freeman abstained.

Matters for reporting or items for next agenda (305.04.18)

Matters for reporting:

Norfolk Trails beach sign on Scratby Beach still damaged and pointing the wrong way.

Wheelie bins still being left out on Wapping.

Road sign for St Michaels Close is missing.

The cutting of the Burial Ground hedge has still not been completed, and when is the grass cutting due to commence?

Painting and repairs for replacing the lost tiles on the bus shelter on Cromer Road.

Matters for next agenda:

1. Floral decorations and Village in Bloom

Date of next meeting:

The next Parish Council meeting and AGM will be held on Monday 14th May 2018 at All Saints Parish Hall, Beach Road, Scratby, starting at 7pm.

The meeting closed at 9pm.