

Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council
Held on Monday 13th November, 2017 at All Saints Parish Hall, Beach Road, Scratby, at 7pm

Present: Cllrs. Cheetham, Eagle, Freeman, Gingell, Green, Jones, C. Lee, K. Wendt, and R. Wendt, and approximately six members of the public.

Chair: Adrian Peck. **Clerk:** Lisa Callow.

To accept apologies for absence (212.11.17)

Apologies received and accepted from Cllrs. Eyre, N. Lee, Shrimplin, and Reynolds.

Declaration of interest (213.11.17)

Cllr. C. Lee declared an interest in Finance - expenses.

Approve minutes of the 9th October, 2017 (214.11.17)

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Jones, seconded Cllr. Green - unanimous.

The Chair took this moment to inform those present that following the resignation of the Bracecamp Hall Chairman, Cllr. Cheetham has taken over the position. Therefore, Cllr. Gingell will take over as the Bracecamp Hall representative for the Parish Council. The Chair also informed the Council that Cllr. R. Wendt will fill the vacant position on the Parish Council Planning Working Party.

The Chair announced that the Parish was awarded silver in the category of 'best village', and the silver gilt in the category of 'best allotments'.

Public Forum (215.11.17)

Borough Councillor: None

County Councillor: None

Police - Crime stats for October 2017 from PC Potter:

1 x aggravated vehicle taking (DV related)	3 x assault ABH
1 x common assault	1 x attempted theft
1 x attempted burglary	2 x burglary (1 x business, 1 x residential)
1 x dog dangerously out of control	2 x criminal damage

PC Potter also stated that at this time of year thefts of heating oil occur, therefore urges people to check their tanks. There have been some residential burglaries in the local villages when occupants are away, any suspicious activity should be reported using the 101 phone number.

Cllr. Gingell commented that at the last SNAP meeting it was quoted that residential burglaries are virtually non-existent so would be interested on their comments re the latest residential burglary in Scratby. The Clerk will contact PC Potter for comment.

Cllr. Cheetham informed the Council that the Bracecamp Secretary has twice in the last six months received a call from a company called Fuel Energy Direct who has requested bank details to be given over the phone, the calls have seemed suspicious. The Clerk is to inform PC Potter.

Public: A member of the public gave details in relation to planning application 06/17/0614/F, confirming the build of a detached garage with no upstairs and not overlooking any neighbours, for sole use of storing motor vehicles, with no plan or need to use it for business purposes.

Matters Arising (216.11.17)

Three Christmas trees have been ordered for ASPH, the Village Green, and one for the Church who will reimburse the Parish Council. The Council agreed the fee for Andrew Tuddenham to erect all three trees. Proposed Cllr. R. Wendt, seconded Cllr. Cheetham.

The Clerk confirmed the request had been made to the Street Cleansing Team for all curbs / gutters be cleaned, and also the grids on Rottenstone Lane, following the email from Cllr. Hanton. The Clerk is to chase this with GYBS.

The Chair informed Council that the Highway Rangers Visit should be taking place the week commencing 4th December, a list of issues is currently being compiled, and any relevant concerns should be reported to the Chair or Clerk prior to this date.

Tree work has commenced on the Village Green with a number of issues being raised by the Contractor, with particular attention to be paid to three sycamore trees that are in urgent need of felling. The Councillors agreed in principle to the works requesting that the Contractors go ahead and make contact with GYBC to gain permission for the trees to be felled, and an item to be added to the next agenda to formally agree.

The Clerk informed Council that tree risk assessments at the Burial Ground, and Village Centre car park are to be carried out on 2nd December. Cllr. C. Lee agreed at the last meeting to revise the contract for Ormesby Lads FC re the use of CCTV, this work is still ongoing.

Correspondence (217.11.17)

The following correspondence had been forwarded to the Councillors prior to the meeting:

Correspondence for Meeting 13th November 2017			
TYPE	FROM	CONTENT	ACTION
Email	Russell Reeve - NALC	Analysis of the proposed Data Protection Bill	Noted
Email	Russell Reeve - NALC	Newsletter - 2018 training programme	Noted
Email	Russell Reeve - NALC	NALC AGM notice to members	Emailed Cllrs
Email	Russell Reeve - NALC	Consultation update on disqualification criteria	Noted
Email	Unison	Announcement of Norfolk Constabulary's restructure	Noted
Email	Roger Wiltshire - Superintendent GYPC	Briefing session invite re Norfolk Constabulary's restructure	No further action
Email	Police Connect	Notification of Scratby burglary	Noted
Email	GYBC	Notification of Parish Liaison meeting agenda pack available	Noted
Email	Parishioner	Ongoing concern over Pointer's East development	Noted
Telephone	Parishioner	Report of beach hut break in on Scratby Green	Noted

