

**Minutes of a meeting of Ormesby St Margaret with Scratby Parish Council**  
**Held on Monday 9<sup>th</sup> October, 2017 at the Village Centre, Station Road, Ormesby St Margaret, at 7pm**

**Present:** Cllrs. Cheetham, Eagle, Eyre, Gingell, Green, B. Jones, C. Lee, Shrimplin, K. Wendt, and R. Wendt, together with approximately 10 members of the public.

**Chair:** Adrian Peck. **Clerk:** Lisa Callow.

**To accept apologies for absence (196.10.17)**

Apologies received and accepted from Cllr. Fletcher, Freeman, N. Lee, Hanton and Reynolds.

**Declaration of interest (197.10.17)**

Cllr. Eagle declared an interest in Finance - expenses. Cllr. K. Wendt and R. Wendt declared an interest in correspondence relating to California Avenue.

**Approve minutes of the 11<sup>th</sup> September, 2017 (198.10.17)**

The minutes having been previously distributed were declared a true record and duly signed by the Chairman. Proposed Cllr. Shrimplin, seconded Cllr. Jones – Unanimous.

**Public Forum (199.10.17)**

**Borough Councillor:** None

**County Councillor:** None

**Police - Crime stats for September 2017 from PC Potter:**

Ormesby: 1 x Public Order offence

1 x Theft of heating oil

Scratby: 1 x Common Assault

2 x Thefts

(Holiday camp crimes)

PC Potter also asked that people be reminded to keep an eye on their heating oil tanks. This is the time of year that thefts do occur so please, if possible, keep them locked.

Police Engagement Officers are launching a new project 'Community SOS', where they will be giving up a day, when off duty, to assist with a local project in their district. They have requested suggestions for projects to be put forward by Tuesday 31<sup>st</sup> October 2017, they will then choose one project to help in each district. Cllr. Jones suggested a project at Jubilee Woods.

**Public:** None

**Matters Arising (200.10.17)**

A letter has been issued to those concerned re the unauthorised parking on the Bracecamp Car Park, to date no response has been received and there have been reports that the car continues to be parked there.

The Chair reported that twice during the past month he has seen authorities parked in the layby on Yarmouth Road undertaking speed checks. On both occasions he has spoken to them and thanked them for their presence. The Community Speed Watch programme has received enough volunteers from the Parish to enable them to go ahead and set up a team.

The Chair has received no reply from the highways department so will take up the Council's concerns with Cllr. Hanton.

**Correspondence (201.10.17)**

The following correspondence had been forwarded to the Councillors prior to the meeting:

<b>Correspondence for Meeting 9th October 2017</b>			
<b>TYPE</b>	<b>FROM</b>	<b>CONTENT</b>	<b>ACTION</b>
Email	Catherine Moore - SLCC Norfolk	Invitation to Autumn Conference	Emailed to Cllrs
Newsletter	PC Hannah Gardener	Crime Update 1st - 13st August	Emailed to Cllrs
Email	Parishioner	Request to apply for vacant Councillor post	Noted
Email	Parishioner	Report of speeding in the village	Noted
Email	Parishioner	Concern re tree on the village green	Agenda Item 13
Phone Call	Parishioner	Concern re height of trees on the village green	Agenda Item 13
Email	Parishioner	Concern re trees on West Road	Agenda Item 13
Newsletter	Community Action Norfolk	October Newsletter	Emailed to Cllrs
Email	Parishioner	Follow up on Private Road sign for California Avenue	No further action
Phone Call	Parishioner & Allotment holder	Concern re hedge between the road & allotment	Agenda Item 13
Email	Community Action Norfolk	Collective Heating Oil Buying Scheme Information	Emailed to Cllrs
Email	Business Owner	Food Outlet Enquiry – Burger Van	Take to F&GP meeting
Email	Business Owner	Food Outlet Enquiry – Ice Cream Van	Take to F&GP meeting
Email	Parishioner	Development at Pointers East	Endorsed - unanimous

