

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 11<sup>th</sup> December, 2017 at the Village Centre, Station Road, Ormesby St Margaret, at 7pm**

**Present:** Cllrs. Bigg, Cheetham, Eagle, Eyre, Freeman, Gingell, Jones, C. Lee, N. Lee, Shrimplin, K. Wendt, and R. Wendt, and two members of the public.

**Chair:** Adrian Peck. **Clerk:** Lisa Callow.

**To accept apologies for absence (227.12.17)**

Apologies received and accepted from Cllrs. Green, Hanton and Reynolds.

It was agreed that in light of the fact that Cllr. Reynolds will be unable to attend evening meetings for the next few months, a letter would be drafted to Cllr. Hanton highlighting the need for his attendance on a regular basis for the foreseeable future.

**Declaration of interest (228.12.17):** None.

**Approve minutes of the 13<sup>th</sup> November, 2017 (229.12.17)**

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Cheetham, seconded Cllr. Jones - unanimous.

The 'in camera' minutes of the 13<sup>th</sup> November 2017 having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Jones, seconded Cllr. R. Wendt - unanimous.

**Public Forum (230.12.17)**

**Borough Councillor:** None

**County Councillor:** None

**Police - Crime stats for November 2017 from PC Potter:**

<u>Ormesby:</u> 1 x Breach of harassment order 1 x Making off without payment 1 x Criminal damage to a motor vehicle 2 x Theft	<u>Scratby:</u> 1 x Burglary dwelling 1 x Criminal damage
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PC Potter also asked people to be mindful that there seems to be a few counterfeit £20 notes in circulation in Great Yarmouth. Also, there has been a rise in thefts of mopeds in the local area. If anyone owns a moped/motorcycle ensure it is locked and out of sight.

**Public:**

An update was requested on the replacement of the steps leading onto Scratby beach. Cllrs Peck, Eagle and Freeman are drafting a letter to Shelia Oxtoby, Chief Executive of Great Yarmouth Borough Council, requesting a meeting in the new year to discuss the matter.

**Matters Arising (231.12.17)**

An update was provided on the progress of the Community Speed Watch, including the authorised site locations and plans to complete training mid to late January 2018.

The street cleansing trial ended early November, and this did not include the requests made by Ormesby St Margaret with Scratby Parish Council, the Councillors agreed the concerns over the need for mechanical sweeping in the both villages should be included in the letter to be drafted to Cllr. Hanton.

Cllr. Peck met with the Highway Rangers from Norfolk County Council on Thursday 7<sup>th</sup> December, which included a tour of the villages highlighting the problem areas.

**Correspondence (232.12.17)**

The following correspondence had been forwarded to the Councillors prior to the meeting:

Correspondence for Meeting 11th December 2017			
TYPE	FROM	CONTENT	ACTION
Email	Parishioner	Registering interest in Councillor vacancy	Noted
Email	Helen Carrier NALC	Notification of 2018 CiLCA training programme	Noted
Email	Smaller Authorities' Audit Appts Ltd	Notification of External Auditor Appointment 2017/18	Noted
Email	Margaret Nevin - GYBC	Parish Precept & CFG 2018/19 letter and form	Noted
Email	P&C Commissioner	Council Tax Consultation	Noted
Letter	Lloyds Bank	Notification of Acle branch closure	Noted
Email	Joanne Gould - Historical England	Notification of designation application	Noted
Email	Norfolk County Council	Budget Consultation 2018/19	Noted
Email	Parishioner	Parking Issues outside Ormesby Junior School	Clerk to raise with local authority
Email	Ormesby Spar Shop	New defibrillator & training session	Noted

**Planning (233.12.17)**

Planning Decisions and Submissions for Meeting 11th December 2017				
	Applicant	Address	Work	Notes
<b>Decisions</b>				
06/17/0652/F	Mr J Parsons	21 Firs Avenue, Ormesby St Margaret	Single storey front and side extensions, and extension to garage	Approved with conditions

06/17/0596/F	Mrs P Ruff	43 California Crescent, Scratby	Proposed single storey rear glass conservatory	Approved
06/17/0614/F	Mr Stolworthy	4 Symonds Avenue, Ormesby St Margaret	Proposed detached garage	Refused
<b>Planning Applications</b>				
06/17/0695/F	Mr D Leadbeater	Ingledene, 4 Beach Close (Adj), Scratby	Erection of detached dwelling	Further clarification requested from GYBC
06/17/0636/F	Mr S Craig	52 Beach Drive, Scratby	Proposed extension, demolition of existing garage, new garage, and internal alterations	No objections
06/17/0723/F	Mrs Welbourne	3 Tern Road, Scratby	Conversion and extension of existing detached garage to form a one bedroom bungalow	No objections, but request condition that property cannot be sold as a separate dwelling
06/17/0693/F	Mr B Lekerman	Tarn House, Yarmouth Road, Ormesby St Margaret	Proposed pitched roof porch extension to front elevation	No objections
06/17/0667/F	Mr A Meek	15 California Avenue (rear of), Scratby	Construction of detached bungalow - approval of reserved matters	No comment

### Finance (234.12.17)

The following list of accounts for payment had been distributed to the Council together with a list of income for November 2017 and the latest available bank balances and bank transfer requests. Monthly expenses - proposed Cllr. Shrimplin, seconded Cllr. Cheetham - Unanimous. Transfer £21,500.00. Proposed Cllr. Freeman, seconded, Cllr. R. Wendt - Unanimous. The bank reconciliation and bank account balances have been reviewed Cllr. Gingell. Relevant papers had been sent out in advance of the meeting.