Telephone	Parishioner	Reporting broken footpath signs	Clerk to report
Letter	Natwest	Information re unarranged overdraft fees	Noted
Letter	Lloyds	Updates to Terms and Conditions	Noted
Letter	Parishioner	Re concern over large tree on the Village Green	No further action
In person	Cllr. Fletcher	Resignation from Council	Noted
Email	Member of Public	Request for memorial Bench	Agenda item – next meeting

The Chair noted the resignation of Cllr. Fletcher giving praise and thanks for his 45 years service as a councillor to Ormesby St Margaret Parish.

Planning (218.11.17)

The following plans having been submitted, were discussed and comments/objections made as listed:

Planning Decisions and Submissions for Meeting 13th November 2017				
	Applicant	Address	Work	Notes
Decisions				
06/17/0565/F	Mr J Emery	24 Private Road, Ormesby St Margaret	Proposed garage conversion, rear extension, courtyard infill and re-roofing	Approved
06/17/0569/F	Mr T Philpott	Woodland (site adjacent) 14 Beach Road, Scratby	Construction of detached style bungalow with attached garage	Approved with conditions
06/17/0407/F	Miss D Bennett	5 Gannet road, Scratby	Rear first floor dormer windows, single storey side extensions, front porch	Approved with conditions
Planning Applications				
06/17/0584/F	Mr E Payne	Nova Scotia Farm Solar Farm, Caister, Great Yarmouth	Proposed spare parts container on site	No objection
06/17/0614/F	M Stolworthy	4 Symonds Avenue, Ormesby St Margaret, Great Yarmouth	Proposed detached bungalow	No objection
06/17/0630/F	P A Hennessy	62 California Crescent, California	Proposed alterations	Comments - see below
06/17/0631/F	Mr S Tovell	27 Station Road, Ormesby St Margaret	Proposed replacement dwelling	No objection
06/17/0596/F	Mrs P Ruff	43 California Crescent, Scratby	Proposed single storey rear glass conservatory	No objection
06/17/0651/F	Mr J Parsons	21 Firs Avenue, Ormesby St Margaret	Single storey front and side extensions, and extension to garage	No objection
06/17/0667/F	Mr A Meek	15 California Avenue (rear of), Scratby	Construction of detached bungalow	Objection - see below

Application 06/17/0630/F – the Council felt there was limited and insufficient information provided; if the proposed application is for a two storey dwelling it will not be in keeping with the surrounding area, there are currently no other two storey dwellings in that row of properties.

Application 06/17/0667/F – the Council object to this application on the grounds that it is considered to be over development of the site, and being a sub-division of the garden consider this to be proposed back land development.

Finance (219.11.17)

The following list of accounts for payment had been distributed to the Council together with a list of income for October 2017 and the latest available bank balances and bank transfer requests. Monthly expenses - proposed Cllr. Green, seconded Cllr. Jones - Unanimous. Transfer £7,500.00. Proposed Cllr. Freeman, seconded, Cllr. K. Wendt - Unanimous. The bank reconciliation and bank account balances have been reviewed Cllr. Gingell. Relevant papers had been sent out in advance of the meeting.

13th November 2017			
Name	Amount Ex.VAT (£)	VAT (£)	Total (£)
Admin costs -Salary/Mileage/Expenses	980.22		980.22
Councillor Expenses	176.99		176.99
HMRC	48.16		48.16
Norse - Village Green Ormesby	109.16	21.83	130.99
E-on - The Pavillon	36.39	1.82	38.21
Rodney Scott - Litter picking September 2017	30.60		30.60
Burrell Pest Control - Mole trapping @ Burial Ground	170.00		170.00
Burrell Pest Control - Mole trapping @ Rec Ground	150.00		150.00
Burrell Pest Control - Mole trapping @ Village Green	130.00		130.00
Pink Office - Printer Paper & Printer Toner	68.56	13.71	82.27
Pink Office - Printer Toner	145.50	29.10	174.60
Andrew Tuddenham Services	458.70	91.74	550.44
Secret Gardens - pit/allotment/hedges/burial ground	468.00		468.00
Bobby Dazzlers - BG bins and bus shelter	60.00		60.00

