

Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council
Held on Monday 12th March 2018 at the All Saints Parish Hall, Beach Road, Scratby, at 7pm

Present: Cllrs. Bigg, Cheetham, Eyre, Green, Hill, Jones, C. Lee, N. Lee, Shrimplin, K. Wendt, and R. Wendt, Cllrs. Hanton and Reynolds, and thirteen members of the public.

Chair: Adrian Peck. **Clerk:** Lisa Callow.

The Vice Chair, Cllr. K. Wendt, took the opportunity to give thanks to everyone involved in clearing the roads and pathways, and helping their neighbours during the recent bad weather, it was a very neighbourly effort.

To accept apologies for absence (275.03.18)

Apologies received and accepted from Cllrs. Eagle, Freeman, and Gingell who were attending the GYBC (Great Yarmouth Borough Council) Parish Liaison Committee meeting, and PC Potter. The Chair also noted how nice it was to see Cllr. Reynolds in attendance.

Declaration of interest (276.03.18): Cllr. N. Lee - planning.

Approve minutes of the 8th February 2018 (277.03.18)

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Eyre, seconded Cllr. Jones – Unanimous.

Public Forum (278.03.18)

County Councillor: Cllr. Hanton confirmed that a letter had been written to the Leader of GYBC regarding the need for Scratby steps to be replaced and the level of funding required.

Cllr. Hanton also gave an update on the new Norfolk County Council Waste Disposal Policy, stating that following a decision by full Council on Monday 12 February 2018, the County Council will be removing the concession which had seen people allowed to take one large item or up to 80 litres of waste for no charge to their local household waste recycling centre. A small charge will now be applicable. Cllr. Shrimplin queried the County Council's plan to repair the large number of potholes that have appeared due to the recent bad weather, Cllr. Hanton was unable to give an answer at this time.

Borough Councillor: Cllr. Reynolds also confirmed that he had been in contact with Cllr. Plant at GYBC and Karen Youngs at Great Yarmouth BID re Scratby steps. There is also a new round of Coastal Community funding and Shelia Oxtoby would support a bid.

Cllr. Reynolds provided an update on the draft of the Local Plan which should come to Parish Councils around May time for consultation.

Police: No report was provided and PC Potter gave his apologies, he is currently out of the office due to a recent operation.

Public: A Parishioner thanked the Council for the cutting of the hedge along the footpath from Station Road to the Burial Ground, and enquired when it would be completed. The Clerk confirmed it will be finished by the end of March.

A second Parishioner queried the number of hedgerows that have recently been cut back very hard and was concerned over the potential effects to wildlife. The Chair confirmed that the farmers are required to maintain their hedges and do have restrictions.

Parishioners raised their concerns over planning application 06/18/0099/F and ongoing problems with drains and flooding relating to Orchard Court Road, and North Road, which could potentially be exacerbated by the proposed planning application.

Matters Arising (279.03.18)

The Clerk confirmed that the report regarding the use of the garages on North Road has been passed onto the Enforcement Officer at GYBC and was being investigated. The report regarding the fence on Decoy Road, North Road has also been reported to GYBC who are writing to the property involved.

Correspondence (280.03.18)

The following correspondence had been forwarded to the Councillors prior to the meeting:

Correspondence for Meeting 12th March 2018			
TYPE	FROM	CONTENT	ACTION
Email	National ALC	Online Newsletter	Noted
Email	PC Gardiner - Norfolk Constabulary	District February Newsletter	Noted
Email	Su Waldron - Norfolk Biodiversity Group	Biodiversity Awards 2018	Noted
Email	Russell Reeve - NALC	Newsletter with attachments	Noted
Email	Cliff Jordon, Leader - NCC	A Vision for Norfolk in 2021 e-brochure	Noted
Email	Robin Hodds - GYBC	Community Land Trust meeting invitation	Noted
Email	Norfolk Police and Crime Commissioner	Online Newsletter	Noted
Email	Scottish Power Renewables	Public Information Days re wind farms	Noted
Email	Parishioner	Query over street lights on California Road	No Further Action
Email	Parishioner	Opposition to planning app. 06/18/0099/F	Noted
Email	Norfolk Constabulary	District March Newsletter	Noted
Email	Katy Whitaker - Historic England	Invitation to Comment on war memorial	Noted
Email	Nick Cheevers - Chairman Ormesby Bowls	Ormesby Bowls Club Carpark	Accepted