11th December 2017			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Clerk - Salary / Mileage / Expenses	1,136.26		1,136.26
HMRC	96.45		96.45
WT Skip Hire - Rec Ground	129.17	25.83	155.00
Andrew Tuddenham Services - Christmas Trees	180.00	36.00	216.00
NALC - Clerk Training	25.00	5.00	30.00
Bobby Dazzlers - BG Bins & Bus Shelter	75.00		75.00
Wrentham Christmas Trees Ltd	162.50	32.50	195.00
M. Woolston - Rec Ground Gates	135.00		135.00
Secret Gardens – Burial Ground	315.00		315.00
Rodney Scott - Litter picking @ Rec / Remembrance Work	105.80		105.80
PWLB - ASPH (DD due 02/01/2018)	18,653.69		18,653.69
<b>Total Expenditure</b>	<b>21,013.87</b>	<b>99.33</b>	<b>21,113.20</b>
Income for November 2017			
Repayment of training course - Cllr. Eyre	66.00		66.00
Allotment Tenancies and Deposits	190.00		190.00
Interest - Lloyds Main Savings A/C 07112399	3.28		3.28
<b>Total income</b>	<b>259.28</b>		<b>259.28</b>
<b>BALANCES at latest statements as at 30.11.2017</b>			
Lloyds Current A/C 00511387			2,219.23
Lloyds Main Savings A/C 07112399			70,273.92
Lloyds - savings - no 2 (Private road fund) 24183568			1.19
Lloyds - savings - no 2 (Village Centre) 24184660			2.02
NatWest Savings A/C 11237090			60,807.74
<b>Total as at latest available statements</b>			<b>133,304.10</b>

Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

### Christmas Trees and Scratby Ramp (235.12.17)

The Council agreed that the quote received to take down and remove the Christmas Trees was not needed. The Christmas trees located at All Saints Parish Hall and the Church will be taken down and removed by Cllr. Freeman, and the Christmas tree located on the Village Green will be taken down and removed by Cllr. Eagle. The Clerk is to raise an invoice for the Christmas tree donations to Mr Dyball, and the Parish Church.

The quote received from Andrew Tuddenham to clean and tidy Scratby ramp was accepted. Proposed Cllr. Freeman, seconded Cllr. Eyre – Unanimous.

**Allotment and Burial Ground Hedges (236.12.17)**

The Council requested quotations for one off topping and siding of the hedges at the Burial Ground and allotments, seven contractors were contacted and four provided quotations. It was agreed that the work would be awarded to Great Yarmouth Borough Services, proposed Cllr. Eyre, seconded Cllr. R. Wendt – unanimous.

**Trees on Ormesby Village Green (237.12.17)**

A formal application has been made by Robert Bell Tree Services to Great Yarmouth Borough Council regarding the felling of three trees, the application is still pending at present. The Council requested the Clerk contact Graham Watson at the Borough Council to determine the urgency and need for the trees to be felled.

**Small Developments - Planning (238.12.17)**

Following attendance at a planning presentation at Great Yarmouth Borough Council and in light of the Borough's five year housing land supply strategy, Cllr. Cheetham wanted to raise the idea of supporting small housing developments within the Parish, and to encourage smaller developers. It was agreed that Cllr. Cheetham and Eagle would attend the Community Land Trust meeting being held on Tuesday 12<sup>th</sup> December to obtain further information and report back at the next Parish Council meeting.

**Memorial Bench Specifications (239.12.17)**

Following the request from a member of the public about a memorial bench in honour of her late brother, it was agreed that the bench should be made from a wood plastic composite, similar to that of one already located on Scratby Green, and set upon a concrete slab. The Clerk is to notify the family.

**Matters for reporting or items for next agenda (240.12.17)**

Matters for reporting:

Cllr. Jones informed the Council that the North Norfolk Wildlife Trust are due to issue their report on the Churchyard and Burial Ground, this will also be issued to the Parochial Church Council.

Rats have been seen on Scratby Green, the Clerk is to contact the pest controller.

Matters for next agenda:

Trees on Village Green

Commemorating 100 years since WW1

Date of next meeting:

The next meeting will be held on Monday 8<sup>th</sup> January, 2018 at All Saints Parish Hall, Beach Road, Scratby, starting at 7pm.

The meeting closed at 8.28pm.

Signed:

Dated: