

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 8<sup>th</sup> January 2018 at All Saints Parish Hall, Beach Road, Scratby, at 7pm**

**Present:** Cllrs. Bigg, Eagle, Eyre, Freeman, Gingell, Green, Jones, C. Lee, Shrimplin, K. Wendt, and R. Wendt, and five members of the public. Cllr. Hanton joined the meeting part way through.

**Chair:** Adrian Peck. **Clerk:** Lisa Callow.

**To accept apologies for absence (241.01.18)**

Apologies received and accepted from Cllrs. Cheetham, N. Lee, and Reynolds, and PC Potter.

**Declaration of interest (242.01.18):** None.

**Approve minutes of the 11<sup>th</sup> December 2017 (243.01.18)**

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. R. Wendt, seconded Cllr. Jones - unanimous.

**Public Forum (244.01.18)**

**Borough Councillor:** None

**County Councillor:** The Clerk read an update received from Cllr. Hanton confirming he would be raising the issue of street cleaning with the Chairman of GYBC Environment Committee, he had reported the hole in the fence to Simon Mutten at GYBS, and he'd passed the issue of illegal parking at the Junior School on to Civil Parking Enforcement.

**Police - Crime stats for December 2017 from PC Potter:**

<u>Ormesby:</u> 1 x assault ABH (DV related)	<u>Scratby:</u> 1 x burglary non-dwelling
1 x common assault	1 x malicious communication
1 x burglary dwelling	1 x theft
1 x malicious communication	
2 x theft	

PC Potter noted that the Police were seeing a few burglaries where the property is unoccupied for some time, therefore asks that if people are going away for a few weeks to let the police know in order for them to keep an eye on the property during patrols. He also drew attention to the large number of fake £20 notes currently in circulation in the area, they are clearly fake with Chinese writing on them and should be handed into a bank or police station.

**Public:** A member of the public provided information on a current planning application that has been resubmitted.

**Matters Arising (245.01.18)**

An update from Meryl Sherry to the meeting with Adrian in December was received, this including the quote of £150 to replace the bus stop markings on Beach Road, the Council confirmed that the markings were removed when NCC re-tarmacked and therefore believe the Parish Council should not incur the cost, Clerk to reply to Meryl Sherry.

There was a good response to the advert for a new Parish Councillor, and interviews are due to be conducted on Friday 26<sup>th</sup> January.

A letter has been sent to Shelia Oxtoby, Chief Executive of GYBC requesting a meeting to discuss the future of Scratby steps.

Cllr. Eagle and Cheetham attended the Community Land Trust meeting with an interest in encouraging smaller developments in the village, however Cllr. Eagle confirmed they both felt that at present it was not something the Council could move forward with.

**Correspondence (246.01.18)**

The following correspondence had been forwarded to the Councillors prior to the meeting:

Correspondence for Meeting 8th January 2018			
TYPE	FROM	CONTENT	ACTION
Email	Michael Raynor - CRPE Norfolk	Newsletter	Noted
Email	Victoria McNeill – NCC	Proposed traffic orders re Ormesby, Scratby & Caister	Noted
Letter	HMRC	Update re changes to VAT 126 form	Noted
Email	Parishioner	Application for Councillor Vacancy	Noted
Email	Parishioner	Application for Councillor Vacancy	Noted
Letter	Parishioner	Application for Councillor Vacancy	Noted
Letter	Parishioner	Concerns re trees on village green	Clerk to draft response
Phone	Parishioner	Concerns re anti-social behaviour	Chair to visit Parishioner
Email	NCC	Notification of road closure	Noted

**Planning (247.01.18)**

Planning Decisions and Submissions for Meeting 8th January 2018				
	Applicant	Address	Work	Notes
<b>Decisions</b>				
06/17/0667/F	Mr A Meek	15 California Avenue (rear of), Scratby	Construction of detached bungalow - approval of reserved matters	Approved with conditions
06/17/0630/F	Mr P Hennessy	62 California Crescent, Scratby	Proposed alterations	Approved with conditions

06/17/0695/O	Mr D Leadbeater	Ingledene, 4 Beach Close (adj), Scratby	Erection of detached dwelling	Refused
06/17/0631/F	Mr S Tovell	27 Station Road, Ormesby St Margaret	Proposed replacement dwelling	Approved with conditions
06/17/0442/F	Mr & Mrs Cribb	52 California Crescent, California	Proposed detached replacement dwelling - revised submission	Refused
<b>Planning Applications</b>				
06/17/0754/F	Mr Mr Stolworthy	4 Symonds Avenue, Ormesby St Margaret	Proposed detached garage	No objections – applicant has made every effort to conform to the guidelines when resubmitting the plans following the previous refusal. Parish Council in support.

#### Finance (248.01.18)

The following list of accounts for payment had been distributed to the Council together with a list of income for December 2017 and the latest available bank balances and bank transfer requests. Monthly expenditure, on the understanding that the water bill payment pertaining to the allotments will be delayed until further investigations are carried out regarding the substantial usage increase - proposed Cllr. Shrimplin, seconded Cllr. K. Wendt - unanimous. Transfer £2000.00. Proposed Cllr. Eyre, seconded, Cllr. C. Lee - unanimous. The bank reconciliation and bank account balances have been reviewed by Cllr. Gingell. Relevant papers had been sent out in advance of the meeting.

8th January 2018			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Clerk - Salary / Mileage / Expenses	1,119.46		1,119.46
HMRC	96.45		96.45
Royal British Legion – Donation	75.00		75.00
NWG Water - Recreation Ground	81.10		81.10
NWG Water – Allotments	684.42		684.42
Bobby Dazzlers - BG Bins & Bus Shelter	60.00		60.00
M. Woolston - Rec Ground Gates	135.00		135.00
Rodney Scott	10.20		10.20
Wave - Rec Ground Sewage Charges	84.74		84.74
Laptops Direct (laptop & office 365)	489.94		489.94
<b>Total Expenditure</b>	<b>2,836.31</b>	<b>0.00</b>	<b>2,836.31</b>
Income for December 2017			
Allotments	65.00		65.00
Burial Ground - Interment of ashes	280.00		280.00
Interest - Lloyds Main Savings A/C 07112399	3.12		3.12
<b>Total income</b>	<b>348.12</b>		<b>348.12</b>
<b>BALANCES at latest statements as at 31.12.2017</b>			
Lloyds Current A/C 00511387			20,950.08
Lloyds Main Savings A/C 07112399			49,122.04
Lloyds Savings A/C 24183568			1.19
Lloyds Savings A/C 24184660			2.02
NatWest Savings A/C 11237090			60,807.74
<b>Total as at latest available statements</b>			<b>130,883.07</b>

#### Finance and General Purposes Committee report, and recommendations for approval (249.01.18)

Following the recommendation from the Finance and General Purposes (F&GP) Committee it was agreed that the Scratby Green ice cream concession will remain with the current vendors, Dimascio, at a price of £6,500 on a three-year fixed contract. Proposed Cllr. Eagle, seconded Cllr. Freeman – unanimous.

The annual grounds maintenance contracts were discussed, and it was agreed to accept the following quotations:

- Ormesby Village Green – Norse (3-year contract)
- Recreation Ground and Scratby Green – Andrew Tuddenham
- Burial Ground and miscellaneous tasks – Great Yarmouth Borough Services (3-year contract)
- Annual Hedge Maintenance – Great Yarmouth Borough Services (3-year contract)

Proposed Cllr. R. Wendt, seconded Cllr. Gingell – unanimous.

The expenditure budget year to date was noted. The proposed 2018/19 budget was presented and discussed, it was agreed that the precept remain the same as this current year at £57,000, and the Concurrent Function Grant at £25,500. Proposed Cllr. Freeman, seconded Cllr. Shrimplin.

**Trees on Ormesby Green (250.01.18)**

The Conservation Officer at GYBC has approved the felling of the three sycamore trees on Ormesby Village Green and agreed the work needed to be completed. It was agreed that the work would be undertaken by Robert Bell Tree Services for £1,330 plus VAT. Proposed Cllr. Eyre, seconded Cllr. Gingell.

**Scratby Green – hole in fence (251.01.18)**

Due to some of the cliff edge falling away on Scratby Green a small hole has appeared in the fencing. It was agreed for the Clerk to contact GYBS to request a repair be carried out asap to make the area safe.

**Commemorating 100 years since 100 WW1 (252.01.18)**

The Parish Council are considering ideas to commemorate 100 years since World War One, suggestions so far include incorporating it with replacing the felled trees on the Village Green with trees such as American Oak, and commemorative benches such as those that have recently been placed in Martham. It was agreed this item would remain on the agenda, and further ideas are welcomed.

**Parish Council meeting dates and locations 2018/19 (253.01.18)**

The dates and locations for the 2018/19 Parish Council meetings were agreed.

**Matters for reporting or items for next agenda (254.01.18)**

Matters for reporting:

The footpath information board in Scratby that was previously broken has now disappeared altogether, Clerk to investigate.

There is excessive mud on Beach Road from building work being carried out at 14 Beach Road, site management is not being followed as stipulated under the planning application, Clerk to report.

Cllr. C. Lee confirmed that she has completed the update to the contract with Ormesby Lads Football Club to now cover the use of CCTV at the recreation ground.

Cllr. Freeman requested the Clerk write a letter to GYBS confirming that all access to the Burial Ground by the grave diggers should be via Station Road. There have been reports of diggers being driven up the Church steps using wooden planks, however this is causing damage to the steps and footpath.

Matters for next agenda:

Appointment of new Councillor

Date of next meeting:

The next meeting will be held on Monday 12<sup>th</sup> February 2018 at the Village Centre, Station Road, Ormesby St Margaret, starting at 7pm.

The meeting closed at 8.27pm.

Signed: *Adrian Peck*

Dated: 12/02/2018