Letter	Parishioner	Placement of late husband's ashes	No further action
Email	Clr. Ron Hanton	Street Cleansing Trial	Suggestions raised

### Planning (202.10.17)

The following plans having been submitted, were discussed and comments/objections made as listed:

	Name	Address	Work	Notes
<b>Decisions</b>				
06/17/0486/F	Persimmon Homes	Beauchamp Grange (Pointers East), Ormesby Road, Ormesby St Margaret	Construction of sub-station to serve residential development	Approved
06/17/0364/O	Mr D Troy	74 Station Road, Beechcroft, Ormesby St Margaret	One detached dwelling with private garage and shared private drive access	Approved with conditions
<b>Planning applications</b>				
06/17/0407/F	Miss D Bennett	5 Gannet Road, Scratby	Rear first floor dormer extension, single storey side extension, and front porch.	Objections raised re over-development and aesthetics of property, and overlooking neighbouring properties to the side and back.

### Finance (203.10.17)

The following list of accounts for payment had been distributed to the Council together with a list of income for September 2017 and the latest available bank balances and bank transfer requests. Monthly expenses - proposed Clr. R. Wendt, seconded Clr. Cheetham – Unanimous. Transfer £3,500.00. Proposed Clr. Eyre, seconded, Clr. Shrimplin – Unanimous. The bank reconciliation and bank account balances have been reviewed Clr. Gingell. Relevant papers had been sent out in advance of the meeting.

9th October 2017			
NAME	Amount Ex.VAT (£)	VAT (£)	Total (£)
Admin costs -salary/mileage/Expenses	1,132.77		1,132.77
HMRC	48.16		48.16
Norse - Village Green Ormesby	109.14	21.83	130.97
Andrew Tuddenham Services	503.70	100.74	604.44
Secret Gardens - pit/ allotment/hedges/burial ground	418.00		418.00
Bobby Dazzlers - BG bins and bus shelter	60.00		60.00
Sue Eagle - BT	10.34		10.34
R Bell - Emergency Tree Work on Village Green	350.00	70.00	420.00
SSAF Window Films Ltd - Signs re Rec Ground	45.90	9.18	55.08
Warnes & Sons - Allotment Rent	150.00		150.00
Velnet - Domain Name Renewal & Basic Tools	92.00	18.40	110.40
M. Woolston - gates	135.00		135.00
Norfolk PTS - Data Protection Training	35.00		35.00
<b>Total Expenditure</b>	<b>3,090.01</b>	<b>220.15</b>	<b>3,310.16</b>
Income for September 2017			
Dimascio - rent No. 4	1,500.00		1,500.00
Burial Ground - funerals of Lawson/Hall	440.00		440.00
Interest - Lloyds Main Savings A/C 07112399	3.76		3.76
<b>Total income</b>	<b>1,943.76</b>		<b>1,943.76</b>
<b>BALANCES at latest statements as at 30.09.2017</b>			
Lloyds Current A/C 00511387			2,927.22
Lloyds Main Savings A/C 07112399			79,344.10
Lloyds - savings - no 2 (Private road fund) 24183568			1.19
Lloyds - savings - no 2 (Village Centre) 24184660			2.02
NatWest Savings A/C 11237090			60,807.74
<b>Total as at latest available statements</b>			<b>143,082.27</b>

### **Ormesby Lads FC - CCTV (204.10.17)**

Phil Myhill, Club Secretary of Ormesby Lads Football Club has requested permission from the Parish Council for them to install CCTV at the Recreation Ground following an increase in vandalism and fly tipping over the last 18 months. He confirmed there would be no cost to the Council, and suggested four cameras covering the car park, field and kitchen area. The Council agreed in principle, on the understanding that Ormesby Lads Football Club adhered to all the relevant legislation as outlined in the Data Protection Act – proposed Cllr. Eagle, Seconded Cllr. Cheetham – unanimous. The Clerk is to send Mr Myhill documentation on the legislation as provided by Cllr. Hanton; and with assistance from Cllr. C. Lee seek to amend the contract between the Parish Council and Football Club to reflect the use of CCTV at the Recreation Ground.