M. Woolston - gates	135.00		135.00
NALC	55.00	11.00	66.00
Rodney Scott - Litter picking October 2017	20.40		20.40
Norse (GYBS) - Beach Cleaning	1,525.00	305.00	1,830.00
Norse (GYBS) - Toilet Cleaning	1,606.50	321.30	1,927.80
Total Expenditure	6,374.18	795.50	7,169.68
Income for October 2017			
Allotment Tenancies	1,007.50		1,007.50
Burial Ground	660.00		660.00
Interest - Lloyds Main Savings A/C 07112399	3.04		3.04
Total income	1,670.54		1,670.54
BALANCES at latest statements as at 31.10.2017			
Lloyds Current A/C 00511387			2,447.75
Lloyds Main Savings A/C 07112399			77,514.64
Lloyds - savings - no 2 (Private road fund) 24183568			1.19
Lloyds - savings - no 2 (Village Centre) 24184660			2.02
NatWest Savings A/C 11237090			60,807.74
Total as at latest available statements			140,773.34

Note: Breakdown of Councillor's/Clerks expenses and relevant invoices available on request

Co-option of Parish Councillor (220.11.17)

The Personnel Working Party recommended the co-option of Sylvia Bigg as Parish Councillor for Ormesby St Margaret with Scratby Parish Council (Scratby Ward). Proposed Cllr. Jones, seconded Cllr. Freeman – Unanimous.

Burial Ground Committee Report (221.11.17)

The Clerk provided an update from the Burial Ground Committee held on 28th October. The Council agreed the Burial Ground Committee Terms of Reference. The Council were in agreement that the debris in the far right corner of the Burial Ground should be removed and a quote requested, and the Clerk to contact GYBC and Cllr. Hanton re the repair of the fence between the Burial Ground and play area.

Finance and General Purposes (F&GP) Committee Report (222.11.17)

The Clerk provided an update from the F&GP Committee held on 30th October. Cllrs. Eagle and Freeman attended the Parish Liaison meeting and confirmed that there will be no change to the Concurrent Function Grant for 2018/19. The Council Tax Support Grant has been capped for the Borough, however this will have a minimal effect. The Council were in agreement that the Village Green lime trees need pollarding and the Clerk to obtain a quote. The Council agreed the adoption of the amended standing orders including the proposed alterations discussed and recommended at the F&FP Committee, and the financial standing orders were confirmed with no amendments this year; proposed Cllr. R. Wendt, seconded Cllr. Cheetham – Unanimous. A donation to the Royal British Legion of £75 was suggested and agreed. Proposed Cllr. Freeman, seconded Cllr. Jones – Unanimous. Cllr. Eagle suggested that Section 106 agreement be added as an agenda item next month as the Chancellor is expected to reference this in his autumn statement. The Chair has not received any replies in relation to the letters he sent to the holiday companies re the end of the useful life of the Scratby steps down to the beach. On the recommendation of GYBC, Cllrs. Peck, Eagle and Freeman to draft a letter to GYBC who forward to the relevant holiday companies with a statement of support. The Council agreed to pay the membership fee for the Society of Local Council Clerks – Unanimous.

Jubilee Woods an N Power Update (223.11.17)

Cllr. Freeman has emailed John Norton at N Power which has been acknowledge, he is now waiting for a detailed response.

New Defibrillator (224.11.17)

The Council agreed the best place for the new defibrillator, to be provided by the School, was outside the Spa shop on North Road. Cllr. C. Lee agreed to represent the Council during an official handing over ceremony to be arranged by the school.

Bracecamp Parking Issue (225.11.17)

The Council agreed that the Bracecamp Hall committee needed to decide the next step re the parking issue, the Council offer their full support.

Matters for reporting or items for next agenda (226.11.17)

Matters for reporting:

Cllr. Green confirmed that the unfinished white road markings he had previously brought up had been completed, and suggested mentioning during the Highway Rangers visit having 30mph painted on the road throughout the village.

Matters for next agenda:

* Trees to be felled on Ormesby Village Green * To agree specifications of memorial bench * Section 106 agreement

Date of next meeting:

The next meeting will be held on Monday 11th December, 2017 at the Village Centre, Station Road, Ormesby St Margaret, starting at 7pm.

The Clerk left the meeting at 8.20pm.

An update was given on the outcome of the Clerk's three month probation review. The Council agreed the Clerk's salary and pension contributions; the Clerk's next annual appraisal review is October 2018.

The meeting closed at 9pm.

Signed: *Adrian Peck*

Dated: 08/12/2017