Planning (281.03.18)

Planning Decisions and Submissions for Meeting 12th March 2018				
	Applicant	Address	Work	Notes
Decisions				
06/18/0009/F	Mr W Tuddenham	Tuddenham Caravan Park, California Road, California	Construction of detached steel framed workshop	Approved with conditions
Planning Applications				
06/18/0087/F	Oakville Homes Ltd Mr T Philpott	74 Station Road, Beechcroft (Land adj) Ormesby St Margaret	Construction of 3 detached executive homes with garages	No Comment
06/18/0094/F	Mr & Mrs Larkin	47 Beach Drive, Scratby	Proposed single storey side extension	No Objection
06/18/0099/F	Mr M Slack	44 North Road, Ormesby St Margaret	Demolish existing cottage, barn outbuilding and garage, and erect 4 detached houses with garages	Objection – see below
06/18/0106/F	Mr A Philpott	14 Beach Road, (land adj) Scratby	Proposed construction of 7 detached bungalows with attached garages	Objection – see below

06/18/0099/F – The Parish Council object to this application on the basis of over development of the site, and potential problems that could arise with the already struggling watertable. There is currently an ongoing problem with drainage and sewerage in relation to Orchard Court Road with residents of North Road being affected by flooding with drains already unable to cope.

06/18/0106/F – The Parish Council object to this application on the basis of over development of the site, and failure to adhere to the requirements stipulated by Highways regarding the size of the attached garages.

Finance (282.03.18)

The following list of accounts for payment had been distributed to the Council together with a list of income for February 2018 and the latest available bank balances and bank transfer requests. Monthly expenditure - proposed Cllr. R. Wendt, seconded Cllr. Jones - unanimous. Transfer £5,500.00. Proposed Cllr. Bigg, seconded, Cllr. Hill - unanimous. The bank reconciliation and bank account balances were reviewed by Cllr. Cheetham and Cllr. R. Wendt. Relevant papers had been sent out in advance of the meeting.

12th March 2018			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Clerk - Salary / Mileage / Expenses	1,109.26		1,109.26
HMRC	96.45		96.45
ICO Registration	35.00		35.00
Andrew Tuddenham - Scratby ramp	175.00	35.00	210.00
Pink Office - stationery	52.00	10.40	62.40
Bobby Dazzlers - BG Bins & Bus Shelter	60.00		60.00
Rodney Scott - Recreation Ground	30.80		30.80
M. Woolston - Recreation Ground Gates	135.00		135.00
R Bell - Village Green Trees	2,130.00	426.00	2,556.00
Total Expenditure	3,823.51	471.40	4,294.91
Income for February 2018			
Allotment tenancies and deposits	154.16		154.16
OLFC - utility bills	72.30		72.30
Burial and memorial fees	280.00		280.00
Christmas Tree donation / recharge	164.17		164.17
Interest - Lloyds Main Savings A/C 07112399	2.01		2.01
Total income	672.64		672.64
BALANCES at latest statements as at 28.02.2018			
Lloyds Current A/C 00511387			1,800.77
Lloyds Main Savings A/C 07112399			45,016.65
Lloyds - savings - no 2 (Private road fund) 24183568			1.19
Lloyds - savings - no 2 (Village Centre) 24184660			2.02
NatWest Savings A/C 11237090			60,807.74
Total as at latest available statements			107,628.37

Receive Finance and General Purposes (F&GP) Committee report, and recommendations for approval (283.03.18)