Ormesby Lads Football Club also requested permission to install a defibrillator at the Recreation Ground, the Council agreed – unanimous.

### **CPRE Letter / Invitation (205.10.17)**

The Council agreed to support CPRE's pledge in its campaign to ensure no new sites are allocated for house building until all existing allocations have been developed. The Council agreed Cllr. Shrimplin to represent the Parish Council at the CPRE Alliance meeting – proposed Cllr. C. Lee, Seconded Cllr. Eyre – Unanimous.

### **Allotments – Rodent Control Scheme (206.10.17)**

Cllr. K. Wendt confirmed at the last Allotment Working Party meeting it was agreed that allotment holders would be responsible for rodent control on their own plot. Cllr. Jones raised concerns re the practicality of this with rats roaming from one plot to another. Cllr. K. Wendt agreed that the Allotment Working Party would monitor the situation and review it again in the near future.

### **'No Cold Calling' Zones (207.10.17)**

Two households have approached Cllr. C. Lee re a 'No Cold Calling Zone' scheme ran by trading standards. Parishioners can make an application and if enough people (in a specific area, i.e. a street) apply trading standards can designate it a 'no cold calling zone'. The Parish Council are in support of this scheme – unanimous.

### **Hedges and Trees in the Village (208.10.17)**

Concerns have been raised by various parishioners about a number of trees and hedges in the village. Report of trees overhanging the private roadway by Ormesby Village Green, the Chair has spoken to the Parishioner concerned confirming these trees are due to be trimmed. Concerns raised over the large trees on West Road opposite Fletchers Newsagents, Cllr. Shrimplin confirmed these trees were his responsibility and have a preservation order on them, and they are currently healthy with no problems. An allotment holder enquired as to when the hedge at the allotment was due to be cut, the Chair confirmed he has spoken to the farmer who has agreed to trim the hedge to the side and front of the allotments. The Chair spoke to the owners of the overhanging trees on Yarmouth Road, they have not received a letter from the Council asking for the trees to be cut but confirmed they were aware they needed be done. The Burial Ground hedges will be discussed at the next Burial Ground Committee.

### **Social Media and reporting to the Public (209.10.17)**

Cllr. K. Wendt feels the Council needs to look at other avenues to reach the public. Cllr. C. Lee agreed and suggested the Council needs to consider social media, and presented a mock-up of a proposed Facebook page for the Parish Council. Both Cllr. Cheetham and Cllr. Eyre felt it was a good idea as long as it is well managed. To be followed up by Cllr. K. Wendt, Cllr. C. Lee and the Clerk, and placed on a future agenda when ready.

### **Christmas Trees (210.10.17)**

It was agreed that the Council would purchase two 14-16ft Christmas Trees; one tree to be situated at Ormesby Memorial Green, and the other at All Saints Parish Hall – proposed Cllr. K. Wendt, Seconded Cllr. Jones – Unanimous.

### **Matters for reporting or items for next agenda (211.10.17)**

#### Matters for reporting:

Cllr. Gingell asked if a decision had been made on which catchment area Pointers East would fall into, the Chairman confirmed that it would be the Ormesby St Margaret with Scratby Parish.

The next F&GP meeting will be held on Monday 30<sup>th</sup> October at 7pm, at the Village Centre, Station Road, Ormesby St Margaret.

The next Burial Ground Committee will be held on Saturday 28<sup>th</sup> October at 10am, at Ormesby St Margaret Church.

#### Matters for next agenda:

- Bracecamp parking issue – the next step
- Update re 106 Monies and the Parish Council wish list
- Update on monies from N Power
- Finances re Jubilee Woods

#### Date of next meeting:

The next meeting will be held on Monday 13<sup>th</sup> November, 2017 at All Saints Parish Hall, Beach Road, Scratby, starting at 7pm.

The meeting closed at 8.44pm.

Signed: *Adrian Peck*

Dated: 13<sup>th</sup> November 2017