The Council received the draft minutes of the F&GP Committee held on Monday 5th February, and accepted the recommendations;

- Noted and agreed the asset register, and risk register;
- Agreed the appointment of the Internal Auditor to be Brenda Hoskins of BH Accounting Services;
- Agreed the recommendation for Scratby public toilet's opening hours and the contract quoted by GYBS (Great Yarmouth Borough Services) on the proviso that the services and price remained as per 2017/18;
- Agreed the recommendation for the beach cleaning schedule and contract with GYBS;
- Agreed the recommendation made for a visual inspection and report re Scratby steps by Technicus Consulting; and
- Agreed the reserves policy for the next five years.

All of the above, proposed Cllr. C. Lee, seconded Cllr. Eyre – unanimous.

Risk Assessment Results (284.03.18)

The risk assessments handed out at the last meeting were all completed and handed back, the Clerk read out the findings.

Following the findings at the allotment Cllr. K. Wendt confirmed that a meeting of the working party would take place in April.

Cllr. Peck confirmed that no further progress had been made on the fallen trees at Jubilee Woods, all Cllrs present felt that this needed to be addressed as a matter of urgency. Cllrs. Peck and Jones agreed to oversee the work and volunteers.

The trees on the village green have now been removed and Cllr. Peck asked Graham Watson of GYBS to prepare a plan for tree planting in the Autumn, to be added to the next agenda.

Scratby Green and Beach – proposed extension to railing, and beach debris (285.03.18)

The Council agreed the new plans from GYBS to move the railings at Scratby Green forward, so they follow a gentle curve, and provide an adequate distance between the general public and cliff edge, quoted at £748 plus VAT. Proposed Cllr. Eyre, seconded Cllr. R. Wendt – unanimous.

Cllr. R. Wendt provided the Council with a number of recent photos taken of the debris and damage at Scratby beach, the Clerk has reported this to Bernard Harris (Coastal Manager) at GYBC and is awaiting a reply.

Memorial Bench Request (286.03.18)

The Council voted on their preferred bench of the three provided by the member of public wishing to place a memorial bench on Scratby Green, the preferred bench was the Phoenix Jubilee which meets all the stipulated requirements. Proposed Cllr. Green, seconded Cllr. Cheetham.

Commemorating 100 Years Since WW1 in Scratby (287.03.18)

The Council agreed the proposed plans to erect a noticeboard on Scratby Green which would also commemorate 100 years since WW1, with a cost price of no more than £1,200 plus VAT. Proposed Cllr. Bigg, Seconded Cllr. Jones – unanimous. The Councillors will meet at Scratby Green to decide on the noticeboard's location.

Allotment Update (288.03.18)

Cllr. K. Wendt confirmed that the allotment working party will meet in April. The leak at the allotments is still to be rectified, following two quotes obtained by the Clerk for it's repair it was agreed that GYBS were to attempt to fix the leak at the first tap at an estimated cost of £122.62 plus VAT. If the leak is not found GYBS are to do no further work until the Council meet again to agree on the next course of action. Proposed Cllr. Shrimplin, Seconded Cllr. R. Wendt – unanimous.

Matters for reporting or items for next agenda (289.03.18)

Matters for reporting:

Cllr. Hill informed the Council that the petrol station had been broken into and the door broken, however the victims didn't feel the Police were taking an interest in the crime. It was agreed the Clerk would raise this with PC Potter.

Cllr. R. Wendt requested the Clerk report the broken fence on California ramp to the Tuddenham family, and other damaged items identified in the photos to GYBC.

Matters for next agenda:

1. Scratby steps; and
2. Ormesby village green – plan for tree planting in the Autumn.

Date of next meeting:

The Annual Meeting of the Parish will be held on Monday 9th April 2018 at the Village Centre, Station Road, Ormesby St Margaret, starting at 7pm, followed by the Parish Council meeting.

The meeting closed at 8.45pm.

Signed: *Adrian Peck*

Dated: 09/04/2018